

# **KNOWLEDGE INSTITUTE OF TECHNOLOGY**

## **(An Autonomous Institution)**

Approved by AICTE, Affiliated to Anna University, Chennai.  
Accredited by NBA (CSE, ECE, EEE & MECH), Accredited by NAAC with 'A' Grade  
KIOT Campus, Kakapalayam (PO), Salem – 637 504, Tamil Nadu, India.



*Beyond Knowledge*


## **B.E. / B.Tech. Regulations 2023**

### **(R 2023)**

**CHOICE BASED CREDIT SYSTEM & OUTCOME BASED EDUCATION**

**Common to all B.E. / B.Tech. Full-Time Programmes**

(For Students Admitted from the Academic Year 2023 -24 Onwards)

 <p>Beyond Knowledge</p>	<b>KNOWLEDGE INSTITUTE OF TECHNOLOGY, SALEM (AUTONOMOUS)</b>		
	Approved by AICTE, Affiliated to Anna University, Accredited by NAAC and NBA (B.E.: Mech., ECE, EEE & CSE)		
	Kakapalayam (PO), Salem – 637 504	<a href="http://www.kiot.ac.in">www.kiot.ac.in</a>	September 2023

**B.E. / B.Tech. REGULATIONS 2023 (R 2023)**

**CHOICE BASED CREDIT SYSTEM AND OUTCOME BASED EDUCATION**

Common to all B.E. / B.Tech. Full-Time Programmes

**DEGREE OF BACHELOR OF ENGINEERING / BACHELOR OF TECHNOLOGY**

This set of Regulations is applicable to the students admitted to B.E. / B.Tech. Programmes at Knowledge Institute of Technology, Salem from the Academic Year 2023-24 onwards.

<b>1.</b>	<b>PRELIMINARY DEFINITIONS AND NOMENCLATURE</b>	
	In these Regulations, unless the context otherwise requires:	
	<ul style="list-style-type: none"> <li>• <b>“AICTE”</b> means All India Council for Technical Education, New Delhi. AICTE is the regulator who regulates Technical Education in India.</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>“CDT”</b> means Centre for Career Development and Training which offers various Employability Enhancement Courses.</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>“CGPA”</b> means Cumulative Grade Point Average obtained upto a particular semester or upto the end of the programme.</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>“Chairperson”</b> means Chairperson of Board of Studies of each Faculty / Department / Division (S&amp;H). He/she is responsible for all the Curriculum, Syllabus, Teaching and Learning, and Assessment related to Autonomous functioning of the Department / Institution.</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>“Controller of Examinations (COE)”</b> means the authority of the institution who is responsible for all examination related activities of the institution.</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>“Course”</b> means a theory course / laboratory course / theory course with laboratory component, that is normally studied in a semester, like Mathematics, Physics, etc.</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>“Credit Equivalence Committee (CEC)”</b> means the Committee responsible for finalizing and approving Credit Equivalence, Assessment and Grading of certain courses (Refer <i>Clause 6.15</i>).</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>“Credit”</b> means a numerical value allocated for each course to describe the student’s workload required in hours per week.</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>“Director - Curriculum Design, Delivery and Assessment (Dir-CDDA)”</b> means the authority of the Institution who is responsible for all academic activities of the Institution / Departments for implementation of relevant Rules and Regulations with respect to Autonomous Functioning of the institution.</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>“Discipline”</b> means specialization or branch of B.E. / B.Tech. Degree Programme, like Mechanical Engineering, Computer Science and Engineering, Information Technology, etc.</li> </ul>	
	<ul style="list-style-type: none"> <li>• <b>“End Semester Examinations (ESE)”</b> means examinations for either theory or laboratory course carried out at the End of the Semester.</li> </ul>	

	<ul style="list-style-type: none"> <li>• “<b>Grade</b>” means the letter grade assigned to each course based on the specified range of marks obtained by the student.</li> </ul>	
	<ul style="list-style-type: none"> <li>• “<b>Grade Point</b>” means a numerical value (0 to 10) allocated based on the grade assigned to each course.</li> </ul>	
	<ul style="list-style-type: none"> <li>• “<b>Head of the Department (HOD)</b>” means the authority of the Department concerned who is responsible for all Academic, Research and Administrative activities of the Department.</li> </ul>	
	<ul style="list-style-type: none"> <li>• “<b>Head of the Institution (HoI)</b>” means the <b>Principal</b> of the Institution or vice versa. He/she is responsible for all the Academic, Research and Administrative activities of the institution.</li> </ul>	
	<ul style="list-style-type: none"> <li>• “<b>Institution</b>” means Knowledge Institute of Technology.</li> </ul>	
	<ul style="list-style-type: none"> <li>• “<b>Internal Assessment (IA)</b>” means assessment carried out by the course faculty continuously throughout the course. It is also referred as Continuous Internal Assessment.</li> </ul>	
	<ul style="list-style-type: none"> <li>• “<b>iStart</b>” means KIOT-Incubation and Startup Cell, which offers courses on Entrepreneurship, Product Development and Startups and incubates Startups.</li> </ul>	
	<ul style="list-style-type: none"> <li>• “<b>Programme</b>” means Degree Programme that is B.E. / B.Tech. Degree Programme.</li> </ul>	
	<ul style="list-style-type: none"> <li>• “<b>UGC</b>” means University Grants Commission, New Delhi. UGC issues guidelines and regulates all the Universities in India.</li> </ul>	
	<ul style="list-style-type: none"> <li>• “<b>University</b>” means Anna University, Chennai.</li> </ul>	
<b>2.</b>	<b>ELIGIBILITY FOR ADMISSION</b>	
<b>2.1</b>	<b>First Year Admissions</b>	
(i)	Candidates seeking admission to the first semester of the eight-semester B.E. / B.Tech. Degree Programme:	
	Should have passed the Higher Secondary Examinations of (10+2) Curriculum (Academic Stream) prescribed by the Government of Tamil Nadu with Mathematics, Physics and Chemistry as three of the four courses of study or any examination of any other University or Authority accepted by the Syndicate of Anna University as equivalent thereto.	
	<b>(OR)</b>	
(ii)	Should have passed the Higher Secondary Examination of Vocational Stream (Vocational groups in Engineering / Technology) as prescribed by the Government of Tamil Nadu.	
(iii)	Such category of students are referred as “ <b>B.E. / B.Tech. Regular Admissions</b> ”.	
<b>2.2</b>	<b>Lateral Entry Admissions</b>	
(i)	The candidates who possess the Diploma in Engineering / Technology awarded by the State Board of Technical Education, Tamil Nadu or its equivalent, are eligible to apply for Lateral entry admission to the third semester of B.E. / B.Tech. in any branch of study.	
	<b>(OR)</b>	
(ii)	The candidates who possess a Degree in Science (B.Sc.) (10+2+3 stream) with Mathematics as one subject at the B.Sc. Level are eligible to apply for Lateral entry admission to the third semester of B.E. / B.Tech.	
(iii)	<i>Such candidates shall undergo a few additional Engineering course(s) in the third and fourth semesters if prescribed in the curriculum of the respective programme of study or suggested by the Credit Equivalence Committee.</i>	
(iv)	Such category of students are referred as “ <b>B.E. / B.Tech. Lateral Entry Admissions</b> ”.	

