# KNOWLEDGE INSTITUTE OF TECHNOLOGY, SALEM – 637 504

# Internal Quality Assurance Cell (IQAC)

## Academic and Administrative Audit

Academic Year	2022-23	Semester	Odd r
Department	CSE	Date(s) of Audit	20.12.23, 27.12.23, 28.12.23, 02.01.204, 05.1.2024

S. No.	List of files	Respon sibility	Completi on Status (Yes / No)	Quality of Work *	Remarks (If Any)
1	Academic Calendar		araal		a same of sole.
1.1	Anna University Academic Schedule	Dept.	Yes	G	partition for any a
1.2	College Academic Schedule	Dept.	Yes	G	
1.3	Department Academic Schedule	Dept.	Yes	G	
2	Course allocation system for Faculty	·	0.4		ê wîtana wîseyî (
2.1	Curricula, Regulations and syllabi for all regulations	Dept.	Yes	G	
2.2	List of the courses for the semester	Dept.	Yes	G	- Santil
2.3	Inter Office Memo (IOM)	Dept.	Yes	G	igeb is anibes in the second
2.4	Course willingness & Course allocation	Dept.	Yes	G	ined by regard (
2.5	Timetable for all classes	Dept.	Yes	G	an a
2.6	List of electives	Dept.	Yes	G	

3	Department Faculty Meetings (Agenda, Minutes of Meeting and Actions Taken)				
3.1	Department Faculty Meeting	Dept.	Yes	G	
3.2	Class Committee Meeting	Dept.	Yes	G	
3.3	Course Committee Meeting	Dept.	NA		
4	Course file (Refer Annexure - A, B & C)	All faculty	Yes	S	
5	Arrear Coaching				
5.1	Arrear Coaching timetable	Dept.	Yes	G	
5.2	Arrear Coaching Attendance	Dept.	Yes	G	
6	Mentor mentee file	All faculty	Yes	Ι	
7	Department Library				
7.1	List of books in the department library	Dept.	Yes	S	
7.2	Utilization of department library	Dept.	Yes	S	
8	Budget and Laboratory				
8.1	Equipment Budget and utilization	Dept.	Yes	G	Common to CSE+ dept
8.2	Consumable Budget and utilization	Dept.	Yes	G	Common to CSE+ dept
8.3	Maintenance Budget and utilization	Dept.	Yes	G	Common to CSE+ dept

				and the second second second	
8.4	Stock register for all labs / COEs	Dept.	Yes	G	Common to CSE+ dept
8.5	Consumables register	Dept.	Yes	G	Common to CSE+ dept
8.6	List of equipment and software (lab-wise)	Dept.	Yes	G	Common to CSE+ dept
8.7	Maintenance register for labs and department facilities	Dept.	Yes	G	Common to CSE+ dept
8.8	Special labs / CoEs - Activities conducted	Dept.	Yes	G	Common to CSE+ dept
9	Industry Institute Interaction				a a bada yakina galima ku sa
9.1	List of MOUs signed	Dept.	Yes	G	on Albert Indiana. March N
9.2	List of activities conducted through MOU	Dept.	Yes	G	Institution 1
9.3	Students Industrial Visit	Dept.	Yes	G	in topped minimum to the table
9.4	Students Internship	Dept.	Yes	G	ushe molasha a. Neogramization a m
9.5	Students in-plant training	Dept.	NA	100	Findents Michoraeu Geografia Steelen
10	Certificate Courses (CC) and Value-Added Courses (VAC)		feid	tong <sup>pa</sup> to	ing succession in the
10.1	Certificate course planned and conducted for the students	Dept.	Yes	G	
10.2	Value added course planned and conducted for the faculty	Dept.	No		De Jog America de Antonio De Jog America de Antonio Actual de Cartes
11	Faculty and Staff development				
11.1	Faculty development programmes organized by the department	Dept.	Yes	S	

15	Entrepreneurship				
14.3	List of students got admissions for pursuing Higher studies with proofs (Admission order)	Dept.	Yes	G	
14.2	List of students appeared for Exams (GATE, TANCET, CAT, GRE, TOFEL, GMAT etc.) with proofs (Hall Ticket, Scorecard)	Dept.	Yes	G	
14.1	List of students opted for Higher studies	Dept.	Yes	G	
14	Students Higher studies (India & Abroad)				
13.2	List of students selected for different companies with proofs (Offer letters)	Dept.	Yes	G	
13.1	List of students opted for placement	Dept.	Yes	G	Catal Andrewski State of the state of the st
13	Placement	Dept.	Yes	G	
12.3	Supporting Staff Grievances and Redressal	Dept.			Common
12.2	Faculty Grievances and Redressal	Dept.		and design	Common
12.1	Student Grievances and Redressal	Dept.			Common
12	Grievances and redressal				
11.4	Staff development programmes attended	Dept.	Yes	G	
11.3	Staff development programmes conducted	Dept.	No		
11.2	Faculty development programmes attended by the faculty	Dept.	Yes	G	w estilation

15.1	List of students opted for Entrepreneurship (Batchwise)	Dept.	Yes	S	
15.2	List of startups	Dept.	Yes	S	
16	Competitive exams				
161	List of students opted for Govt. Exams	Dept.	Yes	G	
16.2	List of students appeared for Govt. Exams with proofs	Dept.	Yes	G	Solvers parents (many way
16.3	List of students selected for Govt. Jobs	Dept.	Yes	S	and a second s
17	Faculty achievements - Awards and recognition	Dept.	Yes	G	Receict dankto Pakais
18	Clubs and forums				di binana mandi.
18.1	List of clubs in the dept.	Dept.	Yes	G	an a
18.2	Programs organized for students Through Technical clubs	Dept.	Yes	G	angel interferenden i
18.3	Programs organized for students Through Social clubs	Dept.	Yes	G	Chardenge States (Charles (Cha
18.4	Programs organized for students Through Professional Societies	Dept.	Yes	G	
18.5	Programs organized for students through Department association	Dept.	Yes	G	Bisiliyi minadas Manol Bisiliyingal
19	Students Awards and recognition			abile Shine	
19.1	List of students participated in different contests and prizes won	Dept.	Yes	G	dalle et anterkidet et formerer and
19.2	Awards and Special prizes received by the students	Dept.	Yes	G	okus oʻl munofilis 1.1.1 1993 Martheniskal Sovi

20	Students' participation in co- curricular and extracurricular activities	Dept.	Yes	G	na nasere britst nasere britst
20.1	Certificate & MOOC Courses attended by the students	Dept.	Yes	G	energine in 1913
20.2	Skill development and personality development programs attended by the students	Dept.	Yes	G	
20.3	Conferences, Symposia, and workshops attended by the students	Dept.	Yes	G	terres and the second se
20.4	Students' participation in Sports and prizes won	Dept.	Yes	G	e e descriteritations Secondaria e estat
20.5	Students' participation in other extracurricular activities	Dept.	Yes	G	en e
21.0	Research, Consultancy and Patents		and then		one media glisse Ti ne de contra
21.1	Faculty pursuing Ph.D.	Dept.	Yes	G	Start of back which is
21.2	Research supervisors with details of research scholars	Dept.	Yes	G	rain, different f
21.3	Faculty with Ph.D.	Dept.	Yes	G	n an
21.4	Faculty completed Ph.D. (Academic year wise)	Dept.	Yes	G	
21.5	Publication by faculty in National and International Conferences	Dept.	Yes	G	ender om de stationer de la second
21.6	Publication by faculty National and International Journals	Dept.	Yes	G	entroperation and a second
21.7	List of research papers published in UGC / Scopus / SCI journals	Dept.	Yes	G	
21.8	Publication by students in National and International Conference	Dept.	Yes	G	
21.9	Publication by students in National and International Journals	Dept.	Yes	G	

21.10	Workshops/Symposia/Seminars/ Conferences conducted for research	Dept.	Yes	G	
21.11	h-index for faculty and department	Dept.	Yes	G	
21.12	IPR and Patents published and granted	Dept.	Yes	s	
21.13	Industrial Consultancy	Dept.	Yes	I	
21.14	Research proposals submitted and grants received	Dept.	Yes	G	
22	Alumni				
22.1	Year-wise alumni details	Dept.	Yes	G	
22.3	Activities Conducted using Alumni	Dept.	Yes	G	
22.4	Activities of alumni Association	KIOT AAS			Common to all dept
23	PO-PSO-PEO attainment (Refer Annexture D)	Dept.	Yes	G	
24	Conduction of Programme Assessment Committee (PAC) and QIC meetings				
24.1	PAC (Agenda, Minutes of Meeting and actions taken)	Dept.	Yes	G	
24.2	QIC (Agenda, Minutes of Meeting and actions taken)	Dept.	Yes	G	
25	University Results and Result analysis				
25.1	Graduation Rate	Dept.	Yes	G	
25.2	University Ranks and Gold medals	Dept.	Yes	G	
26	Annexure D-Attainment of CO PO Mapping	Dept.	Yes	G	

		Internal Quali	ty Assurance	e Cell (IQAC)	
		Academic ar (Files to b	nd Administr be maintained b		
Acader	nic Year	2022-2023		Semester	Odd
Depart	ment	CSE	Date(s) of Audit		27.12.23 and 28.12.23
S. No.	List of files		Completion Status (Yes / No)	Quality of Work*	Remarks (If Any)
1.	Attainment of COPO Mapping		Yes	G	
2.	2. Attainment of programme outcome for the batch $(2019 - 23)$		Yes	G	
3.	Attainment of Programme Educational Objective (PEOs) for the batch (2019 – 23)		Yes	G	
4.	Innovative Teach	ing Methods	Yes	G	

- Academic files are maintained well documented manner
- Department library utilization may be improved
- Staff development programs should be enhanced

### If No

G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored S (Satisfactory) - Data Available and Analysed

I (Improvement needed) - Data Available

#### Audited by:

S. No.	Name of the Auditor	Designation/ Department	Signature of the Auditor
1.	Dr.A.Gomathi	ASP/IT	Ag colil24
2.	Dr.T.K.Shanthi	ASP/ENG/ECE	O. S. Himzes

3.	Mr.V.Karthikeyan	AP/MECH	Quintit
4.	Mr.S.Premkumar	AP/ECE	Strong.
5.	Mr.A.Musthaffa	AP/MBA	1. Mast

Director – IQAC

Principal

]	KNOWLEDGE INST	TUTE OF TECHNOLOGY	7, SALEM – 637 504
	Internal (	Quality Assurance Cell (	IQAC)
	Acaden	nic and Administrative	Audit
Academic Year	2022-23	Semester	Even
Department	CSE	Date(s) of Audit	20.12.23, 27.12.23, 28.12.23, 02.01.204, 05.1.2024

S. No.	List of files	Respon sibility	Completi on Status (Yes / No)	Quality of Work *	Remarks (If Any)
1	Academic Calendar		eon)		
1.1	Anna University Academic Schedule	Dept.	Yes	G	
1.2	College Academic Schedule	Dept.	Yes	G	
1.3	Department Academic Schedule	Dept.	Yes	G	
2	Course allocation system for Faculty				
2.1	Curricula, Regulations and syllabi for all regulations	Dept.	Yes	G	
2.2	List of the courses for the semester	Dept.	Yes	G	
2.3	Inter Office Memo (IOM)	Dept.	Yes	G	
2.4	Course willingness & Course allocation	Dept.	Yes	G	adel Ine Constant
2.5	Timetable for all classes	Dept.	Yes	G	
2.6	List of electives	Dept.	Yes	G	

3	Department Faculty Meetings (Agenda, Minutes of Meeting and Actions Taken)				
3.1	Department Faculty Meeting	Dept.	Yes	G	
3.2	Class Committee Meeting	Dept.	Yes	G	in and the last of
3.3	Course Committee Meeting	Dept.	NA		
4	Course file (Refer Annexure - A, B & C)	All faculty	Yes	S	
5	Arrear Coaching				
5.1	Arrear Coaching timetable	Dept.	Yes	G	
5.2	Arrear Coaching Attendance	Dept.	Yes	G	
6	Mentor mentee file	All faculty	Yes	I	
7	Department Library				
7.1	List of books in the department library	Dept.	Yes	S	
7.2	Utilization of department library	Dept.	Yes	S	
8	Budget and Laboratory				
8.1	Equipment Budget and utilization	Dept.	Yes	G	Common to CSE+ dept
8.2	Consumable Budget and utilization	Dept.	Yes	G	Common to CSE+ dept
8.3	Maintenance Budget and utilization	Dept.	Yes	G	Common to CSE+ dept

Carl Start R					
8.4	Stock register for all labs / COEs	Dept.	Yes	G	Common to CSE+ dept
8.5	Consumables register	Dept.	Yes	G	Common to CSE+ dept
8.6	List of equipment and software (lab-wise)	Dept.	Yes	G	Common to CSE+ dept
8.7	Maintenance register for labs and department facilities	Dept.	Yes	G	Common to CSE+ dept
8.8	Special labs / CoEs - Activities conducted	Dept.	Yes	G	Common to CSE+ dept
9	Industry Institute Interaction		46 Ie	g Pedros	a eenaa sida yiliya (†
9.1	List of MOUs signed	Dept.	Yes	G	C THR LODGER
9.2	List of activities conducted through MOU	Dept.	Yes	G	Pite non-
9.3	Students Industrial Visit	Dept.	Yes	G	and and the second second second second
9.4	Students Internship	Dept.	Yes	G	allar davi san to si i Ng tiavi animatiyon
9.5	Students in-plant training	Dept.	NA	riĝh	an might shalana Gamba A baadh
10	Certificate Courses (CC) and Value-Added Courses (VAC)		ar		
10.1	Certificate course planned and conducted for the students	Dept.	Yes	G	Contraction of the L
10.2	Value added course planned and conducted for the faculty	Dept.	No		ning states with a light of the states of th
11	Faculty and Staff development				color meand A
11.1	Faculty development programmes organized by the department	Dept.	Yes	S	

11.2	Faculty development programmes attended by the faculty	Dept.	Yes	G	
11.3	Staff development programmes conducted	Dept.	No		0.000
11.4	Staff development programmes attended	Dept.	Yes	G	
12	Grievances and redressal				Manan an ing ang ang ang ang ang ang ang ang ang a
12.1	Student Grievances and Redressal	Dept.			Common
12.2	Faculty Grievances and Redressal	Dept.		e a transmitte	Common
12.3	Supporting Staff Grievances and Redressal	Dept.			Common
13	Placement	Dept.	Yes	G	
13.1	List of students opted for placement	Dept.	Yes	G	International International
13.2	List of students selected for different companies with proofs (Offer letters)	Dept.	Yes	G	
14	Students Higher studies (India & Abroad)				
14.1	List of students opted for Higher studies	Dept.	Yes	G	nin (Santa Santa Sant
14.2	List of students appeared for Exams (GATE, TANCET, CAT, GRE, TOFEL, GMAT etc.) with proofs (Hall Ticket, Scorecard)	Dept.	Yes	G	n an
14.3	List of students got admissions for pursuing Higher studies with proofs (Admission order)	Dept.	Yes	G	
15	Entrepreneurship				and the distance of

15.1	List of students opted for Entrepreneurship (Batchwise)	Dept.	Yes	S	
15.2	List of startups	Dept.	Yes	S	
16	Competitive exams				
161	List of students opted for Govt. Exams	Dept.	Yes	G	
16.2	List of students appeared for Govt. Exams with proofs	Dept.	Yes	G	
16.3	List of students selected for Govt. Jobs	Dept.	Yes	S	
17	<b>Faculty achievements -</b> Awards and recognition	Dept.	Yes	G	a Karabela Cantilla Eastain
18	Clubs and forums				
18.1	List of clubs in the dept.	Dept.	Yes	G	
18.2	Programs organized for students Through Technical clubs	Dept.	Yes	G	seen The short
18.3	Programs organized for students Through Social clubs	Dept.	Yes	G	
18.4	Programs organized for students Through Professional Societies	Dept.	Yes	G	leo frei- Anolitari II. Ortenatariari Iari
18.5	Programs organized for students through Department association	Dept.	Yes	G	
19	Students Awards and recognition				
9.1	List of students participated in different contests and prizes won	Dept.	Yes	G	Server the transferrer of the server of the transferrer of the server of
9.2	Awards and Special prizes received by the students	Dept.	Yes	G	

20	Students' participation in co- curricular and extracurricular activities	Dept.	Yes	G	nan analaine terteil. Na anter sananana 7
20.1	Certificate & MOOC Courses attended by the students	Dept.	Yes	G	
20.2	Skill development and personality development programs attended by the students	Dept.	Yes	G	energy and harden it.
20.3	Conferences, Symposia, and workshops attended by the students	Dept.	Yes	G	
20.4	Students' participation in Sports and prizes won	Dept.	Yes	G	
20.5	Students' participation in other extracurricular activities	Dept.	Yes	G	
21.0	Research, Consultancy and Patents				
21.1	Faculty pursuing Ph.D.	Dept.	Yes	G	
21.2	Research supervisors with details of research scholars	Dept.	Yes	G	
21.3	Faculty with Ph.D.	Dept.	Yes	G	
21.4	Faculty completed Ph.D. (Academic year wise)	Dept.	Yes	G	
21.5	Publication by faculty in National and International Conferences	Dept.	Yes	G	
21.6	Publication by faculty National and International Journals	Dept.	Yes	G	
21.7	List of research papers published in UGC / Scopus / SCI journals	Dept.	Yes	G	
21.8	Publication by students in National and International Conference	Dept.	Yes	G	
21.9	Publication by students in National and International Journals	Dept.	Yes	G	

21.10	Workshops/Symposia/Seminars/ Conferences conducted for research	Dept.	Yes	G	
21.11	h-index for faculty and department	Dept.	Yes	G	
21.12	IPR and Patents published and granted	Dept.	Yes	S	
21.13	Industrial Consultancy	Dept.	Yes	I	A
21.14	Research proposals submitted and grants received	Dept.	Yes	G	
22	Alumni				
22.1	Year-wise alumni details	Dept.	Yes	G	
22.3	Activities Conducted using Alumni	Dept.	Yes	G	
22.4	Activities of alumni Association	KIOT AAS			Common to all dept
23	PO-PSO-PEO attainment (Refer Annexture D)	Dept.	Yes	G	
24	Conduction of Programme Assessment Committee (PAC) and QIC meetings				
24.1	PAC (Agenda, Minutes of Meeting and actions taken)	Dept.	Yes	G	
24.2	QIC (Agenda, Minutes of Meeting and actions taken)	Dept.	Yes	G	
25	University Results and Result analysis				
25.1	Graduation Rate	Dept.	Yes	G	
25.2	University Ranks and Gold medals	Dept.	Yes	G	
26	Annexure D-Attainment of CO PO Mapping	Dept.	Yes	G	

		<b>Internal Qualit</b>	y Assurance	e Cell (IQAC)	
		Academic an (Files to be	d Administr e maintained b		
Acader	mic Year	2022-23		Semester	Even
Department CS		CSE			02.01.204 and 05.1.2024
S. No.	List	t of files	Completion Status (Yes / No)	Quality of Work*	Remarks (If Any)
1.	Attainment of CO PO Mapping		Yes	G	
2.	Attainment of programme outcome for the batch (Eg. $2019 - 23$ )		Yes	G	
3.	Attainment of Programme Educational Objective (PEOs) for the batch (Eg. 2019 – 23)		Yes	G	
4.	Innovative Teach	ing Methods	Yes	G	

- Department and academic files are maintaining properly
- Course committee meeting should be followed
- VAC should be planned for faculty

#### If No

G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored S (Satisfactory) - Data Available and Analysed I (Improvement needed) - Data Available

### Audited by:

S. No.	Name of the Auditor	Designation/ Department	Signature of the Auditor
1.	Dr.A.Gomathi	ASP/IT	Agiotilay
2.	Dr.T.K.Shanthi	ASP/ENG/ECE	G. w Station

3.	Mr.V.Karthikeyan	AP/MECH	Quireit
4.	Mr.S.Premkumar	AP/ECE	Strum
5.	Mr.A.Musthaffa	AP/MBA	J.Mw

Director – IQAC

tw Principal

KN	NOWLEDGE INSTITUTE	OF TECHNOLOGY	7, SALEM - 637 504
	Internal Quality	Assurance Cell (	IQAC)
	Academic and	Administrative A	Audit
Academic Year	2022-23	Semester	Odd / Even
Department	FFF	Date(s) of Audit	03.01.24.

