KNOWLEDGE INSTITUTE OF TECHNOLOGY-SALEM
(An Autonomous Institution)

15th GOVERNING COUNCIL MEETING

> ### Minutes of Meeting

Date	: 07.10.2023
Time	: 10:30 am
Venue	: IQAC, KIOT

15th MEETING OF THE GOVERNING COUNCIL OF KIOT

The 15th Governing Council Meeting of KIOT was held on 07th October 2023, Saturday at 10:30 a.m. in the IQAC Boardroom of the institution.

Members Present in Physical Mode			
S.No.	Name	Affiliation	Position
1.	Thiru. R. Kumarasami	Secretary, KIOT Trust, Salem.	Chairman (Trust)
2.	Dr. J. Kumar	Vice President, KIOT Trust, Salem.	Member (Trust)
3.	Mr. P. Sengottuvel	Joint Secretary, KIOT Trust, Salem.	Member (Trust)
4.	Mr. R. Muthusamy	Executive Member, KIOT Trust, Salem.	Member (Trust)
5.	Mr. N. P. Sivaprasad	Executive Member, KIOT Trust, Salem.	Member (Trust)
6.	Dr. K. Lingadurai	Professor / Mech., Anna University Regional Campus Madurai	University Nominee
7.	Mr. D. Sakthivel	Administrative Officer, KIOT, Salem.	Administrative Staff
8.	Dr. K. Visagavel	Vice Principal, KIOT, Salem.	Member (Faculty)
9.	Dr. P. Navaneethakrishnan	Director, Student Affairs, KIOT, Salem.	Member (Faculty)
10.	Prof. B. Sasikumar	Associate Professor and HOD / AI & DS, KIOT, Salem.	Member (Faculty)
11.	Prof. N. Divya	Assistant Professor / EEE, KIOT, Salem.	Member (Faculty)
12.	Dr. M. Thangavel	Director – CDT & Coordinator – IQAC KIOT, Salem.	Member (Faculty)
13.	Dr. PSS. Srinivasan	Principal, KIOT, Salem.	Member Secretary
Members Present in the Online Mode			
14.	Dr. K. Sudha	Professor (CAS) Government College of Engineering Salem	State Government Nominee
15.	Dr. M. Sanjib Kumar Patnaik	Professor / EEE Anna University, Chennai	Member (Academic)
16.	Dr. S. T. Ramesh	Professor / Civil, NIT, Trichy.	Member (Academic)
17.	Dr. S. Paramasivam	General Manager (R&D), ESAB, Chennai.	Member (Industry)
18.	Dr. V. Sankaran	Program Manager HCL Technologies, Chennai.	Member (Industry)

Dr. K. Visagavel, Dean and Vice Principal, welcomed the members of the Governing Council. **Dr. M. Thangavel, Coordinator – IQAC** presented the Agenta Items for discussions.

Member Secretary & Principal, Dr. PSS. Srinivasan gave explanations for all the agenda items presented and clarifications for queries raised by the members.

15.1 CONFIRMING THE MINUTES OF MEETING AND ACTION TAKEN REPORT OF 14th GOVERNING COUNCIL MEETING HELD ON 25.03.2023

The 14th Governing Council Meeting was held on 25.03.2023. The Minutes of the Meeting and Action Taken Report were communicated to all the members of the Governing Council and all the members accepted the Minutes of Meeting and Action Taken Report without any modification.

It is resolved to confirm the Minutes of Meeting and Action Taken Report of the 14th Governing Council Meeting held on 25.03.2023, which are given in **Annexures 1 (a) & 1 (b)**

15.2 ACADEMIC MATTERS

- The academic schedule of odd semester of AY 2023-24 has been reviewed by the members.
- The University exam results of B.E./B.Tech. and M.E./MBA in AY 2022-23 (Odd and Even) semester have been discussed. The members asked member the Member Secretary and Principal to devise mechanisms to improve the end semester exam results.
- The members reviewed the Graduation Rate of B.E. / B.Tech. students (80 %) passed out in April /May 2023.

It is resolved to approve the Academic Schedule, University Results and Graduation Rate.

15. 3 PLACEMENT, INDUSTRY INSTITUTE INTERACTION AND STUDENT DEVELOPMENT ACTIVITIES

15.3 (a) Students Placement in the AY 2022 – 23

S. No.	Program	No. of Companies Visited for Recruitment	No. of Students Opted	No. of Students got Placed	% Placement
1.	B.E.	94	354	339	96 %
2.	MBA	27	63	58	92 %

15. 3 (b) Major activities of Industry Institute Interaction Cell in the AY 2022 - 23

No. of Students attended In-plant Training   : 447

No. of Students attended Internship / Industry Project : 1116

No. of Students attended Industry Visit   : 1765

15. 3 (c) MOUs signed with Industry / Universities/ Organizations in the Academic

No. of New MOUs Signed   : 07
No. of MOUs Renewed   : 01
No. of Active MOUs   : 26

15. 3 (d) Training activities conducted for students in the Academic Year 2022 -23

Training Programs for Employability Skill and Personality Development

No. of Training Programs Conducted	42
Students Attended	1st Year to 4th Year B.E. / B. Tech.