2.3	In addition to the above, admission will be carried out as per the guidelines issued by the Directorate of Technical Education (DOTE) - Tamil Nadu, University, AICTE and UGC from time to time.																																		
3	<b>PROGRAMMES OFFERED</b>																																		
	A candidate may be admitted to any one of the following programmes / disciplines of study, which are approved by All India Council for Technical Education, New Delhi and affiliated to Anna University, Chennai.																																		
	<table border="1"> <thead> <tr> <th data-bbox="220 472 316 528">S.No.</th> <th data-bbox="323 472 735 528">Name of the Faculty</th> <th data-bbox="743 472 1267 528">Programme(s) offered</th> <th data-bbox="1275 472 1385 528">Code</th> </tr> </thead> <tbody> <tr> <td data-bbox="220 533 316 618">1.</td> <td data-bbox="323 533 735 618">Faculty of Mechanical Engineering</td> <td data-bbox="743 533 1267 618"> <ul style="list-style-type: none"> <li>B.E.- Mechanical Engineering</li> </ul> </td> <td data-bbox="1275 533 1385 618">ME</td> </tr> <tr> <td data-bbox="220 622 316 707">2.</td> <td data-bbox="323 622 735 707">Faculty of Electronics and Communication Engineering</td> <td data-bbox="743 622 1267 707"> <ul style="list-style-type: none"> <li>B.E.- Electronics and Communication Engineering</li> </ul> </td> <td data-bbox="1275 622 1385 707">EC</td> </tr> <tr> <td data-bbox="220 712 316 797">3.</td> <td data-bbox="323 712 735 797">Faculty of Electrical Engineering</td> <td data-bbox="743 712 1267 797"> <ul style="list-style-type: none"> <li>B.E.- Electrical and Electronics Engineering</li> </ul> </td> <td data-bbox="1275 712 1385 797">EE</td> </tr> <tr> <td data-bbox="220 801 316 864">4.</td> <td data-bbox="323 801 735 864">Faculty of Civil Engineering</td> <td data-bbox="743 801 1267 864"> <ul style="list-style-type: none"> <li>B.E.- Civil Engineering</li> </ul> </td> <td data-bbox="1275 801 1385 864">CE</td> </tr> <tr> <td data-bbox="220 869 316 1155" rowspan="4">5.</td> <td data-bbox="323 869 735 1155" rowspan="4">Faculty of Computer Science and Engineering and Information Technology</td> <td data-bbox="743 869 1267 954"> <ul style="list-style-type: none"> <li>B.E.- Computer Science and Engineering</li> </ul> </td> <td data-bbox="1275 869 1385 954">CS</td> </tr> <tr> <td data-bbox="743 958 1267 999"> <ul style="list-style-type: none"> <li>B.Tech. - Information Technology</li> </ul> </td> <td data-bbox="1275 958 1385 999">IT</td> </tr> <tr> <td data-bbox="743 1003 1267 1088"> <ul style="list-style-type: none"> <li>B.Tech.- Computer Science and Business Systems</li> </ul> </td> <td data-bbox="1275 1003 1385 1088">CB</td> </tr> <tr> <td data-bbox="743 1093 1267 1155"> <ul style="list-style-type: none"> <li>B.Tech. - Artificial Intelligence and Data Science</li> </ul> </td> <td data-bbox="1275 1093 1385 1155">AD</td> </tr> <tr> <td data-bbox="220 1160 316 1245">6.</td> <td data-bbox="323 1160 735 1245">Faculty of Science and Humanities</td> <td data-bbox="743 1160 1267 1245">-</td> <td data-bbox="1275 1160 1385 1245">-</td> </tr> </tbody> </table>	S.No.	Name of the Faculty	Programme(s) offered	Code	1.	Faculty of Mechanical Engineering	<ul style="list-style-type: none"> <li>B.E.- Mechanical Engineering</li> </ul>	ME	2.	Faculty of Electronics and Communication Engineering	<ul style="list-style-type: none"> <li>B.E.- Electronics and Communication Engineering</li> </ul>	EC	3.	Faculty of Electrical Engineering	<ul style="list-style-type: none"> <li>B.E.- Electrical and Electronics Engineering</li> </ul>	EE	4.	Faculty of Civil Engineering	<ul style="list-style-type: none"> <li>B.E.- Civil Engineering</li> </ul>	CE	5.	Faculty of Computer Science and Engineering and Information Technology	<ul style="list-style-type: none"> <li>B.E.- Computer Science and Engineering</li> </ul>	CS	<ul style="list-style-type: none"> <li>B.Tech. - Information Technology</li> </ul>	IT	<ul style="list-style-type: none"> <li>B.Tech.- Computer Science and Business Systems</li> </ul>	CB	<ul style="list-style-type: none"> <li>B.Tech. - Artificial Intelligence and Data Science</li> </ul>	AD	6.	Faculty of Science and Humanities	-	-
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4	<b>DURATION OF THE PROGRAMME</b>																																		
4.1	B.E. / B.Tech. programme is of 4 years duration, and is offered in semester mode, with 2 semesters per year. Thus, the total duration of 4 years is divided into 8 semesters. In each semester, various types of courses are offered. Students with HSC qualification are admitted during the first semester and undergo 8 semesters, and such admissions are referred as B.E. / B.Tech. Regular Admissions. Students with Diploma / B.Sc. qualification are admitted during 3 <sup>rd</sup> semester and complete 3 - 8 semesters, and such admissions are referred as B.E. / B.Tech. Lateral Entry Admissions.																																		
4.2	A Student is ordinarily expected to complete B.E. / B.Tech. programme in 8 semesters (4 years) in case of B.E. / B.Tech. Regular Admissions and in 6 semesters (3 years) in case of B.E. / B.Tech. Lateral Entry Admissions. The maximum duration permitted to complete the programme is 14 <i>consecutive</i> semesters for B.E. / B.Tech. Regular Admissions and 12 <i>consecutive</i> semesters for B.E. / B.Tech. Lateral Entry Admissions.																																		
4.3	Each semester shall normally consist of 75 working days or 540 periods of 50 minutes each. The Head of the Department and Head of the Institution shall ensure that every Faculty imparts instruction as per the number of periods specified in the syllabus and that the full content of the specified syllabus for the course being taught appropriately.																																		
4.4	Additional classes can be conducted for any programme by Head of the Department with the approval of Head of the Institution for improvement. However, such additional classes will NOT be considered while calculating the minimum attendance requirements of the student.																																		

<b>4.5</b>	The total period for completion of the programme reckoned from the commencement of the first semester (in case of Regular Admissions) or third semester (in case of Lateral Entry Admissions) to which the candidate was admitted shall not exceed the maximum period specified in Clause 4.2 irrespective of the period of break of study (vide <i>Clause 18</i> ) so that he/she may be eligible for the award of the degree (vide <i>Clause 16</i> ).																																											
<b>4.6</b>	<b>Number of courses per semester</b>																																											
	Each semester curriculum shall normally have a blend of lecture courses not exceeding NINE (9) Theory courses and Theory cum Laboratory courses and FOUR (4) Laboratory Courses and Employability Enhancement Courses. However, the total number of courses per semester shall not exceed 13. Each Course shall have credits assigned as per <i>Clause 4.7</i> .																																											
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<b>5.</b>	<b>MEDIUM OF INSTRUCTION</b>																																											
	The medium of instruction is <b>ENGLISH</b> for all courses, examinations, seminar presentations and project work reports except for the two courses offered in Tamil / Bilingual mode. In case of Foreign Languages Courses, the medium of instruction and writing will be Bilingual.																																											
<b>6.</b>	<b>STRUCTURE OF PROGRAMMES</b>																																											
<b>6.1</b>	<b>Categorization of Courses</b>																																											
	Every B.E. / B. Tech. Programme will have a curriculum with syllabi consisting of theory and practical courses that shall be categorized as follows:																																											
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	8	PW	Make-A-Product and Project Work Courses	11	6.5
	9	MC	Mandatory Courses (MC)	05	2.9
	10	AC	Audit Courses (AC)	00	-
	<b>Total Credits (R) – Regular Degree</b>			160-170	100.00
	11	HM	Honours / Minor Degree Courses (HM)	R+18	
	12	OC	Online Courses (OC)	-	Maximum 16 credits (Optional)
	13	VA	Value Added Courses (VA)	-	Optional, Non Credit
	*Based on the mid value of Credit Range.				
<b>6.2</b>	<b>Humanities, Social Sciences and Management Courses (HS)</b>				
	To enhance linguistic skills, foster character development and managerial skills, Humanities, Social Science and Management courses are offered. Such courses include Communicative English, Technical English, Professional English, Corporate English, Heritage of Tamils (Tamil), Tamils and Technology (Tamil), Courses on Human Excellence and Value Education, Project Management and Finance, Principles of Management, Engineering Economics, etc.				
<b>6.3</b>	<b>Basic Sciences Courses (BS)</b>				
	Application of Science and Mathematics in Engineering and Technology. The basics of Physics, Chemistry, Mathematics and related courses required to study Engineering and Technology courses are offered under this category. The use of Science, Engineering and Technology has resulted in serious environmental degradation. Engineers have to understand its impact and offer solutions to the society. In this dimension, a mandatory, non-credit course, “Environmental Science and Sustainability” is offered.				
<b>6.4</b>	<b>Engineering Sciences Courses (ES)</b>				
	Certain basic courses and computer programming-oriented courses that are required to study Engineering and Technology better are offered under this category. Such courses include Introduction to Engineering and Technology, Engineering Practices Laboratory, Engineering Graphics, Engineering Clinic, Courses on Computer Programming, etc.				
<b>6.5</b>	<b>Professional Core Courses (PC)</b>				
	In a given programme (say, Mechanical Engineering, Electronics and Communication Engineering, etc.,) courses that are fundamentals and applications of such fundamentals to the real-world Engineering / Technology problems are offered as Professional Core Courses.				
<b>6.6</b>	<b>Professional Elective Courses (PE)</b>				
	Each student can have the option to study Professional Elective Courses either under Stream - A or under Stream - B. Each student has to earn 18 - 20 credits under Professional Electives.				
<b>6.6.1</b>	<b>PE: Stream - A: Open Choice</b>				
	Each department offers a list of Professional Elective Courses that a student can study under the chosen programme. Based on the student’s interest, the student can study courses from the list of Professional Elective Courses offered. The student can study suitable courses online as well as Professional Elective Courses (as per Regulation).				

<b>6.6.2</b>	<b>PE: Stream - B: Department Vertical Based Choice</b>																													
	Various industry-based courses on certain applications are grouped as Department Vertical and offered as Professional Electives. Students can study 18 - 20 credits from any one Department Vertical as well.																													
	If a student has chosen PE: Stream - B, studies a Department Vertical, and is unable to complete and/or wants to drop at the mid-course, he/she can drop. The courses studied and passed successfully will be considered for Credit and CGPA Calculation. Under such cases, the student can complete the remaining credits by taking courses through PE: Stream - A ( <i>Clause 6.6.1</i> ) in the subsequent semesters (Refer <i>Clause 6.7.9</i> for such deviations).																													
<b>6.6.3</b>	A Professional Elective Course will be offered if a minimum of 20 students register for the course. Under certain cases, such courses can be offered with less than 20 students as well with the permission of Head of the Institution.																													
<b>6.7</b>	<b>Open Elective Courses (OE)</b>																													
	The students have wide choices to study the courses under Open Electives (OE) to broaden his/her knowledge outside/within the programme of study. Each student has to earn 9 - 10 credits in total under OE courses. The courses are offered under streams, which are listed below:																													
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<b>6.7.1</b>	<b>OE: Stream - A: OE Courses offered by Departments</b>																													
	Each Department will offer one basic level course and are marked as Open Elective Courses for other Departments. Student can choose and study such courses to earn the required credits.																													
<b>6.7.2</b>	<b>OE: Stream - B: Online Courses</b>																													
	The details are explained in <i>Clause 6.13</i> .																													
<b>6.7.3</b>	<b>OE: Stream - C: Japanese / Foreign Language Courses</b>																													
	At present, the Centre for CDT offers Japanese Language Courses at N5, N4 and N3 certification levels. The student can study such courses. Other Foreign Language courses that are offered can also be chosen.																													
<b>6.7.4</b>	<b>Important Instruction (1):</b> Students can choose any combination of courses under Stream - A, Stream - B and Stream - C to earn 9 - 10 credits. If the credits earned are more than required credits, only 9 or 10 credits (as per the Curriculum) will be accounted for Credit and CGPA Calculations. Suppose a combination results in one or two credits in excess, the credit of the course with lower marks is reduced to meet the total credit requirements.																													