S. No.	List of files	Respon sibility	Completi on Status (Yes / No)	Quality of Work *	Remarks (If Any)
1	Academic Calendar				
1.1	Anna University Academic Schedule	Dept.	Yes-	G	-Hop Sijn Bonder
1.2	College Academic Schedule	Dept.	Yes	G	
1.3	Department Academic Schedule	Dept.	Yes	Gī	
2	Course allocation system for Faculty		fiction of the second s		
2.1	Curricula, Regulations and syllabi for all regulations	Dept.	Yes	G	- Childroff Bac
2.2	List of the courses for the semester	Dept.	Yes .	G	
2.3	Inter Office Memo (IOM)	Dept.	Yes.	G	
2.4	Course willingness & Course allocation	Dept.	Yes	G	
2.5	Timetable for all classes	Dept.	Yes .	G	
2.6	List of electives	Dept.	Yes .	G	

3	Department Faculty Meetings (Agenda, Minutes of Meeting and Actions Taken)			Lange of	
3.1	Department Faculty Meeting	Dept.	Yus	G7	
3.2	Class Committee Meeting	Dept.	Yes	G	
3.3	Course Committee Meeting	Dept.	yas	G	
4	Course file (Refer Annexure - A, B & C)	All faculty			
5	Arrear Coaching				
5.1	Arrear Coaching timetable	Dept.	Yus	S	
5.2	Arrear Coaching Attendance	Dept.	Yus Yer:	S	Carded 1
6	Mentor mentee file	All faculty	Yus	e de la composición de la comp	Contraction of the second of the
7	Department Library				
7.1	List of books in the department library	Dept.	Yas	G	
7.2	Utilization of department library	Dept.	Yes	S	
3	Budget and Laboratory	63			
3.1	Equipment Budget and utilization	Dept.	Yis ~	G	
3.2	Consumable Budget and utilization	Dept.	Yus .	G	
3.3	Maintenance Budget and utilization	Dept.	Yes	G	

		1			
8.4	Stock register for all labs / COEs	Dept.	Yes	\$57	
8.5	Consumables register	Dept.	Yas .	G	n in the office of the second s
8.6	List of equipment and software (lab-wise)	Dept.	Yus	G	
8.7	Maintenance register for labs and department facilities	Dept.	Yes	G	lan Din Zisinensi. Ma
8.8	Special labs / CoEs - Activities conducted	Dept.	Ves .	S	e e convene) (Maña - 1
9	Industry Institute Interaction		190	en die Alte	a source entropy of
9.1	List of MOUs signed	Dept.	Yas	G	ere sentration solf Char Redenand
9.2	List of activities conducted through MOU	Dept.	Yes .	G	in the second se
9.3	Students Industrial Visit	Dept.	Yes.	6-	
9.4	Students Internship	Dept.	Yus .	G	
9.5	Students in-plant training	Dept.	Yas .	C1	on mugil status for his A shirts in the
10	Certificate Courses (CC) and Value-Added Courses (VAC)			Nigst 1	former metaller in set of the set
10.1	Certificate course planned and conducted for the students	Dept.	Yus	9	
10.2	Value added course planned and conducted for the faculty	Dept.	Yus .	G	
11	Faculty and Staff development				Concernent.
11.1	Faculty development programmes organized by the department	Dept.	Yun	S	

5	Entrepreneurship				
4.3	List of students got admissions for pursuing Higher studies with proofs (Admission order)	Dept.	Yus	S·	Minimum Numbu
.4.2	List of students appeared for Exams (GATE, TANCET, CAT, GRE, TOFEL, GMAT etc.) with proofs (Hall Ticket, Scorecard)	Dept.	Yus	S	Minimum Number
4.1	List of students opted for Higher studies	Dept.	Yno	S	Min Number .
14	Students Higher studies (India & Abroad)	205		sul	and the first of the factor
13.2	List of students selected for different companies with proofs (Offer letters)	Dept.	Ym .	G	
13.1	List of students opted for placement	Dept.	Yus .	G	Shine States
13	Placement	Dept.	Yus .	G	
12.3	Supporting Staff Grievances and Redressal	Dept.			Lange States and
12.2	Faculty Grievances and Redressal	Dept.	Nor.		1 m mil emilia
12.1	Student Grievances and Redressal	Dept.		1.50070.4	A State of the second sec
12	Grievances and redressal				
11.4	Staff development programmes attended	Dept.	Yan	G	List of equip costs (
11.3	Staff development programmes conducted	Dept.	140.	S	an Constantiation (Constant)
11.2	Faculty development programmes attended by the faculty	Dept.	Ym	G	and solving there

15.1	List of students opted for Entrepreneurship (Batchwise)	Dept.	Yas	G.	Minimum data.
15.2	List of startups	Dept.	Dept	1000	
16	Competitive exams		Der	official series I holosofficial	Natificanelogingat and Part Sognatificagen De matrice
161	List of students opted for Govt. Exams	Dept.	Jes	Ĩ	ninense sombellerte Norderlege staddeller
16.2	List of students appeared for Govt. Exams with proofs	Dept.	Jes	<u>_</u> T	Sinderic procession pricement
16.3	List of students selected for Govt. Jobs	Dept.	tes.		Settion of the setting
17	Faculty achievements - Awards and recognition	Dept.		hac e	Recently outline
18	Clubs and forums CE. Jehle	clip,	wall -	- Het	
18.1	List of clubs in the dept.	Dept.	100 C. 1 W	ilicen my	entranje dore entranje dore
18.2	Programs organized for students Through Technical clubs	Dept.	Yas .	G.	- July the manual of
18.3	Programs organized for students Through Social clubs	Dept.	Yns .	G	off been many of the second
18.4	Programs organized for students Through Professional Societies	Dept.	Yos .	G.	rahasi es polysista es na limitana esta con
18.5	Programs organized for students through Department association	in the	hps	a broisid	ghtká til príhodním síterajsk knouserski
19	Students Awards and recognition	X	0090	eterina origi Viberin	Copen donaser ha wid 198 - James 2000
19.1	List of students participated in different contests and prizes won	Dept.	Yos.	Good!	Problem of the second sec
19.2	Awards and Special prizes received by the students	Dept.	Yes .	G	ninger av mitterikker Met bereisteren

20	Students' participation in co- curricular and extracurricular activities			in. (control)	
20.1	Certificate & MOOC Courses attended by the students	Dept.		1-1	orpanation Pad
20.2	Skill development and personality development programs attended by the students	Dept.	Ym ·	9	Conference or una
20.3	Conferences, Symposia, and workshops attended by the students	Dept.	Ym .	G	
20.4	Students' participation in Sports and prizes won	Dept.	Yns .	G	in a contractor tel 1 Secondo de la contractor Restanció de secondo de la contractor
20.5	Students' participation in other extracurricular activities	Dept.	Ym -	G	( providence and prov
21.0	Research, Consultancy and Patents			edmostr el	inen miner miner mon externine
21.1	Faculty pursuing Ph.D.	Dept.	Yas	9	(Indegna former
21.2	Research supervisors with details of research scholars	Dept.	Yos .	G	ierenia, el debrad
21.3	Faculty with Ph.D.	Dept.	Yes . Yur .	G	Enigramicon en el re-
21.4	Faculty completed Ph.D. (Academic year wise)	Dept.	Yus .	G	
21.5	Publication by faculty in National and International Conferences	Dept.	Yas 10	G	
21.6	Publication by faculty National and International Journals	Dept.	Your \$7	G	of the province of the sport of
21.7	List of research papers published in UGC / Scopus / SCI journals	Dept.	Yus??	9	nes storent stanlagter
21.8	Publication by students in National and International Conference	Dept.	You It	G	
21.9	Publication by students in National and International Journals	Dept.	Y's .	9	A Constant of the street of the second of the second second second second second second second second second se

21.10	Workshops/Symposia/Seminars/ Conferences conducted for research	Dept.	Ym.		
21.11	h-index for faculty and department	Dept.	Yus .	G	SHO Mantan
21.12	IPR and Patents published and granted	Dept.	Yms .	S	
21.13	Industrial Consultancy	Dept.	Yes .	5	divite) caract
21.14	Research proposals submitted and grants received	Dept.	Ym.	G	2ME - Honesona 0
22	Alumni				(intil) - her maas ( )
22.1	Year-wise alumni details	Dept.	Ym .	G	An State Lengther A
22.3	Activities Conducted using Alumni	Dept.		5	Antenna - Field
22.4	Activities of alumni Association	KIOT AAS		S	
23	PO-PSO-PEO attainment (Refer Annexture D)	Dept.		(orthus;y	America - America Milati - America
24	Conduction of Programme Assessment Committee (PAC) and QIC meetings				anter transfer, hanter
24.1	PAC (Agenda, Minutes of Meeting and actions taken)	Dept.	S and	algen)	(STRO)
24.2	QIC (Agenda, Minutes of Meeting and actions taken)	Dept.	A second	inimu.	the second
25	University Results and Result analysis	,			
25.1	Graduation Rate	Dept.	Ym .	øg	
25.2	University Ranks and Gold medals	Dept.	Yn .	9	

26	Annexure D-Attainment of CO PO Mapping		Ym .	G.	
27	Annexure E – CDT	444		(Serverse)	termine) formel
28	Annexure F -PAT & III	-	nger for	and M.	
29	Annexure G -Physical Education	e e se	e e e e e e e e e e e e e e e e e e e		Listin Olimani I
30	Annexure H – EMS	~		hail an c	
31	Annexure I - Library				
32	Annexure J - PR office				
33	Annexure K - List of Clubs and Forums			n Hilk oner	
34	Annexure L - CoE and ILL			200 CO (0)	nariji, Tol (Refere
35	Annexure M - Statutory and Non- statutory Bodies			e	

GATE, Comptetive Rxam, Selected Studenth Count in minimum Number.

\* If No

G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored S (Satisfactory) - Data Available and Analysed

I (Improvement needed) - Data Available

Audited by:							
S. No.	Name of the Auditor	<b>Designation/ Department</b>	Signature of the Auditor				
1.	D.V. Sivakumar.	Asst. Prof/Mech.	Chratin				
2.	M. R. Shanmuga Sunda	Asst Prot/FCF	Rehaz.				
3.	Mr. Ganesan.	Asst. Prot/ECE Asst. Prot/CS2	PQ				
4.		-					
5.							

Noul Director – IQAC

Principal

Page 9 of 9

	KNOWLEDGE INSTITUTE	OF TECHNOLOGY	Y, SALEM – 637 504
	Internal Quality	Assurance Cell	(IQAC)
	Academic and	Administrative	Audit
Academic Year	2022-2023	Semester	Odd / Even
Department	Mechanical Engineering	Date(s)of Audit	15/12/23, 20/12/23, 26/12/23 &27/12/23

S. No.	List of files	Respon sibility	Completi on Status (Yes / No)	Quality of Work *	Remarks (If Any)
1	Academic Calendar		A sub-	10.8.41.3	Carries III.
1.1	Anna University Academic Schedule	Dept.	Yes	Good	Nil
1.2	College Academic Schedule	Dept.	Yes	Good	Nil
1.3	Department Academic Schedule	Dept.	Yes	Good	Nil
2	Course allocation system for Faculty				of edition televity
2.1	Curricula, Regulations and syllabi for all regulations	Dept.	Yes	Good	Nil
2.2	List of the courses for the semester	Dept.	Yes	Good	Nil
2.3	Inter Office Memo (IOM)	Dept.	Yes	Good	Nil
2.4	Course willingness & Course allocation	Dept.	Yes	Good	Nil
2.5	Timetable for all classes	Dept.	Yes	Good	Nil
2.6	List of electives	Dept.	Yes	Good	Nil

3	Department Faculty Meetings (Agenda, Minutes of Meeting and Actions Taken)				
3.1	Department Faculty Meeting	Dept.	Yes	Good	Nil
3.2	Class Committee Meeting	Dept.	Yes	Good	Nil
3.3	Course Committee Meeting	Dept.	Yes	-	Available with individua faculty course file Separate file to b maintained in th department.
4	Course file (Refer Annexure - A, B & C)	All faculty	No	-	Yet to be completed Only 29 Subjects submitted
5	Arrear Coaching (Class Advisor)				in a substitution of the second second
5.1	Arrear Coaching timetable	Dept.	No		Not conducted Not available
5.2	Arrear Coaching Attendance	Dept.	No	All She She	Not available
5	Mentor mentee file	All faculty			List available. Documentations need to be improved by individual faculty.
7	Department Library				
.1	List of books in the department library	Dept.	Yes	Good	Nil
.2	Utilization of department library	Dept.	Yes	Good	Nil
	Budget and Laboratory				
.1	Equipment Budget and utilization	Dept.	Yes	Good	Nil
2	Consumable Budget and utilization	Dept.	Yes	Good	Nil

8.3	Maintenance Budget and utilization	Dept.	and a second	Yet to submit
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8.4	Stock register for all labs / COEs	Dept.	Yes	Good	Nil
8.5	Consumables register	Dept.	0		Data to be maintained in Register. Data available in sheets.
8.6	List of equipment and software (lab-wise)	Dept.		Alternation	nonn (Seh Shis) School (* *
8.7	Maintenance register for labs and department facilities	Dept.	Yes	Good	Nil
8.8	Special labs / CoEs - Activities conducted	Dept.	ott   5	ndias ha	entroit an anti
9	Industry Institute Interaction		n(i) ii	- poisse 52	estepyono citu309
9.1	List of MOUs signed	Dept.	01	-	Anna an Anna Anna Anna Anna Anna - Anna -
9.2	List of activities conducted through MOU	Dept.	01	-	Processe
9.3	Students Industrial Visit	Dept.	Yes	Good	IV photos, Students learned details from IV not available.
9.4	Students Internship	Dept.	Yes	Good	Nil
9.5	Students in-plant training	Dept.	Yes	Good	Nil
10	Certificate Courses (CC) and Value-Added Courses (VAC)		990)		A first of shall and a spatent
10.1	Certificate course planned and conducted for the students	Dept.	Yes	Good	Nil
10.2	Value added course planned and conducted for the faculty	Dept.	Nil	in producti and description	
11	Faculty and Staff development				

11.1	Faculty development programmes organized by the department	Dept.	Nil	 Not organized any
			a that was a	 FDP

11.2	Faculty development programmes attended by the faculty	Dept.	Yes	Good	Nil
11.3	Staff development programmes conducted	Dept.	Nil	-	
11.4	Staff development programmes attended	Dept.	Nil	-	and the latest
12	Grievances and Redressal				Maria Salah
12.1	Student Grievances and Redressal	Dept.	Nil		No Grievances
12.2	Faculty Grievances and Redressal	Dept.	Nil		No Grievances
12.3	Supporting Staff Grievances and Redressal	Dept.	Nil		No Grievances
13	Placement	Dept.	ert i te		o ministrational
13.1	List of students opted for placement	Dept.		Yes	Good
3.2	List of students selected for different companies with proofs (Offer letters)	Dept.		Yes	Good
4	Students Higher studies (India & Abroad)		en l	erit in	i findin merendiniz
4.1	List of students opted for Higher studies	Dept.	Yes	-	A Contract of the Contract of
4.2	List of students appeared for Exams (GATE, TANCET, CAT, GRE, TOFEL, GMAT etc.) with proofs (Hall Ticket, Scorecard)	Dept.	Yes	-	Cantrine sease events on sease events of the fluc
4.3	List of students got admissions for pursuing Higher studies with proofs (Admission order)	Dept.	01	-	vid still service of the

15	Entrepreneurship	•					
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15.1	List of students opted for Entrepreneurship (Batchwise)	Dept.		a and a second sec	Not available
15.2	List of startups	Dept.	Nil		nemeter 1997 Tel completer for 1987
16	Competitive exams			- (see	
161	List of students opted for Govt. Exams	Dept.		and deal	Not available
16.2	List of students appeared for Govt. Exams with proofs	Dept.		1900 (M. 20	Not available
16.3	List of students selected for Govt. Jobs	Dept.		- here eine	Not available
17	Faculty achievements - Awards and recognition	Dept.	Yes	Partial	Signature and proof needed.
18	Clubs and forums		Yes	Good	Nil
18.1	List of clubs in the dept.	Dept.	Yes	Good	List of clubs with authorised sign needed.
18.2	Programs organized for students Through Technical clubs	Dept.	Yes	- 33	Attendance pending
18.3	Programs organized for students Through Social clubs	Dept.	Yes	ante de	Antali ((S. 1971)-adder) Antali ((S. 1971)-adder) Antalia (S. 1971)
18.4	Programs organized for students Through Professional Societies	Dept.	Yes	10.00	Students list, report
18.5	Programs organized for students through Department association		Yes	1.00 <b>-</b> 105 1	
19	Students Awards and recognition				
19.1	List of students participated in different contests and prizes won	Dept.			80% Completed. Name list Needed.