Major Areas of Training:	Communication Training, Aptitude Training, Programming Training, Personality Development Programs, Company Specific Training and Japanese Language Certification Training

The members reviewed the placement details of B.E. / B.Tech. and MBA students passed out in 2023. The onboarding status has also been discussed. The members appreciated the administration for the good placements in B.E. / B.Tech. and MBA.

The members also appreciated the institution for signing MOU with industries for skill development and placement.

Training activities conducted for enhancing employability skills and for personality development have been discussed. The members also lauded the management for conducting the Japanese language training program to get JLPT certifications.

It is resolved to approve the Students' Placement activities, MOUs signed and Training activities conducted for the students.

15. 4 VARIOUS ACTIVITIES HELD AT THE COLLEGE

15. 4 (a) Activities conducted through Placement CoEs and new Placements CoEs established in the Academic Year 2022 – 23

No. of Activities Conducted through Placement CoEs / Industry-Linked Laboratories	24 (Guest Lecture, Skill based training, Internship)
New Placements CoEs Established 2022 - 2023	04 (ANCIT - Automotive Electronics, Salesforce - CRM, Smartcliff - CATIA & Java Full stack, ERP logic - SAP)

15. 4 (b) Alumni Association Activities conducted in the Academic Year 2022 - 23

No. of Activities Conducted	: 15 (Alumni Interactions and Mock Interview)
No. of students participated	: 1901

15. 4 (c) Conference / Workshop / FDP / SDP / LDP conducted in the Academic Year 2022 - 23

No. of Programs Conducted	: 14 (FDP-11, Workshop – 03)

The members appreciated the establishment of Placement CoE for the benefit of students and suggested that analysis may be done for the measurement/ outcome of the Faculty Development Program

It is resolved to approve the activities conducted through placement CoEs, Alumni Association and the Conference / Workshop / FDP / SDP / LDP conducted.

15. 5 FACULTY DEVELOPMENT AND RESEARCH

15.5(a) Faculty participation in Conference / Workshop / FDP / SDP / LDP in the Academic Year 2022 - 23

Faculty participation	: Conferences -55, FDP / STTPs - 160, Workshops - 70, Seminars - 02
No. of Events Participated	: 287

The members reviewed the faculty participation in workshops and FDPs for the quality improvement and updation.

15.5(b) Faculty pursuing Ph.D. & Ph.D. guidance in the Academic Year 2022 – 23

The members reviewed the details of the Faculty pursuing Ph.D and Ph.D. guidance by KIOT research supervisors in the Academic Year 2022 - 23

15.5(c) Funding Proposals submitted and sanctioned in the Academic Year 2022 – 23

The members reviewed and discussed the funding proposals and the consultancy work carried out to the tune of Rs.12.33 lakhs.

15.5(d) Faculty Publications in the Academic Year 2022 - 23

Total No. of Journals and Conference Publications by faculty   : 127
Total No. of Publications in Refereed Journals   : 31(Scopus, SCI & UGC)

The following suggestions have been given by the members
   i)   Research Publications by faculty are to be improved
   ii)   Patent filing and grants from funding agencies are to be strengthened.
It is resolved to approve the faculty participation in Workshop and FDPs, details of the Faculty pursuing Ph.D. / Ph.D. guidance, Funding Proposals and Faculty Publications.

15.6 POLICY / REGULATORY MATTERS

15.6 (a) AICTE / AU / UGC Related Matters

The members have discussed and approved following:
   i)   Autonomous Status conferred to KIOT by UGC and Anna University (Period: 2022-23 to 2031-32)
   ii) Extension of approval obtained from AICTE for the Academic Year 2023-24
   iii) Provisional Affiliation obtained from Anna University for the Academic Year 2023-24
   iv) Approval of AICTE – IDEA Lab under self-funding mode.
   v) Research Centre recognition granted to CSE and ECE departments by Anna University
   vi) Renewal of Research Centre of Mechanical department by Anna University

15.6 (b) Important Communication Received from / sent to AICTE, UGC, DOTE, Anna University, Government of Tamil Nadu, Government of India, court orders etc. from April 2023 to September 2023

The members have reviewed and approved various communications received from regulatory bodies such as AICTE, UGC, Anna University and Govt of India from April 2023 to September 2023.