<b>6.7.5</b>	<b>OE: Stream - D: Courses on Emerging Technology Vertical (EmTV)</b>	
	Department will offer courses on suitable Emerging Technologies. Student from any Programme / Department can attend such courses. However, a student has to take up any one EmTV and can earn 10 credits under the same EmTV. The student can choose any EmTV among the EmTV verticals offered. For each batch of students, list of Emerging Technology Verticals offered will be informed by CDDA with the approval of the Head of the Institution. Courses on EmTV will be offered in 4, 5, 6 and 7 <sup>th</sup> semesters.	
<b>6.7.6</b>	<b>OE: Stream - E: Courses on Placement / Industry – Centre of Excellence (PAT-CoE) Vertical</b>	
	In association with industries, the institution has established certain job role-oriented, industry-relevant Centre of Excellence (PAT-CoEs). The activities of such PAT-CoEs are administered by Centre for Placement and Industry - Institute - Interaction (PAT), with the help of relevant departments. Such PAT-CoEs offer industry-oriented courses on latest industry requirements in a particular domain. Such courses are referred as PAT-CoE Vertical courses. A student can choose OE courses from such PAT-CoE Verticals. The student will have a choice to choose any CoE-Vertical. Once chosen, a total of 10 credits can be earned under the chosen Vertical.	
<b>6.7.7</b>	<b>OE: Stream - F: Courses on Entrepreneurship (ED) and Startup Vertical</b>	
	The institution has a well-established KIOT - Incubation and Startup Cell (iStart) and AICTE - IDEA lab. iStart offers structured “Entrepreneurship and Startup” based courses for 10 credits. Students from any B.E. / B.Tech. Programme can take up such courses as the OE courses.	
<b>6.7.8</b>	<b>Important Instruction (2):</b> If a student has chosen stream D, E or F and is unable to complete and/or wanted to drop at the mid-course, he/she can drop. The courses studied and passed successfully will be considered for Credit and CGPA Calculation. Under such cases, the student can complete remaining credits by the OE courses in Stream - A and Stream - B in the subsequent semesters.	
<b>6.7.9</b>	Student has to make appropriate request for such deviations and get the approval from Head of the Department and Credit Equivalence Committee (CEC) to proceed further. Respective Head of the Department is responsible on all such matters.	
<b>6.7.10</b>	Evaluation of OE Courses: Each course offered under OE will be classified as Theory course, Laboratory course or Theory cum Laboratory course or courses with IA only and respective evaluation procedure will be followed.	
<b>6.7.11</b>	An Open Elective Course will be offered if a minimum of 20 students register for the course. Under certain cases, such courses can be offered with less than 20 students as well with the permission of Head of the Institution.	
<b>6.8</b>	<b>Employability Enhancement Courses (EEC)</b>	
<b>6.8.1</b>	An Engineer should have ample theoretical understanding of <i>domain knowledge, capability to apply the domain knowledge for practical application and effective problem-solving capabilities</i> . These proficiencies are instilled through Basic Science Courses, Engineering Science Courses, Computer Programming Courses, Professional Core Courses and Professional Elective Courses. To enhance linguistic skills and foster character development, Humanities, Social Services and Management Courses are provided.	
	To make the students, to adapt to evolving industry demands, <i>Employability Enhancement Courses</i> are designed and offered. <i>These courses will enhance the job readiness of</i>	



*engineering students*. These courses are common to all B.E. / B.Tech. programmes. Various EEC courses include the following:

S. No.	Sem	Course Group	Course Title	Course Category	CP	L	T	P	C
1	I	I	Human Excellence and Value Education-I	EEC	2	0	0	2	NC
2	II	I	Human Excellence and Value Education-II	EEC	2	0	0	2	NC
3	VI	I	Human Excellence and Value Education-III	EEC	2	0	0	2	NC
4	II	II	Engineering Clinic-I	EEC	2	0	0	2	1
5	IV	II	Engineering Clinic-II	EEC	2	0	0	2	1
6	II	II	Aptitude Skills-I	EEC	1	0	0	1	0.5
7	III	II	Aptitude Skills-II	EEC	1	0	0	1	0.5
8	IV	II	Aptitude Skills-III	EEC	1	0	0	1	0.5
9	V	II	Aptitude Skills-IV	EEC	1	0	0	1	0.5
10	V	II	Coding Skills-I	EEC	2	0	0	2	1
11	VI	II	Coding Skills-II	EEC	2	0	0	2	1
12	V	II	Technical Comprehension and Mock Interview-I	EEC	1	0	0	1	0.5
13	VI	II	Technical Comprehension and Mock Interview-II	EEC	1	0	0	1	0.5
14	VII	III	Industrial Training / Entrepreneurship Activity / Research Activity / Company Certification	EEC	6	0	0	6	3
15	II	I	Universal Human Values and Ethics	MC / HS	3	2	1	0	3
16	I	I	Heritage of Tamils	MC / HS	1	1	0	0	1
17	II	I	Tamils and Technology	MC / HS	1	1	0	0	1
18	V	I	Indian Constitution	AC / HS	2	2	0	0	NC
CP: Contact Periods /Week; L: Lecture Periods /Week, T: Tutorial Periods /Week, P: Practice Work Periods /Week, C: Credits, NC: No Credit									

**6.8.2 Employability Enhancement Courses:**

**Group – I: Human Excellence and Value Education (HE & VE) Courses:**

(a) The courses on Human Excellence and Value Education focus on the development of Personal, Interpersonal, Family, Professional, Social, Natural and Global Values and Ethics.

The Centre for Career Development and Training (CDT) offers courses on Value Education as HE & VE - I, HE & VE - II, and HE & VE - III, and are mandatory non-credit courses. Each of these courses will be conducted in workshop mode for 2 to 3 days per course and/or

	as regular classes. Each of these courses will be assessed continuously for a total of 100 marks (IA only) and there is no End Semester Examination (ESE).	
(b)	<b>Assessment:</b> The mode of assessment will be specified for each course in the beginning of the semester. Each student has to score minimum of 50 marks (out of total 100 marks) to pass. If a student fails, the student has to carry out additional activities specified by CDT in the forthcoming semester and earn a minimum of 50 marks to pass.	
(c)	In addition, a mandatory course will be offered on Universal Human Values and Ethics as 3 credit courses (as per the AICTE guidelines). The assessment will be conducted as specified in the curriculum.	
(d)	Over and above, each student is expected to participate in any one of the field activities by NSS, Yoga and Meditation, Sports Club, YRC / RRC, Literacy Club / Tamil Mandram, Fine Arts, Social Clubs (like Rotract, LEO, Junior JCS), Professional Societies (like SAE, ISTE-Student Chapter, IEEE, IE(I)), Student Ambassador programs of various organizations. Head of the Departments of the concerned department has to ensure that each student is enrolled in any one of the above-said activities and participates sufficiently.	
(e)	To provide exposure to Tamil Heritage and Development of Science & Technology in the region, two mandatory courses: Heritage of Tamils, Tamils and Technology are offered (as per the guidelines of Govt. of Tamil Nadu). These courses are taught in a Bilingual mode (Both in Tamil and English). The students can take up IA and End Semester Examination either in Tamil or in English, for these two courses. To understand the constitution of the country, a course on the Indian Constitution is offered as an Audit, Non-Credit course.	
<b>6.8.3</b>	<b>Employability Enhancement Courses: Group – II: Campus Placement Drive Based Courses:</b>	
(a)	<b>Engineering Clinic Courses:</b> The institution has established AICTE-IDEA Lab where students can perform hands-on exercises on various engineering applications in a multi-disciplinary way. Engineering Clinic I and II are offered to have a basic understanding of real-world applications. It will facilitate the students to take Entrepreneurship, Product Development, Startup-related activities and problem-solving skills in the higher semesters and final semester project work.	
(b)	<b>Courses on Aptitude Skills:</b> In order to improve Problem-solving, Logical reasoning and Critical thinking skills, courses on Aptitude are offered.	
(c)	<b>Courses on Coding Skills:</b> In the era of digital transformation, Computer programming / Coding skills are essential for all engineers to enable them to get employment and also for their career growth. Hence, the courses on coding skills are offered. These courses focus more on Logical Thinking and Problem-Solving Skills than mere Computer Programming.	
(d)	<b>Courses on Technical Comprehension and Mock Interview:</b> To ensure the level of understanding of various courses studied and industry readiness of the students, Technical Comprehension (Written Examination) and Mock Interviews (Oral Examination) are offered.	
(e)	<b>Assessment:</b> The mode of assessment will be specified for each course in the beginning of the semester. Each student has to score minimum of 50 marks (out of total 100 marks) to pass. If a student fails, the student has to carryout additional activities specified by CDT in the forthcoming semester and earn a minimum of 50 marks to pass.	
<b>6.8.4</b>	<b>Employability Enhancement Courses: Group – III: Industry / Research Exposure Related Courses:</b>	
	<b>(a) Industrial Training / Internship (b) Entrepreneurship (c) Research Activity (d) Company Certification</b>	