19.2	Awards and Special prizes received by the students	Dept.	Nil	-	a norman and the second
20	Students' participation in co- curricular and extracurricular activities		Yes	-	Consolidated list needed
20.1	Certificate & MOOC Courses attended by the students	Dept.	Yes	Good	-
20.2	Skill development and personality development programs attended by the students	Dept.			-
20.3	Conferences, Symposia, and workshops attended by the students	Dept.	Yes		
20.4	Students' participation in Sports and prizes won	Dept.	Yes		20.3, 20.4&20.5 available in single file.
20.5	Students' participation in other extracurricular activities	Dept.	Yes		anna dan ka da
21.0	Research, Consultancy and Patents				
21.1	Faculty pursuing Ph.D.	Dept.	Yes		
21.2	Research supervisors with details of research scholars	Dept.	Yes		Authorised sign Needed
21.3	Faculty with Ph.D.	Dept.	Yes		Authorised sign Needed
1.4	Faculty completed Ph.D. (Academic year wise)	Dept.	Yes		Authorised sign Needed
1.5	Publication by faculty in National and International Conferences	Dept.	Yes		Authorised sign Needed
1.6	Publication by faculty National and International Journals	Dept.	Yes		Authorised sign Needed
1.7	List of research papers published in UGC / Scopus / SCI journals	Dept.	Yes		Authorised sign Needed
.8	Publication by students in National and International Conference	Dept.	Yes	-	-

P21.9	Publication by students in National and International Journals	Dept.	Yes	1100.000	Data pending
21.10	Workshops/Symposia/Seminars/ Conferences conducted for research	Dept.	Yes	) the length	na 23 entres Santantes
21.11	h-index for faculty and department	Dept.	Yes	-	to concern
21.12	IPR and Patents published and granted	Dept.	Nil	<u>.</u>	No patent in this academi year
21.13	Industrial Consultancy	Dept.	40	inan Prénera	Consolidated list to be updated
21.14	Research proposals submitted and grants received	Dept.			No research proposal in this academic year
22	Alumni				MLI Fritzinsen IE
22.1	Year-wise alumni details	Dept.	Yes	-	M-theory A. D.
22.3	Activities Conducted using Alumni	Dept.	Yes	19.04 <u>0</u> 7.750	
22.4	Activities of alumni Association	KIOT AAS	Yes	3 04	al freedory
23	PO-PSO-PEO attainment (Refer Annexture D)	Dept.		t bis vein	
24	Conduction of Programme Assessment Committee (PAC) and QIC meetings				period and a second second
24.1	PAC (Agenda, Minutes of Meeting and actions taken)	Dept.	gaterie (	ession e	Not Available
24.2	QIC (Agenda, Minutes of Meeting and actions taken)	Dept.			Even semester details yet to submit.
25	University Results and Result analysis				
25.1	Graduation Rate	Dept.	Yes		

25.2	University Ranks and Gold medals	Dept.	Yes	i di suca	Pars Porten a
26	Annexure D-Attainment of CO PO Mapping	All Faculty	1		an an an at a track of the second
27	Annexure E – CDF				en e
28	Annexure F -PAT & III			en los feitits	COS (Costant Participa)
29	Annexure G -Physical Education				
30	Annexure H – EMS		tini	Setter direct	States and State
31	Annexure I - Library				Trine) II
32	Annexure J - PR office		•	dete	internet and a state
33	Annexure K - List of Clubs and Forums		Yes	in the B	Higher education aboard Three activities conducted
34	Annexure L - CoE and ILL			(thirde to b	india no redovidente e altror
35	Annexure M - Statutory and Non- statutory Bodies			in an	S. Colt. Orig. Colt.

YRC, RRC list of students participated missing.

#### \* If No

G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored S (Satisfactory) - Data Available and Analysed I (Improvement needed) - Data Available

Audited by:

S. No.	Name of the Auditor	<b>Designation</b> / Department	Signature of the Auditor
1.	Dr.V.Kumaresan	ASP/MBA	Vibron
2.	Prof. <b>9</b> .Malarvizhi	AP/CSE	p. 1000-
3.	Prof.S.Manoharan	AP/ECE	al Ster
4.	Prof.R.Karthick	AP/CSBS	RIOT

Naak Director - IQAC

Principal

		KNOWLEDGE INSTITUT				37 504
		Internal Qual				
		Academic a	nd Adn	inistrative A	Audit	
Acade	mic Year	2022-2023		nester	Odd / Even	and open soons and
Depart	tment	Civil Engineering	Da Au	te(s) of dit		
S. No.		List of files	Respor sibility		Quality of Work *	Remarks (If Any)
1	Academic	Calendar				
1.1	Anna Univ	versity Academic Schedule	Dept.	Yes	G	1996 (1997) 
1.2	College A	cademic Schedule	Dept.	Yes	G	
1.3	Departmen	nt Academic Schedule	Dept.	Yes	G	
2	Course al Faculty	location system for				B nitratis tiplo
2.1	Curricula, for all regu	Regulations and syllabi llations	Dept.	Yes	G	
2.2	List of the	courses for the semester	Dept.	Yes	G	
2.3	Inter Offic	e Memo (IOM)	Dept.	Yes	G	
2.4	Course wil allocation	lingness & Course	Dept.	Yes	S	
2.5	Timetable	for all classes	Dept.	Yes	G	
2.6	List of elec	ctives	Dept.	Yes	G	

3	Department Faculty Meetings (Agenda, Minutes of Meeting and Actions Taken)				A.: M
3.1	Department Faculty Meeting	Dept.	Yes	S	
3.2	Class Committee Meeting	Dept.	Yes	S	
3.3	Course Committee Meeting	Dept.	No		Single Class-NA
4	Course file (Refer Annexure - A, B & C)	All faculty			
5	Arrear Coaching				
5.1	Arrear Coaching timetable	Dept.	Yes	S	- Mentor wise Scheduled
5.2	Arrear Coaching Attendance	Dept.	Yes	S	
6	Mentor mentee file	All faculty			
7	Department Library				
7.1	List of books in the department library	Dept.	Yes	G	
7.2	Utilization of department library	Dept.	Yes	G	
8	Budget and Laboratory				
	Equipment Budget and utilization	Dept.	Yes	I	
8.2	Consumable Budget and utilization	Dept.	Yes	Ι	Common document in main office
8.3	Maintenance Budget and utilization	Dept.	Yes	I	

8.4	Stock register for all labs / COEs	Dept.	Yes	G	
8.5	Consumables register	Dept.	Yes	G	
8.6	List of equipment and software (lab-wise)	Dept.	Yes	G	
8.7	Maintenance register for labs and department facilities	Dept.	Yes	G	Bra Arrennesser
8.8	Special labs / CoEs - Activities conducted	Dept.	No		No Special Labs
9	Industry Institute Interaction				
9.1	List of MOUs signed	Dept.	Yes	G	
9.2	List of activities conducted through MOU	Dept.	Yes	G	Let engels
9.3	Students Industrial Visit	Dept.	Yes	G	Add Photos & Learning report
9.4	Students Internship	Dept.	Yes	G	Internship and in-plant training need to be
9.5	Students in-plant training	Dept.	Yes	G	maintain as a separate file
10	Certificate Courses (CC) and Value-Added Courses (VAC)				an Alfford a
10.1	Certificate course planned and conducted for the students	Dept.	Yes	G	
10.2	Value added course planned and conducted for the faculty	Dept.	No		
11	Faculty and Staff development				
11.1	Faculty development programmes organized by the department	Dept.	No		

.2	Faculty development programmes attended by the faculty	Dept.	Yes	G	
	Staff development programmes conducted	Dept.	Yes	I	
.4	Staff development programmes attended	Dept.	Yes	Ι	
2	Grievances and redressal				
2.1	Student Grievances and Redressal	Dept.	Yes	Ι	
2.2	Faculty Grievances and Redressal	Dept.	Yes	Ι	Maintaining as a ledger
12.3	Supporting Staff Grievances and Redressal	Dept.	Yes	I	
13	Placement	Dept.			
13.1	List of students opted for placement	Dept.	Yes	G	
13.2	List of students selected for different companies with proofs (Offer letters)	Dept.	Yes	G	
14	Students Higher studies (India & Abroad)				
14.1	List of students opted for Higher studies	Dept.	Yes	I	This academic year no students opted for highe studies
14.2	List of students appeared for Exams (GATE, TANCET, CAT, GRE, TOFEL, GMAT etc.) with proofs (Hall Ticket, Scorecard)	Dept.	Yes	Ι	This academic year no students appeared for Exams
14.3	List of students got admissions for	Dept.	Yes	I	This academic year no students pursuing higher studies
15	Entrepreneurship				
15.	List of students opted for Entrepreneurship (Batch wise)	Dept.	No		Data not available

-		1 1		1	
15.2	List of startups	Dept.	No	1.10	
16	Competitive exams		-		
161	List of students opted for Govt. Exams	Dept.	Yes	Ι	
16.2	List of students appeared for Govt. Exams with proofs	Dept.	Yes	Ι	Appropriate data not available
16.3	List of students selected for Govt. Jobs	Dept.	Yes	Ι	
17	<b>Faculty achievements -</b> Awards and recognition	Dept.	Yes	S	
18	Clubs and forums				and the second a second as
18.1	List of clubs in the dept.	Dept.	Yes	G	
18.2	Programs organized for students Through Technical clubs	Dept.	Yes	G	and the second
18.3	Programs organized for students Through Social clubs	Dept.	Yes	G	· ·
18.4	Programs organized for students Through Professional Societies	Dept.	Yes	G	
18.5	Programs organized for students through Department association		Yes	G	
19	Students Awards and recognition				
19.1	List of students participated in different contests and prizes won	Dept.	Yes	G	
19.2	Awards and Special prizes received by the students	Dept.	Yes	G	
20	Students' participation in co- curricular and extracurricular activities		Yes	G	

20.1	Certificate & MOOC Courses attended by the students	Dept.	No	Ι	No students attended online course
20.2	Skill development and personality development programs attended by the students	Dept.	Yes	S	
20.3	Conferences, Symposia, and workshops attended by the students	Dept.	Yes	S	2021
20.4	Students' participation in Sports and prizes won	Dept.	Yes	S	
20.5	Students' participation in other extracurricular activities	Dept.	Yes	G	Students related data is repeated
21.0	Research, Consultancy and Patents				
21.1	Faculty pursuing Ph.D.	Dept.	Yes	G	ani of the state of
21.2	Research supervisors with details of research scholars	Dept.	Yes	G	
21.3	Faculty with Ph.D.	Dept.	Yes	G	
21.4	Faculty completed Ph.D. (Academic year wise)	Dept.	Yes	G	
21.5	Publication by faculty in National and International Conferences	Dept.	Yes	G	
21.6	Publication by faculty National and International Journals	Dept.	Yes	G	
21.7	List of research papers published in UGC / Scopus / SCI journals	Dept.	Yes	G	
21.8	Publication by students in National and International Conference	Dept.	Yes	Ι	
21.9	Publication by students in National and International Journals	Dept.	Yes	I	22-23 Nil
21.10	Workshops/Symposia/Seminars/ Conferences conducted for research	Dept.	Yes	I	22-23 Nil

26	Annexure D-Attainment of CO PO Mapping		Yes	G	Val.
25.2	University Ranks and Gold medals	Dept.	Yes	G	
25.1	Graduation Rate	Dept.	Yes	Ι	
25	University Results and Result analysis				
24.2	QIC (Agenda, Minutes of Meeting and actions taken)	Dept.	Yes	Ι	2023 will update
24.1	PAC (Agenda, Minutes of Meeting and actions taken)	Dept.	Yes	Ι	2023 will update
24	Conduction of Programme Assessment Committee (PAC) and QIC meetings		Yes	Ι	2023 will update
23	PO-PSO-PEO attainment (Refer Annexure D)	Dept.			
22.4	Activities of Alumni Association	KIOT AAS			Å
22.3	Activities Conducted using Alumni	Dept.	Yes	G	
22.1	Year-wise alumni details	Dept.	Yes	S	Have to update passed- out
22	Alumni				
21.14	Research proposals submitted and grants received	Dept.	Yes	Ι	No proposals have not submitted by the department. Student TNSCST report has been filed
21.13	Industrial Consultancy	Dept.	Yes	G	
21.12	IPR and Patents published and granted	Dept.	Yes	Ι	Workshop related documents available
21.11	h-index for faculty and department	Dept.	Yes	G	

27	Annexure E – CDT				
28	Annexure F -PAT & III				
29	Annexure G -Physical Education				na la na taranti - E
30	Annexure H – EMS		-		
31	Annexure I - Library				
32	Annexure J - PR office	-			
33	Annexure K - List of Clubs and Forums				
34	Annexure L - CoE and ILL				
35	Annexure M - Statutory and Non- statutory Bodies				
1	or Comments: Good file maintenance in the departm The department has a focus on researc The department has been coordinated	h, consul	tancy and pa execution.	itents.	

S. No.	Name of the Auditor	Designation/ Department	Signature of the Auditor
1.	Dr.Rekha	HoD/S & H	g.br
2.	Mr.S.Vimala	AP/MBA	Lar



		Internal Quali	ty Ass	surance Cell	(IQAC)	
		Academic an	nd Ad	ministrative	Audit	
Acaden	nic Year	2022-2023	S	emester	Odd / Even	Conception 2
Depart	ment	Civil Engineering		Date(s) of Audit		
S. No.	,	List of files	Resp sibili	on Completi	Quality of Work *	Remarks (If Any)
1	Academi	c Calendar				- 630 (COLO), 19
1.1	Anna Uni	versity Academic Schedule	Dep	ot. Yes	G	entra consecutores de la consecu
1.2	College Academic Schedule		Dep	ot. Yes	G	
1.3	Department Academic Schedule		Dep	ot. Yes	G	
2	Course a Faculty	llocation system for				i si
2.1		a, Regulations and syllabi	Dep	pt. Yes	G	
2.2	List of th	e courses for the semester	Dej	pt. Yes	G	
2.3	Inter Off	ice Memo (IOM)	De	pt. Yes	G	
2.4	Course v allocatio	willingness & Course	De	ept. Yes	S	dag sign com
2.5	Timetab	le for all classes	De	ept. Yes	G	
2.6	List of e	electives .	De	ept. Yes	G	

	Department Faculty Meetings (Agenda, Minutes of Meeting and Actions Taken)				A DRIVER AND A DRIVER
.1	Department Faculty Meeting	Dept.	Yes	S	
.2	Class Committee Meeting	Dept.	Yes	S	
3.3	Course Committee Meeting	Dept.	No		Single Class-NA
4	Course file (Refer Annexure - A, B & C)	All faculty			
5	Arrear Coaching				
5.1	Arrear Coaching timetable	Dept.	Yes	S	<ul> <li>Mentor wise Scheduled</li> </ul>
5.2	Arrear Coaching Attendance	Dept.	Yes	S	
6	Mentor mentee file	All faculty			
7	Department Library				
7.1	List of books in the department library	Dept.	Yes	G	
7.2	Utilization of department library	Dept.	Yes	G	
8	Budget and Laboratory				
8.1	Equipment Budget and utilization	Dept.	Yes	Ι	
8.2	Consumable Budget and utilization	Dept.	Yes	Ι	Common document in main office
8.3	Maintenance Budget and utilization	Dept.	Yes	I	