15.7 AWARDS & RECOGNITIONS

15.7 (a) Rankings, Awards and Recognitions received by KIOT in the Academic Year 2023 – 24

The following awards were received by the institution in the above period.
- VVDN Top Educator Award – For providing top-quality industry-enabled students to VVDN Technologies, Gurugram, Haryana
- AMCAT - SHL National Employability Award 2022 - 23 – One among the Top 10% of colleges in Tamil Nadu based on the Employability skills of the students (for the 4th consecutive year)
- Top Engineering College of Excellence in India by CSR-GHRDC Survey 2023

15.7 (b) Major Achievements / Awards of Depts., Faculty, Staff and Students in the Academic Year 2023 – 24	
Faculty and Staff Achievements	: 14
Students Achievements	: 50

The members appreciated the institution for bagging various awards. It is resolved to approve the Awards and Recognitions received by KIOT and achievements of Faculty and students.

15.8 STUDENTS ADMISSION IN AY 2023 – 24

15.8 (a) Students Admission in the AY 2023 - 24

i) I year B.E. / B.Tech. Admission : 100%
ii) II-year B.E. / B.Tech. (Lateral) Admission : 96%
iii) I year M.E. Admission : 56%
iv) I year MBA Admission :100%

The admissions to I year B.E./ B.Tech., M.E., MBA and II year B.E. / B.Tech. (Lateral Entry) have been discussed. The members praised the administration for the very good admissions especially in B.E. / B.Tech. and MBA programs.

The members suggested that promotion activities may be done to get admissions from different parts of the India for diversification.

It is resolved to approve the student admissions made to UG and PG programs in AY 2023 – 24.

15.9 FACULTY AND STAFF RECRUITED / RELIEVED FROM APRIL 2023 TO SEPTEMBE 2023

15.9(a) Faculty and Staff Recruited / Relieved from April 2023 to September 2023
15.9(b) Student Faculty Ratio (SFR) for AY 2023 - 24

The members reviewed the faculty and staff recruited / relieved from April 2023 to September 2023. The members also observed that Faculty student ratio is maintained as per NBA and Anna university norms.

It is resolved to ratify the Faculty and Staff recruited / relieved from April 2023 to September 2023 and Student Faculty Ratio maintained.

15.10. CERTIFICATE AND VALUE ADDED COURSES CONDUCTED FOR THE STUDENTS IN THE ACADEMIC YEAR 2022-23

No. of Certificate Courses Conducted	: 21
No. of Students Benefitted	: 627

It is resolved to approve the Certificate and Value-Added Courses conducted for the students.

15.11 Certificate and Value-Added Courses Planned for the Students in Academic Year 2023 – 24

No. of Certificate Courses Planned	: 23
No. of Value-Added Courses Planned	: 12

It is resolved to approve the Certificate and Value-Added Courses planned for the Students for AY 2023-24

15.12 BUDGET OF THE INSTITUTION FOR ACADEMIC YEAR 2023 - 24

The members discussed the budget proposed for the AY 2023 – 24. The members appreciated the institution for allotting a substantial budget for the training.

It is resolved to approve the budget proposed for AY 2023-24.

15.13 IMPLEMENTATION OF AUTONOMOUS SYSTEM

15.13(a) To discuss and ratify the Board of Studies (BoS) of various faculties and their proceedings

i) It is resolved to ratify the Board of Studies (BOS) formed for various faculties.
ii) It is also resolved to adopt the Anna University Regulation, Curriculum and Syllabi for the current B.E./ B.Tech., M.E. & MBA batches as recommended by Board of Studies and Academic Council.
iii) The members further approved the new curriculum (R2023) for all the B.E. /B.Tech., M.E. and MBA courses, which will be implemented from AY 2023-24 for the students admitted to I year UG and PG courses.

15.13(b) To discuss and ratify the Academic Council (AC) of KIOT and its proceedings

The members discussed Pass mark in Autonomous system, Punishment for the Malpractices, Award of Minor / Honor degree, and Retention Policy of the answer scripts.

The members suggested the following:

- Including the academic dishonesty policy in the 2023 Regulation
- Assigning mentors for the online courses for the benefit of students

15.13(c) To discuss and ratify the Finance Committee of KIOT and its proceedings

It is resolved to ratify the Finance Committee formed for the Autonomous System and the proceedings of the meeting.

15.13(d) To approve the formation of the Controller Of Examinations (COE) and its Proceedings

It is resolved to approve the Controller of Examination formed for the Autonomous System.

The Principal thanked all the members for their active participations and suggestions for improving all the activities of the institution.
The meeting ended with the vote of thanks by Prof. N. Divya, Assistant Professor / EEE.

Member Secretary & Principal