	The students need to undergo Industrial Training / Internship (IPT) or Entrepreneurship activities (ED) or Research work (RW) or Company Certifications (CC) equivalent to 3 credits, during the course of study based on the student's future career choice.	
(a)	<b>Industrial Training / Internship (IPT):</b> A student can undertake Internship / Industry Training (IPT) for either 2 weeks or 4 weeks or 6 weeks during summer / winter vacation. Student can take IPT at different industries and complete 6 weeks in total. However, minimum 2 weeks in an industry is essential. For each 2 weeks of IPT, one credit will be offered. After completing the IPT in an industry, student has to produce a IPT completion certificate, mentioning the duration of the training, from the industry. Student has to submit an IPT report in the prescribed format after each industry training within 15 days to the Department IPT Coordinator. Based on the IPT Report, the Department IPT Coordinator will evaluate and award marks. CDT will provide the format for submission of IPT Report. Assessment will be for 100 marks (IA only) and Absolute Grading will be followed.	
(b)	<b>Entrepreneurship (ED):</b> Student can take up Entrepreneurship (ED) and Startup track using the facilities available at AICTE-IDEA Lab, KIOT-Incubation and Startup cell (iStart) and in the departments. Guidelines for evaluation will be specified by iStart and evaluation will be carried out by iStart. Assessment will be for 100 marks (IA only) and Absolute Grading will be followed.	
(c)	<b>Research Work (RW):</b> Students can take up Research Work (RW) under a faculty supervisor approved by the Head of the Department. The Guidelines for assessment will be given by KIOT-Research Forum, and evaluation will be carried out by respective departments. Assessment will be for 100 marks (IA only) and Absolute Grading will be followed. The Research Work can be carried out either in the institution or at any external research centres with prior approval of the supervisor and Head of the Department. For external research work, the guidelines given in <i>Clause 6.9.2 (b)</i> may be followed. Assessment will be carried out by the Research Supervisor based on the guidelines issued by Research Forum.	
(d)	<b>Company Certification:</b> Students can take up reputed Company / Corporate Certifications (CC) with the prior approval of the Head of the Department. The approved set of courses and assessment procedure will be issued by CDT, based on the recommendations of the departments and assessment will be carried out by the respective Department IPT Coordinator. Assessment will be for 100 marks (IA only) and Absolute Grading will be followed.	
(e)	Students can take up any track or combination of tracks to earn the required credits.	
(f)	For Credit and grading related to all these activities, CDT is responsible. CDT will coordinate with Head of the Departments, Research Forum and iStart. Consolidated details of credits earned, marks obtained and grading guidelines will be submitted by the departments to CDT. After due verification, CDT will submit the details to COE for grading.	
(g)	Students can take up these activities during the 2 <sup>nd</sup> semester to 7 <sup>th</sup> semester or summer / winter vacation and will be <i>collectively accounted in the 7<sup>th</sup> semester in the Grading.</i>	
<b>6.9</b>	<b>Make-A-Product and Project Work Courses</b>	
	To provide experience on application of Science, Engineering and Technology Concepts learned through the programme in real world / practical applications, Make-A-Product and Final year project work are offered. Make-A-Product course has one credit and Project work courses have 10 credits.	

<b>6.9.1</b>	<b>MAKE-A-PRODUCT (MAP):</b>																																			
(a)	<p><b>Concept:</b> This course is offered to the students to have real life product development experiences. It is a team work. Each team will consist of 3 - 5 members. In MAP, each team has to identify a need or product, write down purpose to be met, design and develop the product, and demonstrate that the product has met the required purpose. It can be hardware project or a software application. It can be a totally new product or improvement of existing product. The emphasis is on product development process and demonstration rather than the successful outcome. The team members can be from various programmes / department for inter disciplinary projects.</p>																																			
(b)	<p><b>Execution:</b> A faculty supervisor allotted by Head of the Department will supervise each MAP team. For inter-disciplinary applications, one more faculty supervisor from the relevant department can be a joint supervisor. The MAP work will be carried out during 5<sup>th</sup> and 6<sup>th</sup> semester of the course, however, the course is accounted for grading in the 6<sup>th</sup> semester only. One hour / week in the time table during 5<sup>th</sup> semester and 6<sup>th</sup> semester is allotted. Each programme will have a MAP Coordinator, nominated by the Head of the Department, who will coordinate all the activities related to MAP.</p>																																			
(c)	<p><b>Assessment:</b> The guidelines for assessment will be provided by CDT (taking help from iStart). Each department will have a MAP Review Committee, which will carry out the review and award marks. The committee consists of Department MAP Coordinator (Convenor), one Senior Faculty nominated by Head of the Department and Supervisor of the MAP team. The assessment is for 100 marks and fully assessed as IA and no End Semester Examination. The assessment guidelines are:</p>																																			
	<table border="1"> <thead> <tr> <th>Method</th> <th>Review - 1</th> <th>Review - 2</th> <th>Review - 3</th> <th>Review - 4</th> <th>Review - 5</th> </tr> </thead> <tbody> <tr> <td>Details</td> <td>Product Identification</td> <td>Design &amp; Progress made</td> <td>Fabrication / Development / Progress made</td> <td>Fabrication / Development / Progress made</td> <td>Final* Assessment</td> </tr> <tr> <td>Timeline</td> <td>One month after commencement of 5<sup>th</sup> semester</td> <td>One week before the last instruction day of 5<sup>th</sup> semester</td> <td>One month after commencement of 6<sup>th</sup> semester</td> <td>One month after Review - 3</td> <td>Before the last instruction day of 6<sup>th</sup> semester</td> </tr> <tr> <td>Marks</td> <td>10</td> <td>20</td> <td>20</td> <td>20</td> <td>30</td> </tr> <tr> <td colspan="6">* For final assessment, the MAP team has to submit a 5 - 10 page report and demonstrate the working of the product.</td> </tr> </tbody> </table>						Method	Review - 1	Review - 2	Review - 3	Review - 4	Review - 5	Details	Product Identification	Design & Progress made	Fabrication / Development / Progress made	Fabrication / Development / Progress made	Final* Assessment	Timeline	One month after commencement of 5 <sup>th</sup> semester	One week before the last instruction day of 5 <sup>th</sup> semester	One month after commencement of 6 <sup>th</sup> semester	One month after Review - 3	Before the last instruction day of 6 <sup>th</sup> semester	Marks	10	20	20	20	30	* For final assessment, the MAP team has to submit a 5 - 10 page report and demonstrate the working of the product.					
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	The department will carry out the assessment and consolidated details will be submitted to CDT. CDT will verify and forward to COE for grading.																																			
(d)	The student has to secure minimum 50 marks to pass out of total 100 marks. In case, the student has failed, he/she has to complete the course during subsequent semesters.																																			
<b>6.9.2</b>	<b>Project Work</b>																																			
	<p>The student shall register for Project Work Phase-I in pre-final semester and Project Work Phase-II in final semester. Project work may be allotted to a single student or to a group of students not exceeding 4 per group. Project Work Phase-II is the continuation of Project Work Phase-I. In Project Work Phase-I, preliminary work (such as identification of topic, preliminary literature review, etc.,) will be carried out and specific work for project work is to be finalized, so that, in Project Work Phase-II, better outcome can be obtained. <i>In general, every project work is expected to result in publication of one or more research paper(s) at conferences / journals level and/or filing of the patent.</i></p>																																			

(a)	Project Work shall be carried out under the supervision of a “Qualified Faculty” in the Department concerned. In this context “Qualified Faculty” means the faculty member possessing (i) PG degree or (ii) Ph.D. degree.																												
(b)	Project work may be carried out either internally at the institution or externally in industry or at research institution outside the college. For external projects, there shall be a Joint Supervisor (External Supervisor) at the industry or research institution. Both Internal and External Supervisors jointly supervise the project work. However, Internal Supervisor is responsible for proper execution of the project work.																												
(c)	The progress of the project work will be reviewed at regular intervals, by the Department Project Review Committee. In general, review meetings will be on physical mode. If necessary, such reviews can be conducted <i>online</i> with the prior approval of Head of the Department and Dir-CDDA. Suitable record of all the meetings has to be maintained by the Department Project Coordinator.																												
(d)	For each programme, Head of the Department will nominate the Department Project Coordinator, who will coordinate all the activities regarding project work (and Make-A-Product course as well, sometimes). In addition, Head of the Department will constitute a Project Review Committee (PRC) with the approval of Head of the Institution. The composition of PRC is Department Project Coordinator (Convenor), one senior faculty (nominated by Head of the Department) and Project Supervisor of the project team. First two members will remain the same for all projects and the 3 <sup>rd</sup> member, Project Supervisor will vary according to the team reviewed. For projects supervised by Department Project Coordinator and Department Faculty Reviewer, Head of the Department will nominate alternate faculty for fair assessment.																												
(e)	The PRC will carry out all the reviews and award IA marks. In each review, the project team members have to make a presentation of the progress made. Based on the presentation, the PRC will make assessments. Weightages for various assessments are given below:																												
	<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th colspan="3">Continuous Internal Assessment (60 Marks)</th> <th colspan="4">End Semester Examinations (40 Marks)</th> </tr> <tr> <th>Review* I</th> <th>Review* II</th> <th>Review* III</th> <th>Project Report</th> <th colspan="3">Viva-Voce Examination</th> </tr> <tr> <td>20</td> <td>20</td> <td>20</td> <th>External</th> <th>Internal</th> <th>External</th> <th>Supervisor</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>10</td> <td>10</td> <td>10</td> <td>10</td> </tr> </tbody> </table> <p>* Review - I will be carried out at the end of 7<sup>th</sup> semester. Review - II and Review - III will be carried out during 8<sup>th</sup> semester at appropriate time interval.</p>	Continuous Internal Assessment (60 Marks)			End Semester Examinations (40 Marks)				Review* I	Review* II	Review* III	Project Report	Viva-Voce Examination			20	20	20	External	Internal	External	Supervisor				10	10	10	10
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(f)	In case of industry projects, the internal and external supervisors allot marks for the maximum of 5 marks each in the End Semester Examination. If the industry expert is not available for End Semester Examination, Internal Supervisor will assign marks out of maximum 10.																												
(g)	The general guidelines for assessment of Project work will be issued by the Head of the Department before the commencement of the Project Work Phase - I. The Department Project Coordinator has to ensure the same.																												
(m)	If the student has submitted the project report but did not appear for the viva-voce examination, it will be considered as fail. In case of Project Work Phase-II, with valid reason he/she will be permitted to resubmit the report within 60 days form the declaration of the results and permitted for reappearance in viva-voce examination based on the																												