1.1.1.1.1.1.1.1.1					
8.4	Stock register for all labs / COEs	Dept.	Yes	G	
8.5	Consumables register	Dept.	Yes	G	
8.6	List of equipment and software (lab-wise)	Dept.	Yes	G	
8.7	Maintenance register for labs and department facilities	Dept.	Yes	G	ner hav stranger in th
8.8	Special labs / CoEs - Activities conducted	Dept.	No		No Special Labs
9	Industry Institute Interaction				
9.1	List of MOUs signed	Dept.	Yes	G	
9.2	List of activities conducted through MOU	Dept.	Yes	G	
9.3	Students Industrial Visit	Dept.	Yes	G	Add Photos & Learning report
9.4	Students Internship	Dept.	Yes	G	Internship and in-plant training need to be
9.5	Students in-plant training	Dept.	Yes	G	maintain as a separate file
10	Certificate Courses (CC) and Value-Added Courses (VAC)				
10.1	Certificate course planned and conducted for the students	Dept.	Yes	G	
10.2	Value added course planned and conducted for the faculty	Dept.	No		
11	Faculty and Staff development				
11.1	Faculty development programmes organized by the department	Dept.	No		

he as

.2	Faculty development programmes attended by the faculty	Dept.	Yes	G	
	Staff development programmes conducted	Dept.	Yes	Ι	
1.4	Staff development programmes attended	Dept.	Yes	I	
2	Grievances and redressal				
2.1	Student Grievances and Redressal	Dept.	Yes	Ι	
12.2	Faculty Grievances and Redressal	Dept.	Yes	Ι	Maintaining as a ledger
12.3	Supporting Staff Grievances and Redressal	Dept.	Yes	I	
13	Placement	Dept.			
13.1	List of students opted for placement	Dept.	Yes	G	
13.2	List of students selected for different companies with proofs (Offer letters)	Dept.	Yes	G	
14	Students Higher studies (India & Abroad)				
14.1	List of students opted for Higher studies	Dept.	Yes	Ι	This academic year no students opted for higher studies
14.2	List of students appeared for Exams (GATE, TANCET, CAT, GRE, TOFEL, GMAT etc.) with proofs	Dept.	Yes	Ι	This academic year no students appeared for Exams
14.3	<ul> <li>(Hall Ticket, Scorecard)</li> <li>List of students got admissions for pursuing Higher studies with proofs (Admission order)</li> </ul>	Dept.	Yes	I	This academic year no students pursuing highe studies
15	Entrepreneurship				
15.	List of students opted for Entrepreneurship (Batch wise)	Dept	. No		Data not available

2	List of startups	Dept.	No		
	Competitive exams		192		
51	List of students opted for Govt. Exams	Dept.	Yes	I	
6.2	List of students appeared for Govt. Exams with proofs	Dept.	Yes	Ι	Appropriate data not available
6.3	List of students selected for Govt. Jobs	Dept.	Yes	Ι	olosifang Sedilif. Anashing Sedilif.
17	Faculty achievements - Awards and recognition	Dept.	Yes	S	
18	Clubs and forums		1.61		
18.1	List of clubs in the dept.	Dept.	Yes	G	
18.2	Programs organized for students Through Technical clubs	Dept.	Yes	G	plattan ann
18.3	Programs organized for students Through Social clubs	Dept.	Yes	G	
18.4	Programs organized for students Through Professional Societies	Dept.	Yes	G	
18.5	Programs organized for students through Department association		Yes	G	
19	Students Awards and recognition				
19.	1 List of students participated in different contests and prizes won	Dept.	Yes	G	
19	.2 Awards and Special prizes received by the students	d Dept.	Yes	G	
20	Students' participation in co-		Yes	G	

20.1	Certificate & MOOC Courses attended by the students	Dept.	No	Ι	No students attended online course
20.2	Skill development and personality development programs attended by the students	Dept.	Yes	S	
20.3	Conferences, Symposia, and workshops attended by the students	Dept.	Yes	S	2021
20.4	Students' participation in Sports and prizes won	Dept.	Yes	S	
20.5	Students' participation in other extracurricular activities	Dept.	Yes	G	Students related data is repeated
21.0	Research, Consultancy and Patents				
21.1	Faculty pursuing Ph.D.	Dept.	Yes	G	
21.2	Research supervisors with details of research scholars	Dept.	Yes	G	
21.3	Faculty with Ph.D.	Dept.	Yes	G	
21.4	Faculty completed Ph.D. (Academic year wise)	Dept.	Yes	G	Succession and the second
21.5	Publication by faculty in National and International Conferences	Dept.	Yes	G	
21.6	Publication by faculty National and International Journals	Dept.	Yes	G	
21.7	List of research papers published in UGC / Scopus / SCI journals	Dept.	Yes	G	
21.8	Publication by students in National and International Conference	Dept.	Yes	Ι	
21.9	Publication by students in National and International Journals	Dept.	Yes	I	22-23 Nil
21.10	Workshops/Symposia/Seminars/ Conferences conducted for research	Dept.	Yes	Ι	22-23 Nil

				and a state of the	
21.11	h-index for faculty and department	Dept.	Yes	G	
21.12	IPR and Patents published and granted	Dept.	Yes	I	Workshop related documents available
21.13	Industrial Consultancy	Dept.	Yes	G	
21.14	Research proposals submitted and grants received	Dept.	Yes	Ι	No proposals have not submitted by the department. Student TNSCST report has been filed
22	Alumni				
22.1	Year-wise alumni details	Dept.	Yes	S	Have to update passed- out
22.3	Activities Conducted using Alumni	Dept.	Yes	G	
22.4	Activities of Alumni Association	KIOT AAS			
23	PO-PSO-PEO attainment (Refer Annexure D)	Dept.			
24	Conduction of Programme Assessment Committee (PAC) and QIC meetings		Yes	Ι	2023 will update
24.1	PAC (Agenda, Minutes of Meeting and actions taken)	Dept.	Yes	Ι	2023 will update
24.2	QIC (Agenda, Minutes of Meeting and actions taken)	Dept.	Yes	Ι	2023 will update
25	University Results and Result analysis				
25.1	Graduation Rate	Dept.	Yes	Ι	
25.2	University Ranks and Gold medals	Dept.	Yes	G	
26	Annexure D-Attainment of CO PO Mapping		Yes	G	Your

8	Annexure F -PAT & III				-
.9	Annexure G - Physical Education				-
30	Annexure H – EMS				_
31	Annexure I - Library				
32	Annexure J - PR office				
33	Annexure K - List of Clubs and Forums				
34	Annexure L - CoE and ILL				
35	Annexure M - Statutory and Non- statutory Bodies				 
1	<ul> <li>itor Comments:</li> <li>Good file maintenance in the departre</li> <li>The department has a focus on resea</li> <li>The department has been coordinated</li> </ul>	sultancy and od execution	patents.		
0 16	No Good) -Data Available, Analysed, Acti Satisfactory) - Data Available and Ana mprovement needed) - Data Available	 n and Improv	vement Mon	itored	

S. No.	Name of the Auditor	Designation/ Department	Signature of the Auditor
1	Dr.Rekha	HoD/S & H	a.p
	Mr.S.Vimala	AP/MBA	bon

Director - IQAC

Principal

Page 8 of 8

	KNOWLEDGE INST	TITUTE OF TECHNOLO	GY, SALEM – 637 504	
	Internal	Quality Assurance Cel	I (IQAC)	
	Acade	mic and Administrativ	e Audit	
Academic Year	2022-2023	Semester	ODD	
Department	IT	Date(s) of Audit	20.12.2023	

S. No.	List of files	Respon sibility	Completi on Status (Yes / No)	Quality of Work*	Remarks (If Any)
1	Academic Calendar				
1.1	Anna University Academic Schedule	Dept.	Yes	Good	
1.2	College Academic Schedule	Dept.	Yes	Good	
1.3	Department Academic Schedule	Dept.	Yes	Good	
2	Course allocation system for Faculty				
2.1	Curricula, Regulations and syllabi for all regulations	Dept.	Yes	Good	
2.2	List of the courses for the semester	Dept.	Yes	Good	
2.3	Inter Office Memo (IOM)	Dept.	Yes	Good	
2.4	Course willingness & Course allocation	Dept.	Yes	Good	
2.5	Timetable for all classes	Dept.	Yes	Good	
2.6	List of electives	Dept.	Yes	Good	

3	Department Faculty Meetings (Agenda, Minutes of Meeting and Actions Taken)				
3.1	Department Faculty Meeting	Dept.	Yes	Good	
3.2	Class Committee Meeting	Dept.	Yes	Good	
3.3	Course Committee Meeting	Dept.	No		
4	Course file (Refer Annexure - A, B & C)	All faculty	Yes	Good	
5	Arrear Coaching				
5.1	Arrear Coaching timetable	Dept.	Yes	Good	
5.2	Arrear Coaching Attendance	Dept.	Yes	Good	
6	Mentor mentee file	All faculty	Yes	Good	
7	Department Library				
7.1	List of books in the department library	Dept.	Yes	Good	
7.2	Utilization of department library	Dept.	No		
8	Budget and Laboratory				
8.1	Equipment Budget and utilization	Dept.	No		
8.2	Consumable Budget and utilization	Dept.	No		
8.3	Maintenance Budget and utilization	Dept.	No		

8.4	Stock register for all labs / COEs	Dept.	Yes	and the second	
8.5	Consumables register	Dept.	Yes	ester sage	Local and Local
8.6	List of equipment and software (lab-wise)	Dept.	No	- Second Second	
8.7	Maintenance register for labs and department facilities	Dept.	No		
8.8	Special labs / CoEs - Activities conducted	Dept.	No	ina na sa	et many resolutes ( - 1
9	Industry Institute Interaction				scentral of a state of the
9.1	List of MOUs signed	Dept.	Yes	Good	i September 200 () Sectors
9.2	List of activities conducted through MOU	Dept.	Yes	Good	Manager 6
9.3	Students Industrial Visit	Dept.	Yes	Good	an and an and a set
9.4	Students Internship	Dept.	Yes	Good	
9.5	Students in-plant training	Dept.	No	elba	s suiper an Alina santi
10	Certificate Courses (CC) and Value-Added Courses (VAC)				Records and a second
10.1	Certificate course planned and conducted for the students	Dept.	Yes	Good	
10.2	Value added course planned and conducted for the faculty	Dept.	No		
11	Faculty and Staff development				
11.1	Faculty development programmes organized by the department	Dept.	No		

15	Entrepreneurship				State City Pi
14.3	List of students got admissions for pursuing Higher studies with proofs (Admission order)	Dept.	NA		a contractor a second second
14.2	List of students appeared for Exams (GATE, TANCET, CAT, GRE, TOFEL, GMAT etc.) with proofs (Hall Ticket, Scorecard)	Dept.	NA		non et este (1973) annet Merelang
14.1	List of students opted for Higher studies	Dept.	NA		
14	Students Higher studies (India & Abroad)				and the second sec
13.2	List of students selected for different companies with proofs (Offer letters)	Dept.	NA		
13.1	List of students opted for placement	Dept.	NA		Concert Translated
13	Placement	Dept.	NA		
12.3	Supporting Staff Grievances and Redressal	Dept.	No		
12.2	Faculty Grievances and Redressal	Dept.	No	and services	
12.1	Student Grievances and Redressal	Dept.	No		in tract Court
12	Grievances and redressal				
11.4	Staff development programmes attended	Dept.	Yes	Good	
11.3	Staff development programmes conducted	Dept.	No		
11.2	Faculty development programmes attended by the faculty	Dept.	Yes	Good	and an exception of the

15.1	List of students opted for Entrepreneurship (Batchwise)	Dept.	NA		
15.2	List of startups	Dept.	NA	Research Sec	
16	Competitive exams				
161	List of students opted for Govt. Exams	Dept.	NA		
16.2	List of students appeared for Govt. Exams with proofs	Dept.	NA	find size	Statestic ante ante prime vinne
16.3	List of students selected for Govt. Jobs	Dept.	NA	entionine Stit	
17	Faculty achievements - Awards and recognition	Dept.	Yes	Good	n - Priece
18	Clubs and forums			5	1. Januaria
18.1	List of clubs in the dept.	Dept.	Yes	Good	
18.2	Programs organized for students Through Technical clubs	Dept.	Yes	Good	and the second se
18.3	Programs organized for students Through Social clubs	Dept.	No	0.0	land all the second
18.4	Programs organized for students Through Professional Societies	Dept.	No		inn an ann an Airt D-fairte crant fairt
18.5	Programs organized for students through Department association		Yes	Good	in et al annes terris Steat lindification (
19	Students Awards and recognition		pal to an		tig operational Second State
19.1	List of students participated in different contests and prizes won	Dept.	Yes	Good	n a Standmart Half - A Standard Stand
19.2	Awards and Special prizes received by the students	Dept.	Yes	Good	film glaning Parts a biotectoria

20	Students' participation in co- curricular and extracurricular activities		Yes	Good	
20.1	Certificate & MOOC Courses attended by the students	Dept.	Yes	Good	
20.2	Skill development and personality development programs attended by the students	Dept.	Yes	Good	
20.3	Conferences, Symposia, and workshops attended by the students	Dept.	Yes	Good	
20.4	Students' participation in Sports and prizes won	Dept.	No	Served to Pre-	
20.5	Students' participation in other extracurricular activities	Dept.	No		
21.0	Research, Consultancy and Patents		₽ <sup>6</sup> 2		States and the Plant of the States of the St
21.1	Faculty pursuing Ph.D.	Dept.	Yes		
21.2	Research supervisors with details of research scholars	Dept.	No	19	
21.3	Faculty with Ph.D.	Dept.	Yes	Good	
21.4	Faculty completed Ph.D. (Academic year wise)	Dept.	Yes	Good	
21.5	Publication by faculty in National and International Conferences	Dept.	Yes	I	
21.6	Publication by faculty National and International Journals	Dept.	Yes	I	
21.7	List of research papers published in UGC / Scopus / SCI journals	Dept.	Yes	I	State of the state
21.8	Publication by students in National and International Conference	Dept.	No		
21.9	Publication by students in National and International Journals	Dept.	No		

á					
21.10	Workshops/Symposia/Seminars/ Conferences conducted for research	Dept.	No	Con real	
21.11	h-index for faculty and department	Dept.	No		
21.12	IPR and Patents published and granted	Dept.	No		en co-s cuenco († 35
21.13	Industrial Consultancy	Dept.	No	(19	ar disco marine a di
21.14	Research proposals submitted and grants received	Dept.	No		MA Transaction of
22	Alumni				anti l'a faglinaria i con
22.1	Year-wise alumni details	Dept.	NA	- 33	10.24 Concerning - Sc.
22.3	Activities Conducted using Alumni	Dept.	NA	-	Tensoral Tensor
22.4	Activities of alumni Association	KIOT AAS	NA	-1100	and a second of the
23	PO-PSO-PEO attainment (Refer Annexture D)	Dept.	Yes	Good	en and an
24	Conduction of Programme Assessment Committee (PAC) and QIC meetings				n angka mitangka (
24.1	PAC (Agenda, Minutes of Meeting and actions taken)	Dept.	No	C Talu (1955)	E on Politica interaction of a constant
24.2	QIC (Agenda, Minutes of Meeting and actions taken)	Dept.	No		
25	University Results and Result analysis				
25.1	Graduation Rate	Dept.	NA		
25.2	University Ranks and Gold medals	Dept.	NA		and and the

26	Annexure D-Attainment of CO PO Mapping	Yes	Good	
27	Annexure E – CDT			
28	Annexure F -PAT & III			
29	Annexure G -Physical Education			- the second state of the
30	Annexure H – EMS			
31	Annexure I - Library			and the second se
32	Annexure J - PR office			
33	Annexure K - List of Clubs and Forums			name zajistina a
34	Annexure L - CoE and ILL			
35	Annexure M - Statutory and Non- statutory Bodies		1. 17996	

## Auditor Comments:

Improvement needed on Budget and Laboratory file, Research, Consultancy and Patents, Department Library

\* If No

G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored

S (Satisfactory) - Data Available and Analysed

I (Improvement needed) - Data Available

S. No.	Name of the Auditor	<b>Designation/ Department</b>	Signature of the Auditor
1.	M. Dinesh Kumar	Assistant Professor/ECE	H. Droshelm
2.	P. Sasikumar	Assistant Professor/CSE	H. Dushilm P. a.
3.	-	—	_
4.	-	_	-
5.	-	-	_

Director - IQAC

tw Principal

]	KNOWLEDGE INST	ITUTE OF TECHNOLOG	Y, SALEM - 637 504	
	Internal	Quality Assurance Cell	(IQAC)	
	Academ	nic and Administrative	Audit	
Academic Year	2022-2023	Semester	Even	
Department	IT	Date(s) of Audit	29.12.2023	

S. No.	List of files	Respon sibility	Completi on Status (Yes / No)	Quality of Work*	Remarks (If Any)
1	Academic Calendar				
1.1	Anna University Academic Schedule	Dept.	Yes	Good	
1.2	College Academic Schedule	Dept.	Yes	Good	
1.3	Department Academic Schedule	Dept.	Yes	Good	
2	Course allocation system for Faculty				
2.1	Curricula, Regulations and syllabi for all regulations	Dept.	Yes	Good	
2.2	List of the courses for the semester	Dept.	Yes	Good	
2.3	Inter Office Memo (IOM)	Dept.	Yes	Good	
2.4	Course willingness & Course allocation	Dept.	Yes	Good	
2.5	Timetable for all classes	Dept.	Yes	Good	
2.6	List of electives	Dept.	Yes	Good	

3	Department Faculty Meetings (Agenda, Minutes of Meeting and Actions Taken)				
3.1	Department Faculty Meeting	Dept.	Yes	Good	
3.2	Class Committee Meeting	Dept.	Yes	Good	
3.3	Course Committee Meeting	Dept.	No		
4	Course file (Refer Annexure - A, B & C)	All faculty	Yes	Good	
5	Arrear Coaching	· · ·			
5.1	Arrear Coaching timetable	Dept.	Yes	Good	
5.2	Arrear Coaching Attendance	Dept.	Yes	Good	
6	Mentor mentee file	All faculty	Yes	Good	
7	Department Library				
7.1	List of books in the department library	Dept.	Yes	Good	
7.2	Utilization of department library	Dept.	No		
8	Budget and Laboratory				
8.1	Equipment Budget and utilization	Dept.	No		
8.2	Consumable Budget and utilization	Dept.	No		
8.3	Maintenance Budget and utilization	Dept.	No		