	recommendation of Supervisor and Head of the Department by the Head of the Institution. If the student get pass in the reappearance, the degree classification and award of the degree will be processed as per the regulation.	
<b>6.10</b>	<b>Mandatory Courses (MC)</b>	
	Mandatory Courses (MC) should be studied compulsorily by all the students irrespective of the programme, which include Induction Program, Environmental Science, Universal Human Values and etc. MC course may or may not have credits. Mandatory courses with credits will be assessed as specified in the curriculum. Mandatory courses without credits will be assessed like an Audit course. Mandatory Courses may belong to any course type (say HS, PC, PE, etc.,) that the student has to study compulsorily.	
<b>6.11</b>	<b>Audit Courses (AC)</b>	
(a)	Audit Courses (AC) are the courses that a student can study, and that are offered by Institution in any semester. The student has to undergo all course activities and Internal Assessment (IA) specified for the course, however no End Semester Examination. On “Satisfactory Completion” of attendance and IA requirements, such courses will be mentioned in the Mark sheet / Grade sheet as “AC”. Audit Courses are <i>not</i> included for CGPA or Credit calculations.	
(b)	“Satisfactory Completion” means securing at least 60% attendance and 50% marks in the IA out of total IA marks. In case the student has registered and does not fulfil the “Satisfactory Completion” level, the courses will not be mentioned in the mark sheet / grade sheet and the student need not repeat the course. While registering for a course, if there are any pre-requisites for the course, they have to be satisfied. The Class Advisor and Head of the Department have to send such details to COE every semester within one week from the last instruction day.	
<b>6.12</b>	<b>Honours / Minor Degree Courses</b>	
	In addition to regular 160 - 170 credits prescribed in the respective programme curriculum to get “Regular” B.E. / B.Tech. Degree, a student can study <i>additional 18 credits</i> and earn “Honours” or “Minor” degree. Such Honours / Minor verticals are offered by each Faculty / Department. Students can take such options subject to certain condition discussed in <i>Clause 19</i> . Minimum 18 credits, in general, need to be studied under Honours / Minor degree.	
<b>6.13</b>	<b>Online Courses</b>	
(a)	Student can take up few courses from <i>online</i> from NPTEL / SWAYAM or any reputed online platform. The course of study has to be either Professional Core or Professional Elective or Open Elective. The courses already completed in the institution should not be repeated in the online mode.	
(b)	Credit Equivalence Committee (CEC) (Refer <i>Clause 6.15</i> ) will decide whether the course is eligible to get credit equivalence or not, credit equivalence of the course and guidelines for award of marks and grades.	
(c)	A student has to get approval from Head of the Department and CDDA before registrations and studying any online course in order to get credit equivalence and grades. Approval has to be obtained 15 days before the commencement of online courses.	
(d)	A student can earn a <b>maximum of 16 credits</b> through online courses for credit equivalence. If student studies more than maximum credit permitted under online courses, such courses will be treated as Audit Courses in the Grade sheet.	

(e)	The Class Advisor and Head of the Department is responsible for keeping record and sending the details of course, marks and grading guidelines to COE.	
(f)	<b>Assessment for Online Courses:</b> For online courses taken from NPTEL / SWAYAM the score obtained is converted out of 100 marks and is directly used for grading. In case, such assessment scores are not available, the guidelines issued by CDDA have to be used for grading. Under such cases, Credit Equivalence Committee will suggest the evaluation procedure. The students must ask for the evaluation procedure before register the course. The Class Advisor and Head of the Department should ensure all these aspects.	
<b>6.14</b>	<b>Value Added Courses (VAC)</b>	
(a)	Departments can offer Value Added Courses over and above the regular Curriculum and Syllabus, based on the industry needs. Such courses may be of <i>minimum 30 hours of duration</i> . The VAC are optional and non-credit courses. Faculty can offer such courses with the prior approval of the Head of the Department, CDDA and Head of the Institution. The details of the syllabus, timetable and faculty may be sent to the Head of the Institution in advance (at least one month before) for approval before the course is offered. Industry Experts can be used to offer such Value Added Courses. Under such circumstances, a faculty will be assigned by Head of the Department as VAC Faculty in-charge to carryout assessment related work. Students can take one or two such VACs during the course of study for better employability.	
(b)	<b>Assessment for Value Added Course</b>	
	Each Value Added Course will be assessed for 100 marks and shall be evaluated through Internal Assessment (IA) mode only and there is no End Semester Examination. Value Added Courses may be a theory or laboratory or Theory cum laboratory course. The assessment will be carried out accordingly. The method of assessment, weightage and evaluation procedure will be announced prior to the commencement of the course by the course faculty with the approval of the Head of the Department. The assessment will be carried out by the course faculty.	
(c)	<i>The credits and grades obtained will be not considered for credit and CGPA calculations.</i>	
(d)	Class Advisor and Head of the Department are responsible for record keeping and communicating the details to COE.	
<b>6.15</b>	<b>CREDIT EQUIVALENCE COMMITTEE (CEC):</b> At the institute level, Head of the Institution will form a <b>CREDIT EQUIVALENCE COMMITTEE (CEC)</b> . The committee consists of the Vice Principal (Chairman), Dir-CDDA (Convenor) and Head of the Department of the concerned department (Member). Credit Equivalence Committee is responsible for deciding and recommending Credit Equivalence requests made by the students / faculty / Head of the Department with approval of the Head of the Institution.	
<b>6.16</b>	<b>Industrial Visit</b>	
	Every student is expected to go for a minimum of FOUR Industrial Visits during the entire course of study. The Head of the Department of the concerned department shall make the necessary arrangements in this regard.	
<b>7.</b>	<b>COURSE REGISTRATION AND ATTENDANCE REQUIREMENTS</b>	
<b>7.1</b>	It is the responsibility of each student to register for all courses to be undergone in the curriculum of a particular semester (with the facility to drop courses to a maximum of 6 credits ( <i>vide Clause 7.2</i> )). The courses dropped in earlier semesters can be registered in the	

	subsequent semesters when offered. The registration details of the student shall be approved by the Head of the Department and Head of the Institution and forwarded to the Controller of Examinations. This registration is for undergoing the courses as well as for writing the End Semester Examinations. The courses that a student registers in a particular semester may include	
	<ul style="list-style-type: none"> <li>i. Courses of the current semester</li> <li>ii. Courses dropped in the lower semesters</li> <li>iii. Courses for Open Electives / Professional Electives</li> <li>iv. Online Courses (Prior approval is needed)</li> <li>v. Courses for Honours / Minor Vertical (if opted)</li> </ul>	
	The maximum number of credits that can be registered in a semester is 36. However, this does not include the number of Re-Appearance (U) and Withdrawal (WD) courses registered by the student for the appearance of Examination. The Class Advisor and Head of the Department have to offer necessary guidance and ensure that all the students have properly registered for the required classes in a given semester.	
<b>7.2</b>	<b>Flexibility to Drop Courses</b>	
<b>7.2.1</b>	A student has to earn the total number of credits specified in the curriculum of the respective Programme of study in order to be eligible to obtain the degree in the prescribed duration.	
<b>7.2.2</b>	From the second to final semesters, the student has the option of dropping few existing courses offered during the semester at the time of registration with the approval of Head of the Department and Head of the Institution due to valid reasons. Total number of credits of such courses dropped <i>shall not exceed 6 credits per semester</i> . The student is permitted to drop the course(s) within 30 days of the commencement of the academic schedule / one week before the commencement of IAT-1, whichever is earlier.	
<b>7.3</b>	<b>Attendance Requirements for Completion of the Semester</b>	
	A student who has fulfilled the following conditions shall be deemed to have satisfied the requirements for completion of a semester.	
<b>7.3.1</b>	Ideally every student is expected to attend all classes of all the courses and secure 100% attendance. However, in order to give provision for certain unavoidable reasons such as medical / participation in sports / to attend certain professional activities, the student is expected to attend at least 75% of the classes. Therefore, he/she shall <b>secure the overall attendance in the given semester not less than 75%</b> (after rounding off to the next integer).	
<b>7.3.2</b>	<p>The overall attendance (for a given semester) will be calculated as given below:</p> $\text{Overall Percentage of Attendance} = \frac{\text{Total no. of periods attended in all the courses per semester}}{(\text{No. of periods / week as prescribed in the curriculum}) \times (\text{NW})^*} \times 100$ <p style="text-align: center;">taken together for all courses of the semester</p> <p>* if number of weeks (NW) is less than 15 in any semester due to certain unavoidable reasons, NW = Actual No. of Weeks classes were held. If NW = 15 or NW &gt; 15, NW = 15 will be used to calculate the percentage of attendance.</p>	
<b>7.3.3</b>	However, a student who secures overall attendance between 65% and 74% in the current semester, due to medical reasons (prolonged hospitalization / accident / specific illness) / participation in sports, the student may be permitted to appear for the current semester examinations, subject to the condition that the student shall submit the medical certificate / sports participation certificate to the Head of the Department. If the reasons cited are valid and satisfactory, Head of the Department will forward to Head of the Institution for approval. The discretion of the Head of the Institution is final in this regard. The same shall be	



	forwarded to the Controller of Examinations for record purposes. However, such options can be exercised maximum of two times during the course of study.	
<b>7.3.4</b>	Student who <b>secures less than 65% overall attendance</b> shall <b>NOT</b> be permitted to write the End Semester Examination at the end of the semester and not permitted to move to the next semester. The student is required to repeat the incomplete semester in the next academic year, as per the norms prescribed.	
<b>7.3.5</b>	The minimum attendance required is <b>MUST</b> to register and appear for the End Semester Examinations in a given semester.	
<b>8.</b>	<b>CLASS ADVISOR</b>	
	There shall be a Class Advisor for each class. The Class Advisor will be one among the course-instructors of the class. He/she will be appointed by the Head of the Department of the department concerned. The Class Advisor is the ex-officio member and the Convener of the class committee. The responsibilities of the Class Advisor shall be:	
	<ul style="list-style-type: none"> <li>To collect and maintain the records of all the students in the class and various statistical details of students.</li> </ul>	
	<ul style="list-style-type: none"> <li>To act as the channel of communication between the Head of the Department and the students of the respective class.</li> </ul>	
	<ul style="list-style-type: none"> <li>To help the chairperson of the class committee in planning and conduct of the class committee meetings.</li> </ul>	
	<ul style="list-style-type: none"> <li>To monitor the academic performance of the students including attendance and to inform the class committee, Head of the Department and the concerned student.</li> </ul>	
	<ul style="list-style-type: none"> <li>To attend to the students' welfare activities like awards, medals, scholarships and industrial visits.</li> </ul>	
	<ul style="list-style-type: none"> <li>To provide necessary details to COE with the approval of Head of the Department.</li> </ul>	
	<ul style="list-style-type: none"> <li>To ensure that each course faculty has informed the method of assessment, weightage and award of marks for all the course offered in the semester, within one week from the commencement of the classes.</li> </ul>	
<b>9.</b>	<b>CLASS COMMITTEE</b>	
<b>9.1</b>	Every class shall have a class committee consisting of Faculty of the class concerned, student representatives and a chairperson, who is not teaching the class. It is like the 'Quality Circle' (more commonly used in industries) with the overall goal of improving the teaching-learning process. The functions of the class committee include:	
	<ul style="list-style-type: none"> <li>Solving problems experienced by students in the classroom and in the laboratories.</li> </ul>	
	<ul style="list-style-type: none"> <li>Clarifying the regulations of the degree programme and the details of the rules therein.</li> </ul>	
	<ul style="list-style-type: none"> <li>Informing the student representatives, the academic schedule including the dates of assessments and the syllabus coverage for each assessment.</li> </ul>	
	<ul style="list-style-type: none"> <li>Informing the student representatives the details of Regulations regarding weightage used for each assessment. In the case of practical courses (laboratory / drawing / project work / seminar etc.) the breakup of marks for each experiment / exercise / module of work, should be clearly discussed in the class committee meeting and informed to the students.</li> </ul>	
	<ul style="list-style-type: none"> <li>Analyzing the performance of the students of the class after each test and finding the ways and means of improving the performance.</li> </ul>	
	<ul style="list-style-type: none"> <li>Identifying the slow learners, if any, and requesting the Faculty concerned to provide some additional help or guidance or coaching to such students.</li> </ul>	
<b>9.2</b>	The class committee for a class under a particular branch is normally constituted by the Head of the Department. However, if the students of different branches are mixed in a class (like	

	the first semester which is generally common to all branches), the class committee is to be constituted by the Head of the Institution.	
<b>9.3</b>	The class committee shall be constituted within the first week of each semester.	
<b>9.4</b>	At least 4 student representatives (usually 2 boys and 2 girls) shall be included in the class committee, for each class. In the case of elective courses, they must be from all the elective courses.	
<b>9.5</b>	The chairperson of the class committee may invite the Class Advisor(s) and the Head of the Department to the class committee meetings.	
<b>9.6</b>	The Head of the Institution / Vice Principal / Management / Directors may participate in any class committee meetings.	
<b>9.7</b>	The chairperson is required to prepare the minutes of every meeting, submit the same to Head of the Department and the Head of the Institution within two days of the meeting and arrange to circulate it among the students and Faculty concerned. If there are some points that require action by the Head of the Institution, the Chairperson will follow up such matters till a solution is provided. If some points require the action by the management, it will be brought to the notice of the management by Head of the Institution.	
<b>9.8</b>	The first meeting of the class committee shall be held within one week from the date of commencement of the semester, in order to inform the students about the nature and weightage of assessments within the framework of the Regulations. Two or three subsequent meetings may be held in a semester at suitable intervals.	
<b>9.9</b>	During these meetings the student members representing the entire class, shall meaningfully interact and express the opinions and suggestions of the other students of the class in order to improve the effectiveness of the teaching-learning process.	
<b>9.10</b>	The Class Advisor has to display the cumulative attendance particulars once in 2 weeks in the class notice board and any student with attendance lag must be personally informed. The class committee chairman has to ensure the process.	
<b>9.11</b>	If any student attendance is less than 75%, the Class Advisor has to appropriately inform to the Head of the Department and the student concerned for suitable mid-course correction. The class committee has to ensure the process.	
<b>10.</b>	<b>COURSE COMMITTEE FOR COMMON COURSES</b>	
	Each common theory course offered to more than one discipline or group, shall have a "Course Committee" comprising all the Faculty teaching the common course with one of them nominated as the course coordinator. The nomination of the course coordinator shall be made by the Head of the Department / Head of the Institution depending upon whether all the Faculty teaching the common course belong to a single department or to several departments. The 'Course Committee' shall meet in order to arrive at a common scheme of evaluation for the test and shall ensure a uniform evaluation of the tests. Wherever feasible, the Course Committee may also prepare a common question paper for the internal assessment test(s). The responsibilities of course committee are similar as the class committee.	
<b>11.</b>	<b>SYSTEM OF EXAMINATION</b>	
<b>11.1</b>	Performance in each course of study shall be evaluated based on (i) Continuous Internal Assessment (IA) throughout the semester and (ii) End Semester Examination (ESE) at the end of the semester.	
<b>11.2</b>	Each course, either theory or practical or theory cum practical or EEC or any other type shall be evaluated for a maximum of 100 marks.	
<b>11.3</b>	The weightage of marks (out of 100) for each category of course is given below:	

S.No.	Type of Course	Weightage of IA	Weightage of ESE	Total Marks
01	Theory Course	40	60	100
02	Theory cum Lab Course	50	50	100
03	Laboratory Course	60	40	100
04	Project Work	60	40	100
05	Make A Product	100	-	100
06	EEC	100	-	100
07	Online Course	**	**	100
08	Non-Credit Course	100	-	100
09	Audit Course	100	-	100

\*\*Refer Clause 6.13 for details.

**11.4** The End Semester Examination (theory and practical) is of 3 hours duration and for 100 marks. End Semester Examination shall ordinarily be conducted between October and December during the odd semesters and between April and June during the even semesters.

**11.5** For the End Semester Examination of practical courses including Project Work, the internal and external examiners shall be appointed by the Controller of Examinations.

**11.6** The procedure for award of marks in IA and End Semester Examination are discussed in the *appropriate Clauses*.

**12. PROCEDURE FOR AWARDING MARKS FOR INTERNAL ASSESSMENT AND END SEMESTER EXAMINATIONS**

For all courses, viz., theory, laboratory, theory courses with laboratory component and project work and other courses, the continuous Internal Assessment (IA) and End Semester Examination marks shall be awarded as per the procedure given below:

**12.1 Theory Courses**

The continuous Internal Assessment (IA) for theory courses is 40 marks, and in general consists any one of the following patterns:

Method	IAT-1	IAT-2	Non Test based Assessment*	Total IA	Total ESE	Total Marks (IA+ESE)
Details	Written Test 50 marks 01.30 hrs duration	Written Test 50 marks 01.30 hrs duration	It will be announced by the course faculty during the commencement of the classes	-	Written Examination 100 marks 03.00 hrs duration	-
Marks	15	15	10	40	60	100

**(OR)**

Method	IAT-1	IAT-2	Non Test based Assessment*	Total IA	Total ESE	Total Marks (IA+ESE)
Details	Written Test 50 marks 01.30 hrs duration	Written Test 50 marks 01.30 hrs duration	It will be announced by the course faculty during the commencement of the classes	-	Written Examination 100 marks 03.00 hrs duration	-
Marks	10	10	20	40	60	100