8.4	Stock register for all labs / COEs	Dept.	Yes		
8.5	Consumables register	Dept.	Yes		ingnai bash taya Tatugaya
8.6	List of equipment and software (lab-wise)	Dept.	No		ntalindera (1622) Stanon
8.7	Maintenance register for labs and department facilities	Dept.	No	Cose B	inter maneration
8.8	Special labs / CoEs - Activities conducted	Dept.	No		
9	Industry Institute Interaction		ie in		
9.1	List of MOUs signed	Dept.	Yes	Good	i dan marat freeda Tableca
9.2	List of activities conducted through MOU	Dept.	Yes	Good	
9.3	Students Industrial Visit	Dept.	Yes	Good	
9.4	Students Internship	Dept.	Yes	Good	n destan ito it. Nationalisation
9.5	Students in-plant training	Dept.	No	1	- styll stander Genetic - sta
10	Certificate Courses (CC) and Value-Added Courses (VAC)				
10.1	Certificate course planned and conducted for the students	Dept.	Yes	Good	
10.2	Value added course planned and conducted for the faculty	Dept.	No		
11	Faculty and Staff development				f start as second
11.1	Faculty development programmes organized by the department	Dept.	No		

11.2	Faculty development programmes attended by the faculty	Dept.	Yes	Good	
11.3	Staff development programmes conducted	Dept.	No	· · ·	
11.4	Staff development programmes attended	Dept.	Yes	Good	
12	Grievances and redressal				
12.1	Student Grievances and Redressal	Dept.	No		
12.2	Faculty Grievances and Redressal	Dept.	No		
12.3	Supporting Staff Grievances and Redressal	Dept.	No		
13	Placement	Dept.	NA		
13.1	List of students opted for placement	Dept.	NA		
13.2	List of students selected for different companies with proofs (Offer letters)	Dept.	NA		
14	Students Higher studies (India & Abroad)				
14.1	List of students opted for Higher studies	Dept.	NA	146220	
14.2	List of students appeared for Exams (GATE, TANCET, CAT, GRE, TOFEL, GMAT etc.) with proofs (Hall Ticket, Scorecard)	Dept.	NA		
14.3	List of students got admissions for pursuing Higher studies with proofs (Admission order)	Dept.	NA		
15	Entrepreneurship				

15.1	List of students opted for Entrepreneurship (Batchwise)	Dept.	NA		
15.2	List of startups	Dept.	NA		
16	Competitive exams		epist -		
161	List of students opted for Govt. Exams	Dept.	NA	an Recar Second	ong tong again gnal an a Cigitang at againg a sao
16.2	List of students appeared for Govt. Exams with proofs	Dept.	NA	and a second	en norme, mexicité non mexic
16.3	List of students selected for Govt. Jobs	Dept.	NA		
17	Faculty achievements - Awards and recognition	Dept.	Yes	Good	i essen faletik Lene
18	Clubs and forums		isi()		Replace Control
18.1	List of clubs in the dept.	Dept.	Yes	Good	edo Leie Estarti Caldo Leo Stati
18.2	Programs organized for students Through Technical clubs	Dept.	Yes	Good	
18.3	Programs organized for students Through Social clubs	Dept.	No		
18.4	Programs organized for students Through Professional Societies	Dept.	No		ngen er samsen 19 hersten sigt som
18.5	Programs organized for students through Department association		Yes	Good	Stand Colombia States Sector Republic States
19	Students Awards and recognition				
19.1	List of students participated in different contests and prizes won	Dept.	Yes	Good	
19.2	Awards and Special prizes received by the students	Dept.	Yes	Good	ing at second 1

20	Students' participation in co- curricular and extracurricular activities		Yes	Good	ane processe anges at Minister anges at
20.1	Certificate & MOOC Courses attended by the students	Dept.	Yes	Good	
20.2	Skill development and personality development programs attended by the students	Dept.	Yes	Good	
20.3	Conferences, Symposia, and workshops attended by the students	Dept.	Yes	Good	
20.4	Students' participation in Sports and prizes won	Dept.	No		
20.5	Students' participation in other extracurricular activities	Dept.	No		tribut melant
21.0	Research, Consultancy and Patents				
21.1	Faculty pursuing Ph.D.	Dept.	Yes		an on the state of the
21.2	Research supervisors with details of research scholars	Dept.	No		
21.3	Faculty with Ph.D.	Dept.	Yes	Good	
21.4	Faculty completed Ph.D. (Academic year wise)	Dept.	Yes	Good	
21.5	Publication by faculty in National and International Conferences	Dept.	Yes	I	
21.6	Publication by faculty National and International Journals	Dept.	Yes	I	
21.7	List of research papers published in UGC / Scopus / SCI journals	Dept.	Yes	I	
21.8	Publication by students in National and International Conference	Dept.	No		
21.9	Publication by students in National and International Journals	Dept.	No		

21.10	Workshops/Symposia/Seminars/ Conferences conducted for research	Dept.	No	Ga (J. Cerun) -	
21.11	h-index for faculty and department	Dept.	No		
21.12	IPR and Patents published and granted	Dept.	No		a tako takona ji 2
21.13	Industrial Consultancy	Dept.	No	olli electrica	
21.14	Research proposals submitted and grants received	Dept.	No		Station II concerning in th
22	Alumni				rendel i bilarria (11
22.1	Year-wise alumni details	Dept.	NA	-	Ball Contract
22.3	Activities Conducted using Alumni	Dept.	NA	séneceto -	Sec. P. P. Statutera Plancin
22.4	Activities of alumni Association	KIOT AAS	NA	-	d war and a start. H
23	PO-PSO-PEO attainment (Refer Annexture D)	Dept.	Yes	Good	ning in the second s
24	Conduction of Programme Assessment Committee (PAC) and QIC meetings				
24.1	PAC (Agenda, Minutes of Meeting and actions taken)	Dept.	No		F orte net la nec ne peri
24.2	QIC (Agenda, Minutes of Meeting and actions taken)	Dept.	No		
25	University Results and Result analysis				
25.1	Graduation Rate	Dept.	NA		
25.2	University Ranks and Gold medals	Dept.	NA		

26	Annexure D-Attainment of CO PO Mapping	Yes	Good	
27	Annexure E – CDT			
28	Annexure F -PAT & III			
29	Annexure G -Physical Education			
30	Annexure H – EMS			
31	Annexure I - Library			an the second
32	Annexure J - PR office			es contribute de las las
33	Annexure K - List of Clubs and Forums			and the second
34	Annexure L - CoE and ILL			
35	Annexure M - Statutory and Non- statutory Bodies			

Auditor Comments:

Improvement needed on Budget and Laboratory file, Research, Consultancy and Patents, Department Library

\* If No

G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored

S (Satisfactory) - Data Available and Analysed

l (Improvement needed) - Data Available

S. No.	Name of the Auditor	<b>Designation/ Department</b>	Signature of the Auditor
1.	M. Dinesh Kumar	Assistant Professor/ECE	#1-Divellen
2.	P. Sasikumar	Assistant Professor/CSE	p.s.s.
3.	-	_	
4.	-	-	-
5.	-	-	-

Director - IQAC

Principal

1	KNOWLEDGE INSTITUTE	OF TECHNOLOGY	7, SALEM - 637 504
	Internal Qualit	y Assurance Cell (	IQAC)
	Academic and	d Administrative	Audit
Academic Year	2022-2023	Semester	Odd / Even
Department	ALPS	Date(s) of Audit	20-12-23

S. No.	List of files	Respon sibility	Completi on Status (Yes / No)	Quality of Work *	Remarks (If Any)
1	Academic Calendar			(A. 31)	
1.1	Anna University Academic Schedule	Dept.	fers	hood	
1.2	College Academic Schedule	Dept.	yes	hood	
1.3	Department Academic Schedule	Dept.	NO		NIL
2	Course allocation system for Faculty				
2.1	Curricula, Regulations and syllabi for all regulations	Dept.	425	lood	
2.2	List of the courses for the semester	Dept.	Yes	bood	
2.3	Inter Office Memo (IOM)	Dept.	Yes	bood	
2.4	Course willingness & Course allocation	Dept.	ND		NIL
2.5	Timetable for all classes	Dept.	Yes	hood	
2.6	List of electives	Dept.	NO		Not Applicable

3	Department Faculty Meetings (Agenda, Minutes of Meeting and Actions Taken)		an a	Indiand	
3.1	Department Faculty Meeting	Dept.	YERS	40000	
3.2	Class Committee Meeting	Dept.	Yes	2.002	Minutes of Meeting
3.3	Course Committee Meeting	Dept.	NO		NIL
4	Course file (Refer Annexure - A, B & C)	All faculty			Few comme file ave available
5	Arrear Coaching		•		
5.1	Arrear Coaching timetable	Dept.	yes	Crood	
5.2	Arrear Coaching Attendance	Dept.	Yes		Parstially Correplated
6	Mentor mentee file	All faculty	yes		Ust only available
7	Department Library		1		
7.1	List of books in the department library	Dept.	No		Not appliable
7.2	Utilization of department library	Dept.	NO		Not Applicate
8	Budget and Laboratory				
8.1	Equipment Budget and utilization	Dept.	yes	Lood	
8.2	Consumable Budget and utilization	Dept.	No		Not Applicable
8.3	Maintenance Budget and utilization	Dept.	Yes	Clood	

8.4	Stock register for all labs / COEs	Dept.	yes	hood	
8.5	Consumables register	Dept.	No	and a star	Not Applicable
8.6	List of equipment and software (lab-wise)	Dept.	yes	bool	n son geo ministra de j
8.7	Maintenance register for labs and department facilities	Dept.	yes	Crood	et Brancia alcoli
8.8	Special labs / CoEs - Activities conducted	Dept.	No	in evite of late	Not Applicable
9	Industry Institute Interaction	111	361 - E	R protocol free	agenerente en la
9.1	List of MOUs signed	Dept.	nso	S. Sychier	riot opplicatole
9.2	List of activities conducted through MOU	Dept.	No		and the second se
9.3	Students Industrial Visit	Dept.	Yes	Croed	Industry report
9.4	Students Internship	Dept.	yes	hood	rei de encluite de la composition contrible ( son composition)
9.5	Students in-plant training	Dept.	NO		NIL
10	Certificate Courses (CC) and Value-Added Courses (VAC)	A	5573		
10.1	Certificate course planned and conducted for the students	Dept.	408	hood	
10.2	Value added course planned and conducted for the faculty	Dept.	NO		NUL
11	Faculty and Staff development				out stands and a
11.1	Faculty development programmes organized by the department	Dept.	NO		NUL,

5	Entrepreneurship				
14.3	List of students got admissions for pursuing Higher studies with proofs (Admission order)	Dept.	NO		NOT Applicable
14.2	List of students appeared for Exams (GATE, TANCET, CAT, GRE, TOFEL, GMAT etc.) with proofs (Hall Ticket, Scorecard)	Dept.	NO		N'of Applicable
14.1	List of students opted for Higher studies	Dept.	NO	imas 272	Not <i>Applicable</i>
14	Students Higher studies (India & Abroad)	54			
13.2	List of students selected for different companies with proofs (Offer letters)	Dept.	NO		Not opplicable Not Applicable
13.1	List of students opted for placement	Dept.	No		Not opplicable
13	Placement	Dept.	NO		Not Applicable
12.3	Supporting Staff Grievances and Redressal	Dept.	NO		Not opplicable
12.2	Faculty Grievances and Redressal	Dept.	NO	· sage of	Not oppliante
12.1	Student Grievances and Redressal	Dept.	yes	Croed	a tarrita terrative d
12	Grievances and redressal	2.81			
11.4	Staff development programmes attended	Dept.	Yes	luxed	
11.3,	Staff development programmes conducted	Dept.	NO		NUL
11.2	Faculty development programmes attended by the faculty	Dept.	yes	hood	

15.1	List of students opted for Entrepreneurship (Batchwise)	Dept.	NO		Not Applicatole
15.2	List of startups	Dept.	No	andras <sup>en</sup> sints	Not Applicable
16	Competitive exams	M			n geografikano Associationalista Internationalista Internationalista
161	List of students opted for Govt. Exams	Dept.	NO		
16.2	List of students appeared for Govt. Exams with proofs	Dept.	NO	a next a no	nan dine seriesti Second
16.3	List of students selected for Govt. Jobs	Dept.	No	and to an use	tikiokun (mobel) Shireen (mobel)
17	<b>Faculty achievements -</b> Awards and recognition	Dept.	Yes	Grood	a beenet Canada Panes
18	Clubs and forums	X.		0	di Manco ( Successione)
18.1	List of clubs in the dept.	Dept.	yes	hood	
18.2	Programs organized for students Through Technical clubs	Dept.	NO		NIC
18.3	Programs organized for students Through Social clubs	Dept.	NO	0.	NU
18.4	Programs organized for students Through Professional Societies	Dept.	No	and and and a second	NU
18.5	Programs organized for students through Department association	σŇ	No	ing Inconstruction	NUL
19	Students Awards and recognition	o Maria	595) 	n dist Intitur	
19.1	List of students participated in different contests and prizes won	Dept.	Yes	hood	ande al cates i transfer peù santoro ( eq
19.2	Awards and Special prizes received by the students	Dept.	Yes	lood	

20	Students' participation in co- curricular and extracurricular activities	au	Yes	hood	
20.1	Certificate & MOOC Courses attended by the students	Dept.	No		Nie
20.2	Skill development and personality development programs attended by the students	Dept.	NO		NUL
20.3	Conferences, Symposia, and workshops attended by the students	Dept.	Yes	Cuoof	
20.4	Students' participation in Sports and prizes won	Dept.	Yes	hood	
20.5	Students' participation in other extracurricular activities	Dept.	Yes	hood	ine enternation enternation in lagis
21.0	Research, Consultancy and Patents	N.			neus selos filosofi Jacob
21.1	Faculty pursuing Ph.D.	Dept.	yes	Good	in the state
21.2	Research supervisors with details of research scholars	Dept.	NO		Not Applicatok
21.3	Faculty with Ph.D.	Dept.	NO		9)
21.4	Faculty completed Ph.D. (Academic year wise)	Dept.	бИ		,,
1.5	Publication by faculty in National and International Conferences	Dept.	NO		accontract and good of the
1.6	Publication by faculty National and International Journals	Dept.	NO		Program and a second
1.7	List of research papers published in UGC / Scopus / SCI journals	Dept.	No		- Andrew Argental (1972)
1.8	Publication by students in National and International Conference	Dept.	NO		
1.9	Publication by students in National and International Journals	Dept.	No	- (1+ 1+ 2+ 1+ 1+	Transie and Bolton

25.2	University Ranks and Gold medals	Dept.	NO	iov teers in their	Not Applicable
25.1	Graduation Rate	Dept.	NO		was opplicable
25	University Results and Result analysis				
24.2	QIC (Agenda, Minutes of Meeting and actions taken)	Dept.	NO	Leir	Habre 1
24.1	PAC (Agenda, Minutes of Meeting and actions taken)	Dept.	NO	A tro	mangar to
24	Conduction of Programme Assessment Committee (PAC) and QIC meetings	i at	NO	onia	ne dinan. A Nach ta
23	PO-PSO-PEO attainment (Refer Annexture D)	Dept.	NO		
22.4	Activities of alumni Association	KIOT AAS	No	<u>1</u> .4 F.	(و
22.3	Activities Conducted using Alumni	Dept.	No	bei 2017	,,
22.1	Year-wise alumni details	Dept.	NO	- 53	Not Applicable
22	Alumni	·			entral internet in a
21.14	Research proposals submitted and grants received	Dept.	NO		NGLER COMBINE
21.13	Industrial Consultancy	Dept.	NO		
21.12	IPR and Patents published and granted	Dept.	No	38) 	
21.11	h-index for faculty and department	Dept.	NO		
21.10	Workshops/Symposia/Seminars/ Conferences conducted for research	Dept.	NO		

26	Annexure D-Attainment of CO PO Mapping	INO			
27	Annexure E – CDT	da			
28	Annexure F -PAT & III	d'A			
29	Annexure G - Physical Education	ovi			an and the her
30	Annexure H – EMS	ои			
31	Annexure I - Library				
32	Annexure J - PR office	6iA	nol 1		Principle enteringent
33	Annexure K - List of Clubs and Forums	oVI			ana a signitari
34	Annexure L - CoE and ILL	рИ		(Galerica)	ndad. Ye shiridhA
35	Annexure M - Statutory and Non- statutory Bodies	314	ctan.)	a here the	10-0-19-041-04 10-0-19-041-04

\* Need to increase the Teaching and Learning Tools \* Department grievances and rectressed mechanism to be strongthond & Industrial consultancy works are to be Strengthend. to be strengthend.