<b>(OR)</b>							
Method	IAT-1	IAT-2	IAT-3	Non Test based Assessment*	Total IA	Total ESE	Total Marks (IA+ESE)
Details	Written Test 50 marks 1.30 hrs duration	Written Test 50 marks 1.30 hrs duration	Written Test 50 marks 1.30 hrs duration	It will be announced by the course faculty during the commencement of the classes	-	Written Examination 100 marks 03.00 hrs duration	-
Marks	10	10	10	10	40	60	100
*Assignment, Solving Open Ended Problems, Quiz, Seminar, Case study, Mini project, Activity points or Any method approved by Head of the Department, CDDA and Head of the Institution.							
Always, Faculty handling the course / Head of the Department / Department has to submit the marks out of 100 for each assessment component of IA and along with Overall Mark Distribution (out of IA) to COE. COE will calculate total IA marks of the student using appropriate formula. The total IA mark is rounded to the nearest integer (out of 40 marks).							
<b>12.2</b>	<b>Laboratory Courses</b>						
The total IA marks for laboratory courses shall be 60 marks. Each experiment will be evaluated for maximum of 10 marks based on the performance of the students and record work. The average of all the experiments will be converted to 45 marks. There shall be one test for 100 marks, 03.00 hours duration and the mark obtained will be converted to 15 marks. The total IA marks will be rounded to the nearest integer (out of 60 marks).							
	<b>Method</b>	<b>Lab Experiment Performance</b>	<b>Internal Test</b>	<b>Total IA</b>	<b>Total ESE</b>	<b>Total Marks (IA+ESE)</b>	
	Details	Each Experiment: 10 marks Average of all experiments are taken	100 marks 3.00 hrs duration	-	Laboratory Practical Examination 100 marks 03.00 hrs duration	-	
	Marks	45	15	60	40	100	
<b>12.3</b>	<b>Theory Courses with Laboratory Component</b>						
If the credit for theory component is 50% or higher out of total credits of the course, the assessment procedure to be followed is as follows:							
		<b>IA</b>				<b>ESE</b>	<b>Total Marks</b>
<b>Method</b>	<b>Test – 1 (Theory )</b>	<b>Test – 2 (Theory )</b>	<b>Non Test based Assessment*</b>	<b>Lab Component</b>	<b>Total IA</b>	<b>Written Examination</b>	<b>IA + ESE</b>
Details	Written Test, 30 marks 1.00 hrs duration	Written Test, 30 marks 1.00 hrs duration	It will be announced by the course faculty during the commencement of the classes	Each lab experiment: 10 marks. Average of all experiments are taken	-	Written Examination Theory portion only. (No Lab Component for Exam) 100 Marks 03.00 hrs duration	-
Marks	05	05	10	30	50	50	100
If the credit of theory component is less than 50%, the assessment procedure to be followed is as follows:							

Method	IA					ESE	Total Marks
	Test – 1 (Theory)	Test – 2 (Theory)	Non Test based Assessment*	Lab Component	Total IA	Laboratory Examination	IA + ESE
	Written Test, 30 marks 1.00 hrs duration	Written Test, 30 marks 1.00 hrs duration	It will be announced by the course faculty during the commencement of the classes	Each lab experiment: 10 marks. Average of all experiments are taken	-	Laboratory Practical Examination (Lab Component only for Exam) (No Theory Portion for Exam) 100 Marks 03.00 hrs duration	-
Marks	10	10	10	20	50	50	100
<b>12.4</b>	<b>Assessment for Project Work:</b> Refer <i>Clause 6.9.2</i>						
<b>12.5</b>	<b>Assessment for Make-A-Product course:</b> Refer <i>Clause 6.9.1</i>						
<b>12.6</b>	<b>Assessment for Employability Enhancement Courses:</b> Refer <i>Clause 6.8.2, 6.8.3, 6.8.4</i>						
<b>12.7</b>	<b>Assessment for Online Courses:</b> Refer <i>Clause 6.13</i>						
<b>12.8</b>	<b>Assessment for Non-Credit Courses:</b> Refer <i>Clause 6.10 and 6.11</i>						
<b>12.9</b>	<b>Assessment for Audit Courses:</b> Refer <i>Clause 6.10</i>						
<b>12.10</b>	<b>Assessment for Value Added Courses:</b> Refer <i>Clause 6.14</i>						
<b>12.11</b>	<b>Display of Internal Assessment (IA) Marks</b>						
	The total Internal Assessment (IA) marks obtained by the student for every course have to be displayed by the respective Head of the Departments at least <b>FIVE WORKING DAYS</b> prior to commencement of End Semester Examinations.						
<b>12.12</b>	<b>Grievances and Redressal regarding IA marks:</b>						
	After each component of IA assessment, the marks obtained by students will be informed to the respective students by course faculty. If there are any grievances / discrepancies, the student can make a request to the course faculty for redressal. The course faculty will look into and do the needful as per the “Principle of Natural Justice”. In case, the student is not satisfied, the student can represent the matter to Head of the Department for redressal. In case, the student is not satisfied with the redressal by the course faculty and Head of the Department, the student can represent the matter to the Head of the Institution in writing. Head of the Institution will refer the matter to “ <b>Grievances Redressal Committee for IA</b> ”, which is a institute-level committee. The said committee will consist of Vice Principal (Chairman), Director - Students Affairs (Convenor) and Dir-CDDA (Member). The committee will investigate the matter and redress the matter with the approval of the Head of the Institution. The committee’s / Head of the Institution’s decision is final. The student has to submit the grievances in writing within 5 working days from the announcement / display of IA Component marks by the respective course faculty or class advisor.						
<b>12.13</b>	<b>Viewing of Answer Script</b>						
	After publication of Results of ESE, a student can apply for <i>viewing of the Answer Script of any theory course</i> within five working days (after declaration of ESE results) to COE through proper application by paying the prescribed fee. The COE will arrange an “Openday” for viewing of the Answer Script by the student. The student can view the Answer Script and check for any discrepancies in totalling or valuation. With five working days after the “Openday”, the student can apply for retotalling or revaluation if desired.						

	After viewing the answer script, if a student applies for the retotalling or revaluation through proper application to the Controller of Examinations, the Controller of Examinations will arrange for the revaluation and publish the results. Revaluation is not permitted for practical courses, project work and EEC courses. A student can apply for revaluation of answer scripts for, not exceeding, 5 courses at a time.	
<b>12.14</b>	<b>Faculty Class Record and Attendance Record</b>	
<b>(a)</b>	Every Faculty is required to maintain a ' <b>FACULTY CLASS RECORD</b> ' which consists of attendance marked for each lecture or practical or project work class, the test marks, and the record of class work (topic covered), and other relevant details, separately for each course. This should be verified by the Head of the Department periodically (at least three times in a semester) for checking the syllabus coverage and the records of test marks and attendance.	
<b>(b)</b>	Class Advisor has to maintain the overall class attendance of all the students and has to submit the fortnight attendance details to Head of the Department. Class Advisor and Head of the Department have to monitor for any attendance lag and correct accordingly.	
<b>12.15</b>	<b>Conduct of Academic Audit</b>	
	The institution is NAAC Accredited and eligible courses are NBA Accredited. In order to ensure quality in Academics, every semester Internal Quality Assurance Cell (IQAC) of the institution conducts Academic and Administrative Audit. As a part of the Academic Audit of IQAC, all records pertaining to the student's education like IA marks, Student Development Activities, IA Question Papers, Answer Scripts, Laboratory sample records. etc., will be audited along with faculty course file. It is the responsibility of each course faculty and Head of the Department to keep all such records, and submit for assessments. Head of the Institution / Dir-CDDA / Vice Principal may inspect such records at any point of time. Any discrepancies or suggestions for improvement suggested by the Audit Committee and/or Head of the Institution have to be rectified and properly accounted in future activities.	
<b>13.</b>	<b>REQUIREMENTS FOR APPEARING END SEMESTER EXAMINATIONS</b>	
	A student shall normally be permitted to appear for the End Semester Examinations for all the courses registered in the current semester if he/she has satisfied the semester completion requirements ( <i>as per Clause 7</i> ).	
	Further, examination registration by a student is mandatory for all the courses in the current semester and all arrear course(s) for the End Semester Examinations, failing which the student will not be permitted to move to the higher semester.	
	A student who has already appeared for any course in a semester and passed the examination is not entitled to reappear in the same course for improvement of grades.	
<b>14.</b>	<b>PASSING REQUIREMENTS</b>	
<b>14.1</b>	A student who secures not less than 50% of total marks prescribed for the course [Internal Assessment + End Semester Examinations] with a minimum of 45% of the marks prescribed for the End Semester Examination, shall be declared to have passed the course and acquired the relevant number of credits. This is applicable for both theory and laboratory courses (including project work).	
<b>14.2</b>	If a student fails to secure a pass in a theory course / laboratory course, the student shall register and appear only for the End Semester Examination in the subsequent semester. In such cases, the Internal Assessment marks obtained by the student in the first appearance shall be retained and considered valid for the first and second attempts (appearance in Arrear Subject). However, from the third attempt onwards, if a student fails to obtain pass marks (IA	