\* If No

**G** (Good) -Data Available, Analysed, Action Taken and Improvement Monitored **S** (Satisfactory) - Data Available and Analysed **I** (Improvement needed) - Data Available

## Audited by:

S. No.	Name of the Auditor	Designation/ Department	Signature of the Auditor
1.	A Selvalwongo	AP/Meeh	ASunt
2.	S-Sasticumer	Aplphylavin	69.
3.	-	—	_
4.	_		_
5.	-	_	-

Director - IQAC

Principal

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I	KNOWLEDGE INSTITUTE (	OF TECHNOLO	OGY, SALEM – 637 504
	Internal Quality	Assurance Co	ell (IQAC)
	Academic and	Administrativ	ve Audit
Academic Year	2022-2023	Semester	<del>Odd /</del> Even
Department	AIDS	Date(s) Audit	of 20-12-23 29-12-23

S. No.	List of files	Respon sibility	Completi on Status (Yes / No)	Quality of Work *	Remarks (If Any)
1	Academic Calendar				
1.1	Anna University Academic Schedule	Dept.	YRS	hood	4
1.2	College Academic Schedule	Dept.	4.88	hood	
1.3	Department Academic Schedule	Dept.	ИО		NIL
2	Course allocation system for Faculty				
2.1	Curricula, Regulations and syllabi for all regulations	Dept.	Yes	hood	
2.2	List of the courses for the semester	Dept.	Yes	hood	
2.3	Inter Office Memo (IOM)	Dept.	Y28	Good	
2.4	Course willingness & Course allocation	Dept.	No		NIL
2.5	Timetable for all classes	Dept.	428	hood	
2.6	List of electives	Dept.	NO		Not Applicable

3	Department Faculty Meetings (Agenda, Minutes of Meeting and Actions Taken)				· · · · · · · · · · · · · · · · · · ·
3.1	Department Faculty Meeting	Dept.	785	hood	
3.2	Class Committee Meeting	Dept.	Yes		Minutes of the met is not available, on one meeting only words
3.3	Course Committee Meeting	Dept.	NO		NIL
4	<b>Course file</b> (Refer Annexure - A, B & C)	All faculty			Nine course files a available and partie correpleted
5	Arrear Coaching				
5.1	Arrear Coaching timetable	Dept.	Yes	hood	
5.2	Arrear Coaching Attendance	Dept.	Yes		part hally complete
6	Mentor mentee file	All faculty	YRB		Pars Hally completed
7	Department Library				
7.1	List of books in the department library	Dept.	NO		Not Applicable
7.2	Utilization of department library	Dept.	NO		Not Applicable
8	Budget and Laboratory	-1.5			
8.1	Equipment Budget and utilization	Dept.	Yes	wood	
8.2	Consumable Budget and utilization	Dept.	. NO		Not Applicable.
8.3	Maintenance Budget and utilization	Dept.	TRB	hood	

8.4	Stock register for all labs / COEs	Dept.	108	And	
		Dept.	Yes	Crood	
8.5	Consumables register	Dept.	NO		Not Applicable
8.6	List of equipment and software (lab-wise)	Dept.	Y.es	60000	
8.7	Maintenance register for labs and department facilities	Dept.	428	Good	
8.8	Special labs / CoEs - Activities conducted	Dept.	NO		Not Applicable
9	Industry Institute Interaction	JM			
9.1	List of MOUs signed	Dept.	NO		Not Applicable
9.2	List of activities conducted through MOU	Dept.	ND		
9.3	Students Industrial Visit	Dept.	Yes	hood	Industrial report is not available
9.4	Students Internship	Dept.	NO		Not Applicable.
9.5	Students in-plant training	Dept.	NO		NIL
10	Certificate Courses (CC) and Value-Added Courses (VAC)	0.14	1996	and the	
10.1	Certificate course planned and conducted for the students	Dept.	Yes	hood	
10.2	Value added course planned and conducted for the faculty	Dept.	NO		NIC
11	Faculty and Staff development				
11.1	Faculty development programmes organized by the department	Dept.	NO		NIL

5	Entrepreneurship				
4.3	List of students got admissions for pursuing Higher studies with proofs (Admission order)	Dept.	No		Not Applicable
4.2	List of students appeared for Exams (GATE, TANCET, CAT, GRE, TOFEL, GMAT etc.) with proofs (Hall Ticket, Scorecard)	Dept.	NO		Not Applicatio
4.1	List of students opted for Higher studies	Dept.	ND		NOT Applicable
4	Students Higher studies (India & Abroad)				
13.2	List of students selected for different companies with proofs (Offer letters)	Dept.	No		Not Applications
13.1	List of students opted for placement	Dept.	NO		Not Applicable
13	Placement	Dept.	NO		Notopplicable
12.3	Supporting Staff Grievances and Redressal	Dept.	NO		NIL
12.2	Faculty Grievances and Redressal	Dept.	NO		NIL
12.1	Student Grievances and Redressal	Dept.	yes	board	
12	Grievances and redressal				
11.4	Staff development programmes attended	Dept.	Yes	hood	
11.3	Staff development programmes conducted	Dept.	NO		NIL
11.2	Faculty development programmes attended by the faculty	Dept.	Yes	hood	and the second

15.1	List of students opted for Entrepreneurship (Batchwise)	Dept.	NO	2dupeda	Not Applicatole
15.2	List of startups	Dept.	NO		Not populcable
16	Competitive exams	<i>i</i> t 1			and a second
161	List of students opted for Govt. Exams	Dept.	NO		
16.2	List of students appeared for Govt. Exams with proofs	Dept.	ЮИ	Cherry State	
16.3	List of students selected for Govt. Jobs	Dept.	NO		
17	<b>Faculty achievements -</b> Awards and recognition	Dept.	Yes	hood	
18	Clubs and forums				
18.1	List of clubs in the dept.	Dept.	Yes	hood	
18.2	Programs organized for students Through Technical clubs	Dept.	NO		NIL
18.3	Programs organized for students Through Social clubs	Dept.	NO		NIL
18.4	Programs organized for students Through Professional Societies	Dept.	NO		NIL
18.5	Programs organized for students through Department association	212	NO		Nu
19	Students Awards and recognition	111			
19.1	List of students participated in different contests and prizes won	Dept.	103	had	
19.2	Awards and Special prizes received by the students	Dept.	Yes	hood	reason d'architecture per presentation

20	Students' participation in co- curricular and extracurricular activities		yes	- Good	
20.1	Certificate & MOOC Courses attended by the students	Dept.	NO		NIL
20.2	Skill development and personality development programs attended by the students	Dept.	NO		NIC
20.3	Conferences, Symposia, and workshops attended by the students	Dept.	Yes	creol.	
20.4	Students' participation in Sports and prizes won	Dept.	Yes	baan	
20.5	Students' participation in other extracurricular activities	Dept.	yes	hood.	Ane and the set of the
21.0	Research, Consultancy and Patents	2 · · · ·			nisanjiwas
21.1	Faculty pursuing Ph.D.	Dept.	428	Good	
21.2	Research supervisors with details of research scholars	Dept.	No		Not Applicable
21.3	Faculty with Ph.D.	Dept.	No		93
21.4	Faculty completed Ph.D. (Academic year wise)	Dept.	20		۶ (
1.5	Publication by faculty in National and International Conferences	Dept.	NO		>>
1.6	Publication by faculty National and International Journals	Dept.	NO		**
1.7	List of research papers published in UGC / Scopus / SCI journals	, Dept.	NO		33
1.8	Publication by students in National and International Conference	Dept.	No		>>
.9	Publication by students in National and International Journals	Dept.	NO		>3

21.10	Workshops/Symposia/Seminars/ Conferences conducted for research	Dept.	NO	NOT Applicable
21.11	h-index for faculty and department	Dept.	No	,>
21.12	IPR and Patents published and granted	Dept.	NO	<b>)</b>
21.13	Industrial Consultancy	Dept.	NO	3)
21.14	Research proposals submitted and grants received	Dept.	M0	رد
22	Alumni			and the second second
22.1	Year-wise alumni details	Dept.	NO	- >/
22.3	Activities Conducted using Alumni	Dept.	NO	- · · · · · · · · · · · · · · · · · · ·
22.4	Activities of alumni Association	KIOT AAS	NO	- 1)
23	PO-PSO-PEO attainment (Refer Annexture D)	Dept.	NO	,)
24	Conduction of Programme Assessment Committee (PAC) and QIC meetings			
24.1	PAC (Agenda, Minutes of Meeting and actions taken)	Dept.	No	))
24.2	QIC (Agenda, Minutes of Meeting and actions taken)	Dept.	NO	>>>
25	University Results and Result analysis	innobal I	Barraw	And PHANKING +
25.1	Graduation Rate	Dept.	No	¢.
25.2	University Ranks and Gold medals	Dept.	NO	37

26	Annexure D-Attainment of CO PO Mapping	NO		cases of hat	NIL
27	Annexure E – CDT	11			and observe da
28	Annexure F -PAT & III	dui li			
29	Annexure G -Physical Education	14			
30	Annexure H – EMS	U.	~ *		
31	Annexure I - Library				Te codi k
32	Annexure J - PR office		p:1	- Star	and the second second
33	Annexure K - List of Clubs and Forums	1/1			and shake
34	Annexure L - CoE and ILL				ndari nenerati de A
35	Annexure M - Statutory and Non- statutory Bodies	04			and the second second

A Need to add more Innovation and Teaching methods A Department grievances and reparan Mechanism to be Strengthend. \* Industry consultancy works are to be strengthend

\* If No

G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored

S (Satisfactory) - Data Available and Analysed

I (Improvement needed) - Data Available

## Audited by:

S. No.	Name of the Auditor	Designation/ Department	Signature of the Auditor
1.	A. Setvalcuman	AP Mech	Alung
2.	S. Sasilcumer	Ap/phy/avil	in the second seco
3.	_	~	~
4.	_	—	_
5.	-	_	

Director – IQAC

Principal

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**Annexure D** 

		Internal Qualit	y Assurance	e Cell (IQAC)		
		Academic an (Files to be	d Administr e maintained b			
Acade	nic Year	2022-20	23	Semester	Odd / Even	
Depart	ment	AIDS	AIDS		20-12-23	
S. No.	List	of files	Completion Status (Yes / No)	Quality of Work <sup>*</sup>	Remarks (If Any)	
1.	Attainment of CO	PO Mapping	NO			
2.	Attainment of programme outcome for the batch (Eg. $2017 - 21$ )		NO			
3.	Attainment of Programme Educational Objective (PEOs) for the batch (Eg. $2017 - 21$ )		No			
4.	Innovative Teachi	ng Methods	Yes			

**Auditor Comments:** If No G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored S (Satisfactory) - Data Available and Analysed I (Improvement needed) - Data Available Audited by: S. No. Name of the Auditor Signature of the Auditor **Designation/ Department** AP/Mech A-Selvalcumar 1. #P /phylcivil S. Sasikumar Ro 2.



Page 1 of 1

Principal

<b>KNOWLEDGE INSTITUTE OF TECHNOLOGY, SALEM – 637 504</b>							
	Internal	Quality Assurance Ce	ll (IQAC)				
	Acaden	nic and Administrativ	ve Audit				
Academic Year	2022 - 23	Semester	ODD				
Department	MBA	Date(s) of Audit	15.12.2023 & 18.12.2023				

S. No.	List of files	Respon sibility	Completi on Status (Yes / No)	Quality of Work*	Remarks (If Any)
1	Academic Calendar				
1.1	Anna University Academic Schedule	Dept.	Yes	G	
1.2	College Academic Schedule	Dept.	Yes	G	
1.3	Department Academic Schedule	Dept.	Yes	G	
2	Course allocation system for Faculty				
2.1	Curricula, Regulations and syllabi for all regulations	Dept.	Yes	G	
2.2	List of the courses for the semester	Dept.	Yes	G	
2.3	Inter Office Memo (IOM)	Dept.	Yes	G	
2.4	Course willingness & Course allocation	Dept.	Yes	G	
2.5	Timetable for all classes	Dept.	Yes	G	
2.6	List of electives	Dept.	Yes	G	

3	Department Faculty Meetings (Agenda, Minutes of Meeting and Actions Taken)				
3.1	Department Faculty Meeting	Dept.	Yes	G	
3.2	Class Committee Meeting	Dept.	Yes	G	
3.3	Course Committee Meeting	Dept.	Yes	G	
4	<b>Course file</b> (Refer Annexure - A, B & C)	All faculty	Yes	S	
5	Arrear Coaching				
5.1	Arrear Coaching timetable	Dept.	Yes	G	
5.2	Arrear Coaching Attendance	Dept.	Yes	G	
6	Mentor Mentee file	All faculty	Yes	G	
7	Department Library				
7.1	List of books in the department library	Dept.	Yes	G	
7.2	Utilization of department library	Dept.	Yes	G	
8	Budget and Laboratory	à			
8.1	Equipment Budget and utilization	Dept.	Yes	G	
8.2	Consumable Budget and utilization	Dept.	Yes	G	
8.3	Maintenance Budget and utilization	Dept.	Yes	G	

				and the second second	
8.4	Stock register for all labs / COEs	Dept.	Yes	G	
8.5	Consumables register	Dept.	Yes	G	
8.6	List of equipment and software (lab-wise)	Dept.	Yes	G	
8.7	Maintenance register for labs and department facilities	Dept.	Yes	G	
8.8	Special labs / CoEs - Activities conducted	Dept.	No		
9	Industry Institute Interaction				
9.1	List of MOUs signed	Dept.	Yes	G	
9.2	List of activities conducted through MOU	Dept.	Yes	G	
9.3	Students Industrial Visit	Dept.	Yes	G	
9.4	Students Internship	Dept.	Yes	G	
9.5	Students In-plant training	Dept.	No		
10	Certificate Courses (CC) and Value-Added Courses (VAC)				
10.1	Certificate course planned and conducted for the students	Dept.	Yes	G	¢
10.2	Value added course planned and conducted for the faculty	Dept.	No		
11	Faculty and Staff development				
11.1	Faculty development programmes organized by the department	Dept.	Yes	G	

11.2	Faculty development programmes attended by the faculty	Dept.	Yes	G	
11.3	Staff development programmes conducted	Dept.	Yes	G	
11.4	Staff development programmes attended	Dept.	Yes	G	
12	Grievances and redressal				
12.1	Student Grievances and Redressal	Dept.	Yes	G	
12.2	Faculty Grievances and Redressal	Dept.	Yes	G	
12.3	Supporting Staff Grievances and Redressal	Dept.	Yes	G	
13	Placement	Dept.	Yes	G	
13.1	List of students opted for placement	Dept.	Yes	G	
13.2	List of students selected for different companies with proofs (Offer letters)	Dept.	Yes	G	
14	Students Higher studies (India & Abroad)				
14.1	List of students opted for Higher studies	Dept.	No		ė
14.2	List of students appeared for Exams (GATE, TANCET, CAT, GRE, TOFEL, GMAT etc.) with proofs (Hall Ticket, Scorecard)	Dept.	No		
14.3	List of students got admissions for pursuing Higher studies with proofs (Admission order)	Dept.	No		

15	Entrepreneurship				
15.1	List of students opted for Entrepreneurship (Batchwise)	Dept.	Yes	G	
15.2	List of startups	Dept.	No		
16	Competitive exams				
161	List of students opted for Govt. Exams	Dept.	No		
16.2	List of students appeared for Govt. Exams with proofs	Dept.	Yes		
16.3	List of students selected for Govt. Jobs	Dept.	No		
17	<b>Faculty achievements -</b> Awards and recognition	Dept.	Yes	G	
18	Clubs and forums				
18.1	List of clubs in the dept.	Dept.	Yes	G	
18.2	Programs organized for students Through Technical clubs	Dept.	Yes	G	
18.3	Programs organized for students Through Social clubs	Dept.	No		
18.4	Programs organized for students Through Professional Societies	Dept.	Yes	G	3
18.5	Programs organized for students through Department association	Dept.	No		
19	Students Awards and recognition				
19.1	List of students participated in different contests and prizes won	Dept.	Yes	G	

Awards and Special prizes received by the students	Dept.	Yes	G	
Students' participation in co- curricular and extracurricular activities	Dept.	Yes	G	
Certificate & MOOC Courses attended by the students	Dept.	Yes	G	
Skill development and personality development programs attended by the students	Dept.	Yes	G	
Conferences, Symposia, and workshops attended by the students	Dept.	Yes	G	
Students' participation in Sports and prizes won	Dept.	Yes	G	
Students' participation in other extracurricular activities	Dept.	Yes	G	
Research, Consultancy and Patents				
Faculty pursuing Ph.D.	Dept.	Yes	G	
Research supervisors with details of research scholars	Dept.	Yes	G	
Faculty with Ph.D.	Dept.	Yes	G	
Faculty completed Ph.D. (Academic year wise)	Dept.	Yes	G	
Publication by faculty in National and International Conferences	Dept.	Yes	G ,	
Publication by faculty National and International Journals	Dept.	Yes	G	
List of research papers published in UGC / Scopus / SCI journals	Dept.	Yes	G	
Publication by students in National and International Conference	Dept.	Yes	G	
	by the studentsStudents' participation in co- curricular and extracurricular activitiesCertificate & MOOC Courses attended by the studentsSkill development and personality development programs attended by the studentsConferences, Symposia, and workshops attended by the studentsStudents' participation in Sports and prizes wonStudents' participation in other extracurricular activitiesResearch, Consultancy and PatentsFaculty pursuing Ph.D.Research supervisors with details of research scholarsFaculty with Ph.D.Faculty completed Ph.D. (Academic year wise)Publication by faculty in National and International ConferencesPublication by faculty National and International JournalsList of research papers published in UGC / Scopus / SCI journalsPublication by students in National	by the studentsDept.Students' participation in co- curricular and extracurricular activitiesDept.Certificate & MOOC Courses attended by the studentsDept.Skill development and personality development programs attended by the studentsDept.Conferences, Symposia, and workshops attended by the studentsDept.Students' participation in Sports and prizes wonDept.Students' participation in other extracurricular activitiesDept.Research, Consultancy and PatentsDept.Faculty pursuing Ph.D.Dept.Research supervisors with details of research scholarsDept.Faculty with Ph.D.Dept.Faculty completed Ph.D. (Academic year wise)Dept.Publication by faculty in National and International ConferencesDept.Publication by faculty National and International JournalsDept.Publication by students in National Publication by students in National Dept.Dept.	by the studentsDept.TesStudents' participation in co- curricular and extracurricular activitiesDept.YesCertificate & MOOC Courses attended by the studentsDept.YesSkill development and personality development programs attended by the studentsDept.YesConferences, Symposia, and workshops attended by the studentsDept.YesStudents' participation in Sports and prizes wonDept.YesStudents' participation in other extracurricular activitiesDept.YesResearch, Consultancy and PatentsYesYesFaculty pursuing Ph.D.Dept.YesFaculty with Ph.D.Dept.YesFaculty with Ph.D.Dept.YesFaculty completed Ph.D. (Academic year wise)Dept.YesPublication by faculty in National and International ConferencesDept.YesPublication by faculty National and International JournalsDept.YesPublication by students in National Publication by students in National Dept.Dept.YesPublication by students in National Dept.Dept.Yes	by the studentsDept.TesGStudents' participation in co- curricular and extracurricular activitiesDept.YesGCertificate & MOOC Courses attended by the studentsDept.YesGSkill development and personality development programs attended by the studentsDept.YesGConferences, Symposia, and workshops attended by the studentsDept.YesGStudents' participation in Sports and prizes wonDept.YesGStudents' participation in other extracurricular activitiesDept.YesGResearch, Consultancy and PatentsYesGGFaculty pursuing Ph.D.Dept.YesGFaculty with Ph.D.Dept.YesGFaculty completed Ph.D. (Academic year wise)Dept.YesGPublication by faculty in National and International ConferencesDept.YesGPublication by faculty National and International JournalsDept.YesGPublication by faculty National and International JournalsDept.YesGPublication by students in National UGC / Scopus / SCI journalsDept.YesG

Publication by students in National and International Journals	Dept.	Yes	G	
Workshops/Symposia/Seminars/ Conferences conducted for research	Dept.	Yes	G	
h-index for faculty and department	Dept.	Yes	G	
IPR and Patents published and granted	Dept.	Yes	G	
Industrial Consultancy	Dept.	Yes	Ι	
Research proposals submitted and grants received	Dept.	Yes	G	
Alumni				
Year-wise alumni details	Dept.	Yes	G	
Activities Conducted using Alumni	Dept.	Yes	G	
Activities of alumni Association	KIOT AAS	Yes	G	
PO-PSO-PEO attainment (Refer Annexure D)	Dept.	Yes	S	
Conduction of Programme Assessment Committee (PAC) and QIC meetings				
PAC (Agenda, Minutes of Meeting and actions taken)	Dept.	Yes	G	
QIC (Agenda, Minutes of Meeting and actions taken)	Dept.	Yes	G	
University Results and Result analysis				
Graduation Rate	Dept.	Yes	G	
University Ranks and Gold medals	Dept.	Yes	G	
	<ul> <li>and International Journals</li> <li>Workshops/Symposia/Seminars/ Conferences conducted for research</li> <li>h-index for faculty and department</li> <li>IPR and Patents published and granted</li> <li>Industrial Consultancy</li> <li>Research proposals submitted and grants received</li> <li>Alumni</li> <li>Year-wise alumni details</li> <li>Activities Conducted using Alumni</li> <li>Activities of alumni Association</li> <li>PO-PSO-PEO attainment (Refer Annexure D)</li> <li>Conduction of Programme Assessment Committee (PAC) and QIC meetings</li> <li>PAC (Agenda, Minutes of Meeting and actions taken)</li> <li>QIC (Agenda, Minutes of Meeting and actions taken)</li> <li>University Results and Result analysis</li> <li>Graduation Rate</li> </ul>	and International JournalsDept.Workshops/Symposia/Seminars/ Conferences conducted for researchDept.h-index for faculty and departmentDept.IPR and Patents published and grantedDept.Industrial ConsultancyDept.Research proposals submitted and grants receivedDept.AlumniUYear-wise alumni detailsDept.Activities Conducted using AlumniDept.Activities of alumni AssociationKIOT AASPO-PSO-PEO attainment (Refer Annexure D)Dept.Conduction of Programme Assessment Committee (PAC) and QIC (Agenda, Minutes of Meeting and actions taken)Dept.QIC (Agenda, Minutes of Meeting and actions taken)Dept.QIC (Agenda, Minutes of Meeting and actions taken)Dept.Qiaduation RateDept.	and International JournalsDept.TesWorkshops/Symposia/Seminars/ Conferences conducted for researchDept.Yesh-index for faculty and departmentDept.YesIPR and Patents published and grantedDept.YesIndustrial ConsultancyDept.YesResearch proposals submitted and grants receivedDept.YesAlumni	and International JournalsDept.TesGWorkshops/Symposia/Seminars/ Conferences conducted for researchDept.YesGh-index for faculty and departmentDept.YesGIPR and Patents published and grantedDept.YesGIndustrial ConsultancyDept.YesIResearch proposals submitted and grants receivedDept.YesGAlumni

- Awareness Program on CO PO attainment Calculation to be conducted.
- Industrial Consultancy is to be strengthened
- Corrective actions are to be taken for the unattained COs

## \* If No

**G (Good)** -Data Available, Analysed, Action Taken and Improvement Monitored **S (Satisfactory)** - Data Available and Analysed **I (Improvement needed)** - Data Available

### Audited by:

S. No.	Name of the Auditor	Designation / Department	Signature of the Auditor
1.	Mrs.N.Divya	AP/EEE	N. Ouf
2.	Dr.P.Soundarrajan	AP/Physics/CSE	toron Sz
3.	Mr.R.Ayyappan	AP/IT	R. Aspa

Nat Director - IQAC

× Principal

.

## Internal Quality Assurance Cell (IQAC)

## Academic and Administrative Audit (Files to be maintained by Dept.)

Acade	eademic Year 2022-23			Semester	ODD	
Depart	ment	MBA	Date(s) of Audit		18.12.2023	
S. No.	o. List of files		Completion Status (Yes / No)	Quality of Work*	Remarks (If Any)	
1.	Attainment of CO PO Mapping		Yes	S		
2.	Attainment of Programme outcome for the batch 2021 – 23		Yes	G		
3.	Attainment of Programme Educational Objective (PEOs) for the batch 2021 – 23		Yes	G		
4.	Innovative Teaching Methods		Yes	G		

### Auditor Comments:

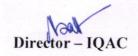
Awareness Program on CO - PO attainment calculation to be conducted.

#### If No

- ✓ G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored
- ✓ S (Satisfactory) Data Available and Analysed
- ✓ I (Improvement needed) Data Available

#### Audited by:

S. No.	Name of the Auditor	<b>Designation/ Department</b>	Signature of the Auditor
1.	Mrs.N.Divya	AP/EEE	Nou
2.	Dr.P.Soundarrajan	AP/Physics/CSE	frug 3
3.	Mr.R.Ayyappan	AP/IT	P. Ayon



Principal

## Internal Quality Assurance Cell (IQAC)

## Academic and Administrative Audit

Academic Year	2022 - 23	Semester	Even
Department	MBA	Date(s) of Audit	19.12.2023 & 20.12.2023

S. No.	List of files	Respon sibility	Completi on Status (Yes / No)	Quality of Work*	Remarks (If Any)
1	Academic Calendar				
1.1	Anna University Academic Schedule	Dept.	Yes	G	
1.2	College Academic Schedule	Dept.	Yes	G	
1.3	Department Academic Schedule	Dept.	Yes	G	
2	Course allocation system for Faculty				
2.1	Curricula, Regulations and syllabi for all regulations	Dept.	Yes	G	
2.2	List of the courses for the semester	Dept.	Yes	G	
2.3	Inter Office Memo (IOM)	Dept.	Yes	G	
2.4	Course willingness & Course allocation	Dept.	Yes	G	
2.5	Timetable for all classes	Dept.	Yes	G	
2.6	List of electives	Dept.	Yes	G	

3	Department Faculty Meetings (Agenda, Minutes of Meeting and Actions Taken)				
3.1	Department Faculty Meeting	Dept.	Yes	G	
3.2	Class Committee Meeting	Dept.	Yes	G	
3.3	Course Committee Meeting	Dept.	Yes	G	
4	<b>Course file</b> (Refer Annexure - A, B & C)	All faculty	Yes	S	
5	Arrear Coaching				
5.1	Arrear Coaching timetable	Dept.	Yes	S	
5.2	Arrear Coaching Attendance	Dept.	Yes	S	
6	Mentor Mentee file	All faculty	Yes	G	
7	Department Library				
7.1	List of books in the department library	Dept.	Yes	G	
7.2	Utilization of department library	Dept.	Yes	G	
8	Budget and Laboratory				
8.1	Equipment Budget and utilization	Dept.	Yes	G	
3.2	Consumable Budget and utilization	Dept.	Yes	G	
3.3	Maintenance Budget and utilization	Dept.	Yes	G	

8.4	Stock register for all labs / COEs	Dept.	Yes	G	
8.5	Consumables register	Dept.	Yes	G	
8.6	List of equipment and software (lab-wise)	Dept.	Yes	G	
8.7	Maintenance register for labs and department facilities	Dept.	Yes	G	
8.8	Special labs / CoEs - Activities conducted	Dept.	No		
9	Industry Institute Interaction				
9.1	List of MOUs signed	Dept.	Yes	G	
9.2	List of activities conducted through MOU	Dept.	Yes	G	
9.3	Students Industrial Visit	Dept.	Yes	G	
9.4	Students Internship	Dept.	Yes	G	
9.5	Students In-plant training	Dept.	No		
10	Certificate Courses (CC) and Value-Added Courses (VAC)				
10.1	Certificate course planned and conducted for the students	Dept.	Yes	G	
10.2	Value added course planned and conducted for the faculty	Dept.	No		
11	Faculty and Staff development				
11.1	Faculty development programmes organized by the department	Dept.	Yes	G	

1.					
11.2	Faculty development programmes attended by the faculty	Dept.	Yes	G	
11.3	Staff development programmes conducted	Dept.	Yes	s	
11.4	Staff development programmes attended	Dept.	Yes	S	
12	Grievances and redressal				
12.1	Student Grievances and Redressal	Dept.	Yes	G	
12.2	Faculty Grievances and Redressal	Dept.	Yes	G	
12.3	Supporting Staff Grievances and Redressal	Dept.	Yes	G	
13	Placement	Dept.	Yes	G	
13.1	List of students opted for placement	Dept.	Yes	G	
13.2	List of students selected for different companies with proofs (Offer letters)	Dept.	Yes	G	
14	Students Higher studies (India & Abroad)				
14.1	List of students opted for Higher studies	Dept.	No		
14.2	List of students appeared for Exams (GATE, TANCET, CAT, GRE, TOFEL, GMAT etc.) with proofs (Hall Ticket, Scorecard)	Dept.	No		
14.3	List of students got admissions for pursuing Higher studies with proofs (Admission order)	Dept.	No		

15	Entrepreneurship				
15.1	List of students opted for Entrepreneurship (Batchwise)	Dept.	Yes	G	
15.2	List of startups	Dept.	No		
16	Competitive exams				
161	List of students opted for Govt. Exams	Dept.	No		
16.2	List of students appeared for Govt. Exams with proofs	Dept.	Yes	S	
16.3	List of students selected for Govt. Jobs	Dept.	No		
17	<b>Faculty achievements -</b> Awards and recognition	Dept.	Yes	G	
18	Clubs and forums			1	
18.1	List of clubs in the dept.	Dept.	Yes	G	
18.2	Programs organized for students Through Technical clubs	Dept.	Yes	G	
18.3	Programs organized for students Through Social clubs	Dept.	No		
18.4	Programs organized for students Through Professional Societies	Dept.	Yes	G	
18.5	Programs organized for students through Department association	Dept.	No		
19	Students Awards and recognition				
19.1	List of students participated in different contests and prizes won	Dept.	Yes	G	

19.2	Awards and Special prizes received by the students	Dept.	Yes	G	
20	Students' participation in co- curricular and extracurricular activities	Dept.	Yes	G	-
20.1	Certificate & MOOC Courses attended by the students	Dept.	Yes	G	
20.2	Skill development and personality development programs attended by the students	Dept.	Yes	G	
20.3	Conferences, Symposia, and workshops attended by the students	Dept.	Yes	G	
20.4	Students' participation in Sports and prizes won	Dept.	Yes	G	
20.5	Students' participation in other extracurricular activities	Dept.	Yes	G	
21.0	Research, Consultancy and Patents				
21.1	Faculty pursuing Ph.D.	Dept.	Yes	G	
21.2	Research supervisors with details of research scholars	Dept.	Yes	G	
21.3	Faculty with Ph.D.	Dept.	Yes	G	
21.4	Faculty completed Ph.D. (Academic year wise)	Dept.	Yes	G	
21.5	Publication by faculty in National and International Conferences	Dept.	Yes	G	
21.6	Publication by faculty National and International Journals	Dept.	Yes	G	
21.7	List of research papers published in UGC / Scopus / SCI journals	Dept.	Yes	G	
21.8	Publication by students in National and International Conference	Dept.	Yes	G	

21.9	Publication by students in National and International Journals	Dept.	Yes	G	
21.10	Workshops/Symposia/Seminars/ Conferences conducted for research	Dept.	Yes	G	
21.11	h-index for faculty and department	Dept.	Yes	G	
21.12	IPR and Patents published and granted	Dept.	Yes	G	
21.13	Industrial Consultancy	Dept.	Yes	I	
21.14	Research proposals submitted and grants received	Dept.	Yes	I	
22	Alumni				
22.1	Year-wise alumni details	Dept.	Yes	G	
22.3	Activities Conducted using Alumni	Dept.	Yes	G	
22.4	Activities of alumni Association	KIOT AAS	Yes	G	
23	PO-PSO-PEO attainment (Refer Annexure D)	Dept.	Yes	S	
24	Conduction of Programme Assessment Committee (PAC) and QIC meetings				
24.1	PAC (Agenda, Minutes of Meeting and actions taken)	Dept.	Yes	G	
24.2	QIC (Agenda, Minutes of Meeting and actions taken)	Dept.	Yes	G	
25	University Results and Result analysis				
25.1	Graduation Rate	Dept.	Yes	G	
25.2	University Ranks and Gold medals	Dept.	Yes	G	

• Industrial Consultancy and Research Grants are to be strengthened.

## \* If No

G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored S (Satisfactory) - Data Available and Analysed I (Improvement needed) - Data Available

## Audited by:

S. No.	Name of the Auditor	Designation / Department	Signature of the Auditor	
1.	Mrs.N.Divya	AP/EEE	N. perf	
2.	Dr.P.Soundarrajan	AP/Physics/CSE	825	
3.	Mr.R.Ayyappan	AP/IT	R. Aupy	

test Director - IQAC

Principal

### Internal Quality Assurance Cell (IQAC)

### Academic and Administrative Audit (Files to be maintained by Dept.)

Academic Year2022-23DepartmentMBA		Semester		EVEN	
		MBA		Date(s) of Audit	19.12.2023& 20.12.2023
S. No.	Lis	t of files	Completion Status (Yes / No)	Quality of Work*	Remarks (If Any)
1.	Attainment of CO PO Mapping		Yes	S	
2.	Attainment of Programme outcome for the batch $2021 - 23$		Yes	G	
3.	Attainment of Programme Educational Objective (PEOs) for the batch 2021 – 23		Yes	G	
4.	Innovative Teach	ing Methods	Yes	G	

### Auditor Comments:

- Awareness Program on CO PO attainment calculation to be conducted.
- Corrective actions are to be taken for unattained COs

#### If No

- ✓ G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored
- ✓ S (Satisfactory) Data Available and Analysed
- ✓ I (Improvement needed) Data Available

#### Audited by:

S. No.	Name of the Auditor	<b>Designation</b> / Department	Signature of the Auditor
1.	Mrs.N.Divya	AP/EEE	N.pup
2.	Dr.P.Soundarrajan	AP/Physics/CSE	tors.
3.	Mr.R.Ayyappan	AP/IT	R. Ayon

**Director - IQAC** 

Principal

# Internal Quality Assurance Cell (IQAC)

## Academic and Administrative Audit (Files to be maintained by Principal office)

Academic Year2022-2DepartmentPrincipal O		23	Semester	Odd / Even 20.12.2023		
		Office	Date(s) of Audit			
S. No.	List	of files	Completion Status (Yes / No)	Quality of Work*	Remarks (If Any)	
1.	AICTE Approval		Yes	G	ль родования стали	
2.	Anna university affiliation		Yes	G	i Antonio de mintere	
3.	UGC 2f		Yes	G		
4.	DOTE approval		Yes	G	• • • • • • • • • • • • • • • • • • •	
5.	Anna university communication		Yes	G		
6.	Faculty Recruitment		Yes	G		
7.	Students(i)Admitted I & II year(ii)Transferred(iii)Readmission(iv)Drop out		Yes	G		
8.	Students disciplinary action suspended / debarred		Yes	G		
9.	Faculty requirement and approval		Yes	G	the sets Arts" -	
10.	Faculty available and SSR with experience		Yes	Ι		
11.	Staff available		Yes	G		

12.	HoDs meeting (Agenda, MoM and action taken)	Yes	G	
13.	Fee structure and fee fixation by committee	Yes	G	ing the second s
14.	Service register for faculty	NA		Department only Maintaining
15.	Students intake and admitted	Yes	G	
16.	Recruitment policy	Yes	G	- Igana
17.	List of faculties relived	Yes	G	
18.	College prospects and brochure	Yes	G	Available with Mr.SIVA PRO
19.	Students Scholarships	Yes	G	and a street in dealths
20.	MoUs	Yes	G	Available with Respective Department
21.	Salary structure	Yes	G	in removed \$124
22.	College calendar	Yes	G	
23.	Fees concession	Yes	G	Ladate Communication
24.	Transport	NA	-	AO Office only Maintaining
25.	Hostel	NA		AO Office only Maintaining
26.	TNEA admission	Yes	G	

27.	Management admissions self-finance consortium	Yes	G	
28.	Faculty Increment	Yes	G	
29.	Faculty leave	Yes	G	131, 31, 51 L 333
30.	Faculty OD	Yes	G	APRIMIN J. MR
31.	Various polices (PF, ESI)	Yes	G	
32.	Faculty appraisal and promotion	Yes	G	
33.	DOTE circular	Yes	G	
34.	COE - circular	NA	-	Maintained by Examcell
35.	Anna university circulars	NA	-	Maintained by Examcell
36.	Anna university communication	NA	-	Maintained by Examcell

- All Major files are Available.
- Principal Office staffs requesting file racks to maintain 100 Files

If No

**G (Good)** -Data Available, Analysed, Action Taken and Improvement Monitored **S (Satisfactory)** - Data Available and Analysed **I (Improvement needed)** - Data Available

Audited by				
S. No.	Name of the Auditor	Designation/ Department	Signature of the Auditor	
1.	Mr. J.PRAKASH	AP/MECH	J. frana 2841428.	
2.	Mr. L.KRISHNAN	AP/CIVIL	A. hourstman 28/12/28	
3.	-			
4.	_	-		
5.		-	-	

Director – IQAC

Frincipal

## Annexure H

		Internal Q	uality Assuran	ce Cell (IQAC)	
			c and Adminis to be maintained		
Acade	emic Year	2022-2023		Semester	Odd
Depar	tment	EMS	39	Date(s) of Audit	26.12.23 to 28.12.23
S. No.	Li	st of files	Completion Status (Yes / No)	Quality of Work*	Remarks (If Any)
1.	AU academic c	alendar	Yes	Good	
2.	KIOT academi	e calendar	Yes	Good	lon -Szerin Mille
3.	Curriculum and regulations	syllabus for all	Yes	Good	
4.	Internals marks		Yes	Good	-define in school
5.	University com	munications	Yes	Good	niego anno goodf
6.	List of electives	hcee	Yes	Good	an a
7.	Result Galley	sust/	Yes	Good	Hollowitz (H) Hollowitz (H) Hollowitz (H)
8.	DOTE – approv	al	Yes	Good	reng i siya. Miling - Jakob
9.	Result analysis		Yes	Good	
10.	University Rank	and medals	Yes	Good	
11.	Malpractice and	punishment	Yes	Good	

Lange Ph				
12.	Exam fee	Yes	Good	
13.	Anna university exams accounts	Yes	Good	
14.	Theory exam remunerations	Yes	Good	All site
15.	Practical exam remunerations	Yes	Good	
16.	List of electives	Yes	Good	
17.	Revaluation and photo copy	Yes	Good	
18.	Anna university result - Challange	Yes	Good	
19.	Arrear details	Yes	Good	and the second
20.	Exam registration	Yes	Good	
21.	Theory exam conduction	Yes	Good	- (* end)
22.	Practical exam conduction	Yes	Good	
23.	List of students (I – year, Lateral, Transfer, Readmission)	Yes	Good	200 (100 Caller
24.	Grade sheet, Consolidated mark sheet, Provisional certificate and degree certificate - photo copy	Yes	Good	
25.	Consolidated mark sheet and Provisional certificate distribution register	Yes	Good	- Andrewski -
26.	Degree certificate distribution register	Yes	Good	

# Auditor Comments: All files are maintained and Sample Proof are available for the academic year 2022-23 - odd Semester.

If No

**G** (Good) -Data Available, Analysed, Action Taken and Improvement Monitored **S** (Satisfactory) - Data Available and Analysed **I** (Improvement needed) - Data Available

S. No.	Name of the Auditor	Designation/ Department	Signature of the Auditor
1.	S.Sasidharan	AP/CSBS	ddy.
2.	B.Indumathi	AP/Phy/Mech	B. Jalles
3.			
4.	-	_	

Iba Director - IQAC

Principal

Annexure H

		Internal Qu	uality Assuran	ce Cell (IQAC)	
		Academi	c and Adminis to be maintained	trative Audit	under Marin under
Acade	mic Year	2022-2023		Semester	Even
Depar	tment	EMS		Date(s) of Audit	26.12.23 to 28.12.23
S. No.	Lis	t of files	Completion Status (Yes / No)	Quality of Work*	Remarks (If Any)
1.	AU academic ca	lendar	Yes	Good	ta siz unun alt
2.	KIOT academic	calendar	Yes	Good	en editoria da A
3.	Curriculum and regulations	syllabus for all	Yes	Good	aficial and a
4.	Internals marks		Yes	Good	and
5.	University comm	unications	Yes	Good	and the second second
6.	List of electives	- 1961	Yes	Good	n an that the state
7.	Result Galley		Yes	Good	Aller yest to the second
8.	DOTE – approva		Yes	Good	
9.	Result analysis		Yes	Good	
10.	University Rank a	and medals	Yes	Good	a shin to state
11,	Malpractice and p	unishment	Yes	Good	

1				
12.	Exam fee	Yes	Good	
13.	Anna university exams accounts	Yes	Good	
14.	Theory exam remunerations	Yes	Good	
15.	Practical exam remunerations	Yes	Good	s gh <del>ad</del>
16.	List of electives	Yes	Good	
17.	Revaluation and photo copy	Yes	Good	
18.	Anna university result - Challange	Yes	Good	
19.	Arrear details	Yes	Good	
20.	Exam registration	Yes	Good	
21.	Theory exam conduction	Yes	Good	
22.	Practical exam conduction	Yes	Good	
23.	List of students (I – year, Lateral, Transfer, Readmission)	Yes	Good	
24.	Grade sheet, Consolidated mark sheet,	Yes	Good	sector - Scott
25.	Consolidated mark sheet and Provisional certificate distribution register	Yes	Good	
26.	Degree certificate distribution register	Yes	Good	

All files are maintained and sample Proof are available for the academic year 2022-23 - Even Semester.

If No

G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored S (Satisfactory) - Data Available and Analysed I (Improvement needed) - Data Available

S. No.	Name of the Auditor	<b>Designation/ Department</b>	Signature of the Auditor
1.	S.Sasidharan	AP/CSBS	forz
2.	B.Indumathi	AP/Phy/Mech	B. Jellt
3.			
4.	_		

Ibar **Director - IQAC** 

r Principal

## **KNOWLEDGE INSTITUTE OF TECHNOLOGY, SALEM – 637 504**

## Internal Quality Assurance Cell (IQAC)

## Academic and Administrative Audit (Files to be maintained by Main Library)

Acade	mic Year	2022-2023		Semester	Odd & Even
Department		Library		Date(s) of Audit	18.12.2023 & 28.12.2023
S.No.	List	t of files	Completion Status (Yes / No)	Quality of Work*	Remarks (If Any)
1.	Accession Regist	er	~	Good	Available
2.	List of Text book	s – Department wise		Good	Soft copy only available
3.	List of reference l	pooks		Good	Soft copy only available
4.	National journals	subscription	*	Good	As per norms – 6 each dept.,
5.	International journ	nals subscription	*	Good	Springer
6.	Magazines		~	Good	Available
7.	E-Journal		~	Good	Soft copy as per norms available
8.	E-resources		1	Good	DEL net
9.	Library Budget an	d utilization	1	Good	Hard copy
10.	Digital library		~	Good	Registrar maintained

11.	Library committee (Members, Agenda, Minutes Meeting of meetings and action taken)	1	Good	Updated
12.	AU &AICTE Norms for library resources	~	Good	Available
13.	Books volumes	~	Good	Available
14.	Purchase file	~	Good	Refer S.No 9
15.	OPAC	~	Good	Campus icib
16.	Project reports	~	Good	Available
17.	Other facilities in the library (OPAC, Reprography etc.)	~	Good	Allow Trail Youthan

- As per visit on 18.12.2023 almost all the documents available, but library committee file was not completed then we instructed to complete library committee file.

- In second visit on 28.12.2023 submitted all the file, and Library committee file is in completing stage.

IfNo

**G (Good)** -Data Available, Analysed, Action Taken and Improvement Monitored **S (Satisfactory)** - Data Available and Analysed **I (Improvement needed)** - Data Available

Audited by:				
S.No.	Name of the Auditor	Designation/ Department	Signature of the Auditor	
1.	Dr Sivagurnathan G S	AP/CHEMISTRY/CSE	G.S. 89 201123	
2.	Ms Yogambal N	AP/MBA	N. Yozanbel	
3.				
4.	_			
5.				

1001 Director - IQAC

Y w Principal

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		Internal Qual	ity Assurance	e Cell (IQAC)	
			nd Administr be maintained l	the second s	
Acader	mic Year	2022-2023		Semester	Odd Semester
Department CDT			Date(s) of Audit	26 & 28.12.2023	
S. No.	Li	st of files	Completion Status (Yes / No)	Quality of Work*	Remarks (If Any)
1.	Training budget and utilization		Yes	Good	
2.	Training programs approval and payment		Yes	Good	
3.	Training programs conducted with report		Yes	Good	
4.	Training feedbac	ck	Yes	Good	
5.	AMCAT and other Assessments		Yes	Good	
6.	Students Assessments		Yes	Good	
7.	Skill development training by KIOT faculty		Yes	Good	
8.	Online portals su	ubscribed	Yes	Good	
9.	Japanese languag	ge training	Yes	Good	-

- Data are maintained and documented properly
- Data are presented well manner
- Need Consolidated report for all the files

If No

G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored

S (Satisfactory) - Data Available and Analysed

I (Improvement needed) - Data Available

S. No.	Name of the Auditor	Designation/ Department	Signature of the Auditor
1.	Mr.P.Elambarathi	AP/Chemistry / Mechanical	p. grad
2.	Mr.T.Venkatachalam	AP/English / AI&DS	n-

Jack Director - IQAC

Principal

		Internal Quali	ty Assurance	Cell (IQAC)	
		Academic ar (Files to be mai	nd Administr intained by Pla		
Acader	nic Year	2022-2023		Semester	Odd Semester
Department PAT & III			Date(s) of Audit	26 & 28.12.2023	
S. No.	List	of files	Completion Status (Yes / No)	Quality of Work*	Remarks (If Any)
1.	On campus Recruitment process		Yes	Good	· · · · · · · · · · · · · · · · · · ·
2.	Pooled Recruitment process		Yes	Good	
3.	Employer feedbac	k	Yes	Good	
4.	Offer letters		Yes	Good	
5.	Students internshi	р	Yes	Satisfactory	
6.	MoUs with Indust conducted	ries and activities	Yes	Good	
7.	Company Contact	Report	Yes	Good	
8.	Job Description		Yes	Good	
9.	Placement & III c (Agenda, Minutes action taken)		Yes	Good	
10.	III webinars		No	-	Not Yet Conducted

- Data are maintained and documented properly
- Data are presented well manner
- Need Consolidated report for all the files

#### If No

G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored

S (Satisfactory) - Data Available and Analysed

I (Improvement needed) - Data Available

Audited by:

S. No.	Name of the Auditor	Designation/ Department	Signature of the Auditor
1.	Mr.P.Elambarathi	AP/Chemistry / Mechanical	p. and
2.	Mr.T.Venkatachalam	AP/English / AI&DS	71-

that **Director - IQAC** 

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Principal

		Internal Qual	ity Assurance	Cell (IQAC)	
			nd Administr be maintained l		
Acader	mic Year	2022-2023		Semester	Even Semester
Department CDT			Date(s) of Audit	26 & 28.12.2023	
S. No.	List of files		Completion Status (Yes / No)	Quality of Work*	Remarks (If Any)
1.	Training budget and utilization		Yes	Good	
2.	Training programs approval and payment		Yes	Good	
3.	Training programs conducted with report		Yes	Good	
4.	Training feedback	k	Yes	Good	
5.	AMCAT and othe	er Assessments	Yes	Good	
6.	Students Assessments		Yes	Good	
7.	Skill development training by KIOT faculty		Yes	Good	
8.	Online portals sul	bscribed	Yes	Good	
9.	Japanese languag	e training	Yes	Good	

- Data are maintained and documented properly
- Data are presented well manner
- Need Consolidated report for all the files

#### If No

G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored

S (Satisfactory) - Data Available and Analysed

I (Improvement needed) - Data Available

S. No.	Name of the Auditor	Designation/ Department	Signature of the Auditor
1.	Mr.P.Elambarathi	AP/Chemisary / Mechanical	P. Street
2.	Mr.T.Venkatachalam	AP/English / AI&DS	M/

1100 **Director - IQAC** 

Principal

	KNOWLEI	DGE INSTITUTE	OF TECHN	OLOGY, SAL	EM – 637 504
		Internal Qual	ity Assurance	e Cell (IQAC)	
			nd Administr intained by Pla		
Acade	mic Year	2022-2023		Semester	Even Semester
Depart	tment	PAT & III		Date(s) of Audit	26 & 28.12.2023
S. No.	Lis	t of files	Completion Status (Yes / No)	Quality of Work*	Remarks (If Any)
1.	On campus Recru	litment process	Yes	Good	
2.	Pooled Recruitment process		Yes	Good	
3.	Employer feedba	ck	Yes	Good	
4.	Offer letters		Yes	Good	
5.	Students internsh	ip	Yes	Satisfactory	
6.	MoUs with Indus conducted	tries and activities	Yes	Good	
7.	Company Contac	t Report	Yes	Good	
8.	Job Description		Yes	Good	
9.	Placement & III c (Agenda, Minutes action taken)		Yes	Good	
10.	III webinars		No	-	Not Yet Conducted

- Data are maintained and documented properly
- Data are presented well manner
- Need Consolidated report for all the files

#### If No

G (Good) -Data Available, Analysed, Action Taken and Improvement Monitored

S (Satisfactory) - Data Available and Analysed

I (Improvement needed) - Data Available

S. No.	Name of the Auditor	<b>Designation/ Department</b>	Signature of the Auditor
1.	Mr.P.Elambarathi	AP/Chemistry / Mechanical	p. 2nd
2.	Mr.T.Venkatachalam	AP/English / AI&DS	M-

122 Director - IQAC

vv Principal

#### **KNOWLEDGE INSTITUTE OF TECHNOLOGY, SALEM – 637 504** Internal Quality Assurance Cell (IQAC) Academic and Administrative Audit (Files to be maintained by department of physical education) Semester Odd / Even Academic Year 2022 - 23 Date(s) of 27/12/2023 Physical Education Department Audit Completion **Ouality** of Remarks S. No. List of files Status Work\* (If Any) (Yes / No) Anna University Academic Schedule 1. Yes and Department Academic Calendar Not allotted 2 Sport budget and utilization No lant y-ear Maintained 3. List of sports items and stock register YRA List of sports activities organized for Satisfied 4. Yes **KIOT** students KIOT students participation at zone Good 5. Yes level and achievements No participation KIOT students participation at 6. NO university level and achievements Won State 2nd Rank KIOT students participation at state/ Satisfied 7. Yes National level and achievements Satisfied KIOT sports day file 8. Yes Sortisfied 9. Sports facility at KIOT Yes satisfied 10. Sports items purchase file Yes Sports activities organised by KIOT No activities 11. No for other college / school students were conducted

All are satisfied, yet National level competition has to be encouraged.

If No

**G** (Good) -Data Available, Analysed, Action Taken and Improvement Monitored **S** (Satisfactory) - Data Available and Analysed **I** (Improvement needed) - Data Available

Audited by:

S. No.	Name of the Auditor	<b>Designation/ Department</b>	Signature of the Auditor
1.	K. Anand lumar	Ap / English	be-Ze.
2.	A vinobs kunap	Ap meen	Cocontr
3.	_	_	_
4.		_	
5.	-		

Director - IQAC

Principal

## **KNOWLEDGE INSTITUTE OF TECHNOLOGY, SALEM – 637 504**

## Internal Quality Assurance Cell (IQAC)

## Academic and Administrative Audit

Acaden	nic Year	2022-23		Semester	Odd / Even
Department		College & Department Level		Date(s) of Audit	08.12.2023 to 20.12.202
S. No.	Name of Statutory / Non-Statutory Bodies / Committees		ame of Statutory / Non-Statutory Completion		Remarks (If Any)
А		A	dministration	Related	-
1.	Governing Counc	il	YES	G	-
2.	Planning and Mo	nitoring Committee	YES	G	-
3.	Internal Quality Assurance Cell (IQAC)		YES	G	-
4.	NBA Implementation Committee		YES	G	-
5.	Program Asses (PAC) (Dept. Coordinator	ssment Committee wise) Overall	YES	S	Requested a one-week time period to complete the file process.
6.	Quality Improv (QIC) (Dept. Coordinator	wement Committee wise) Overall	YES	S	Requested a one-week time period to complete the file process.
7.	Academic and Ac Committee (AAA	Iministrative Audit	YES	G	
8.	Library Committe	ee	YES	G	-
9.	Examination Refe	orms (ER) Cell	YES	G	-
10.		P, IPR, IIC, NISP, Incubation, Startup)	YES	S	Requested a one-week time period to complete the file process.
11.	AICTE Initiative Committee	Implementation	YES	G	-

12.	Outreach and Admission Committee	YES	G	-
13.	Social Media Cell	YES	G	-
B	Griev	ances / Welfa	re Related	
1.	Grievance and Redressal Committee for Students	YES	G	A glimpse of photo evidence is needed for their events.
2.	Grievance and Redressal Committee for Faculty & Staff	YES	G	A glimpse of photo evidence is needed for their events.
3.	Anti-Sexual Harassment Cell (WEC)	YES	G	-
4.	OBC Cell	YES	G	A glimpse of photo evidence is needed for their events.
5.	Grievances Redressal and Empowerment Committee for SC/ST Students	YES	G	A glimpse of photo evidence is needed for their events.
6.	Equal Opportunity Cell	YES	G	-
7.	Discipline and Welfare Committee	YES	G	A glimpse of photo evidence is needed for their events.
8.	Anti-Ragging Committee and Anti- Ragging Squad	YES	G	-
9.	Anti-Drug committee	YES	G	-
10.	i-Can Club for Slow Learners	YES	G	-
С	Maintenance Related			
1.	Cyber Security Cell	YES	G	

- The majority of the Statutory and Non-Statutory Committees files are updated completely.
- Statutory Committee PAC, QIC and Non-Statutory Committee iStart, the concerned in-charge person asked for one week to complete the file process.
- Some of the statutory committee minutes of meeting files need to be signed by the principal.
- Some of the statutory committees need to maintain a glimpse of photo proof for their committee events.
- Overall, the file completion status is good.

#### If No

**G** (Good) -Data Available, Analysed, Action Taken and Improvement Monitored **S** (Satisfactory) - Data Available and Analysed **I** (Improvement needed) - Data Available

S. No.	Name of the Auditor	Designation/ Department	Signature of the Auditor
1.	Dr.P.A.Gowri Sankar	Associate Professor / EEE	P.A. Crow Santan
2.	Mrs.R.Saranya	Assistant Professor / CSE	8

**Director - IOAC** 

Principal