	+ End Semester Examination) as per <i>Clause 14.1</i> , then the student shall be declared to have passed the examination if he/she secures a minimum of 50% marks prescribed for the End Semester Examinations ALONE.																																					
<b>14.3</b>	If the course, in which the student has failed, is a Professional Elective or an Open Elective course, the student may be permitted to complete the same course. In such cases, the internal assessment marks and passing details as per <i>Clause 14.2 and 14.1</i> .																																					
<b>14.4</b>	Instead, a student can drop the elective and study other options within the specified curriculum with the approval of the Head of the Department and Head of the Institution.																																					
	If any other Professional Elective or Open Elective course is opted by the student, the previous registration is cancelled and henceforth it is to be considered as a new Professional Elective or Open Elective course. The student has to register and attend the classes, earn the continuous assessment marks, fulfil the attendance requirements as per <i>Clause 7</i> and appear for the End Semester Examination.																																					
<b>14.5</b>	If a student is absent during the Project work viva - voce End Semester Examination, it would be considered as fail. The student shall register for the course again in the subsequent semester and can do Project Work.																																					
<b>14.6</b>	The passing requirement for the courses which are assessed <i>only</i> through Internal Assessments mode (like EEC courses except Project Work), is a minimum 50% of the Internal Assessment marks.																																					
<b>15.</b>	<b>AWARD OF LETTER GRADES</b>																																					
	Either <b>Absolute Grading</b> or <b>Relative Grading</b> is used to award Letter Grades and Grade Points for the students, based on the total marks obtained by students in each course. For all the theory courses (with students more than 30), Relative Grading will be followed. For all other courses, such as laboratory courses, EEC, project work, and theory courses with student strength less than or equal to 30, Absolute Grading will be followed.																																					
<b>15.1</b>	<b>Letter Grade and Grade Point</b>																																					
	The Letter Grades and the corresponding Grade Points used for grading each course shall be as follows:																																					
	<table border="1"> <thead> <tr> <th>Letter Grade</th> <th>Description</th> <th>Grade Point</th> </tr> </thead> <tbody> <tr> <td>O</td> <td>Outstanding</td> <td>10</td> </tr> <tr> <td>A+</td> <td>Excellent</td> <td>9</td> </tr> <tr> <td>A</td> <td>Very Good</td> <td>8</td> </tr> <tr> <td>B+</td> <td>Good</td> <td>7</td> </tr> <tr> <td>B</td> <td>Average</td> <td>6</td> </tr> <tr> <td>C</td> <td>Satisfactory</td> <td>5</td> </tr> <tr> <td>U</td> <td>Re-appearance</td> <td>0</td> </tr> <tr> <td>SA</td> <td>Shortage of Attendance</td> <td>0</td> </tr> <tr> <td>WD</td> <td>Withdrawal</td> <td>0</td> </tr> <tr> <td>AC</td> <td>Audit Course</td> <td>0</td> </tr> <tr> <td>MC</td> <td>Mandatory Non-credit Course</td> <td>0</td> </tr> </tbody> </table>	Letter Grade	Description	Grade Point	O	Outstanding	10	A+	Excellent	9	A	Very Good	8	B+	Good	7	B	Average	6	C	Satisfactory	5	U	Re-appearance	0	SA	Shortage of Attendance	0	WD	Withdrawal	0	AC	Audit Course	0	MC	Mandatory Non-credit Course	0	
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	<ul style="list-style-type: none"> <li>A student is deemed to have <b>passed</b> and acquired the corresponding credits in a particular course if he/she obtains any one of the following grades: “O”, “A+”, “A”, “B+”, “B”, “C”.</li> </ul>															
	<ul style="list-style-type: none"> <li>‘SA’ denotes shortage of attendance (as per <i>Clause 7.3</i>) and hence prevented from writing the End Semester Examinations. ‘SA’ will appear only in the Result sheet.</li> </ul>															
	<ul style="list-style-type: none"> <li>“U” denotes that the student has failed to pass in that course. “WD” denotes Withdrawal from the exam for the particular course. The grades U and WD will figure both in the Result Sheet as well as in the Grade Sheet.</li> </ul>															
	<ul style="list-style-type: none"> <li>A student with “SA” grade or “WD” grade has to register and study the course when offered next time and complete it as per the regulation.</li> </ul>															
	<ul style="list-style-type: none"> <li>If the grade U is given to a theory course or a laboratory course or theory cum laboratory course, it is not required to satisfy the attendance requirements (<i>vide Clause 7.3</i>), but the student has to appear for the End Semester Examination and fulfil the norms specified in <i>Clause 14</i> to earn a pass in the respective course.</li> </ul>															
	<ul style="list-style-type: none"> <li>If the grade U is given to EEC course, which is evaluated only through IA, the student has to register for the course again in the subsequent semester and study like a normal course or may study under “self-study mode” under faculty supervision assigned by CDT and take up assessments only to pass the course.</li> </ul>															
	<ul style="list-style-type: none"> <li>For Audit Courses, they will be marked as “AC” and the grade point will be zero. For Mandatory Courses with no credits, they will be marked as “MC” and grade points will be zero. In both these cases, they will figure both in Result sheet and Grade sheet, if the courses are completed to the “Satisfactory” level.</li> </ul>															
<b>15.2</b>	<b>Relative Grading</b>															
	For those students who have passed the theory course (with student strength greater than 30), the relative grading shall be done. The marks of those students who have passed in the course only shall be given as input to the software developed for Relative Grading. The Relative Grading method normalizes the results data using the BOX-COX transformation method and computes the grade range for each course separately and awards the grade to each student. If the students’ strength is less than or equal to 30, the Absolute Grading method is adopted.															
<b>15.3</b>	<b>Absolute Grading</b>															
	The absolute grading shall be followed with the mark range for each course as specified in the table.															
	<p><b>Table – Grade range for Absolute Grading</b></p> <table border="1"> <thead> <tr> <th>O</th> <th>A+</th> <th>A</th> <th>B+</th> <th>B</th> <th>C</th> <th>U</th> </tr> </thead> <tbody> <tr> <td>91-100</td> <td>81-90</td> <td>71-80</td> <td>61-70</td> <td>56-60</td> <td>50-55</td> <td>&lt; 50</td> </tr> </tbody> </table>	O	A+	A	B+	B	C	U	91-100	81-90	71-80	61-70	56-60	50-55	< 50	
O	A+	A	B+	B	C	U										
91-100	81-90	71-80	61-70	56-60	50-55	< 50										
<b>15.4</b>	<b>Grade Sheet</b>															
	After results are declared, Grade Sheets will be issued to each student which will contain the following details:															
	<ul style="list-style-type: none"> <li>The list of courses registered during the semester and the grade obtained.</li> </ul>															
	<ul style="list-style-type: none"> <li>The Grade Point Average (GPA) for the semester.</li> </ul>															
	<ul style="list-style-type: none"> <li>The Cumulative Grade Point Average (CGPA) of all courses enrolled from first semester onwards for B.E. / B.Tech. Regular Admissions and from third semester onwards for B.E. / B.Tech. Lateral Entry Admissions.</li> </ul>															



	GPA for a semester is the ratio of the sum of the products of the number of credits acquired for courses and the corresponding Grade points to the sum of the number of credits acquired for the courses in the semester. CGPA will be calculated in a similar manner, considering all the courses registered from the starting semester. “U” grades will be excluded for calculating GPA and CGPA.	
	$\text{GPA/CGPA} = \frac{\sum_{i=1}^n [C_i * (\text{GP})_i]}{\sum_{i=1}^n [C_i]}$	
	Where “C <sub>i</sub> ” is the number of Credits assigned to the course. “(GP) <sub>i</sub> ” is the Grade Point corresponding to the grade obtained for each course. “n” is number of all courses successfully cleared during the particular semester in the case of GPA and during all the semesters in the case of CGPA.	
<b>16.</b>	<b>ELIGIBILITY FOR THE AWARD OF THE DEGREE</b>	
<b>16.1</b>	A student shall be declared to be eligible for the award of the B.E. / B.Tech. Degree provided the student has	
	<ul style="list-style-type: none"> <li>• Successfully gained the required number of total credits as specified in the curriculum corresponding to the student’s programme within the stipulated time.</li> </ul>	
	<ul style="list-style-type: none"> <li>• Successfully completed the course requirements and acquired required number of total credits, appeared for the End Semester Examinations and passed all the courses within the period as prescribed in <i>Clause 4.2</i>.</li> </ul>	
	<ul style="list-style-type: none"> <li>• Successfully passed any additional courses prescribed by the Credit Equivalence Committee, whenever the student is readmitted under the current Regulations (R2023) from the earlier Regulations.</li> </ul>	
	<ul style="list-style-type: none"> <li>• No disciplinary action pending against the student.</li> </ul>	
	<ul style="list-style-type: none"> <li>• The award of degree must have been approved by the Syndicate of the affiliating University (Anna University).</li> </ul>	
<b>16.2</b>	<b>Classification of the Degree Awarded</b>	
<b>16.2.1</b>	<b>First Class with Distinction</b>	
	A student who satisfies the following conditions shall be declared to have passed the examination in <b>First Class with Distinction</b> :	
	<ul style="list-style-type: none"> <li>• Should have passed the examination in all the courses of all the eight semesters (and 6 semesters in the case of Lateral Entry) in the student’s <b>First Appearance</b> within <b>five years</b> and (Four years in the case of Lateral Entry).</li> </ul>	
	<ul style="list-style-type: none"> <li>• Withdrawal from examination (vide <i>Clause 17</i>) will not be considered as an appearance.</li> </ul>	
	<ul style="list-style-type: none"> <li>• Should have secured the final CGPA of 8.50 and above.</li> </ul>	
	<ul style="list-style-type: none"> <li>• One year authorized break of study (if availed of) is included in the five years and four years in the case of lateral entry for the award of First class with Distinction.</li> </ul>	
	<ul style="list-style-type: none"> <li>• Should NOT have been prevented from writing End Semester Examination due to lack of attendance in any semester.</li> </ul>	
<b>16.2.2</b>	<b>First Class</b>	
	A student who satisfies the following conditions shall be declared to have passed the examination in <b>First Class</b> :	

	<ul style="list-style-type: none"> <li>Should have passed the examination in all the courses of all eight semesters and 6 semesters in the case of Lateral Entry within five years and four years in the case of Lateral Entry.</li> </ul>	
	<ul style="list-style-type: none"> <li>One year authorized break of study (if availed of) or prevention from writing the End Semester Examination due to lack of attendance (if applicable) is included in the duration of five years and four years in the case of lateral entry for the award of First class</li> </ul>	
	<ul style="list-style-type: none"> <li>Should have secured a CGPA of not less than 6.50 and does not fall under First Class with Distinction category.</li> </ul>	
<b>16.2.3</b>	<b>Second Class</b>	
	All other students (not covered in <i>Clauses 16.2.1</i> and <i>16.2.2</i> ) who qualify for the award of the degree (vide <i>Clause 16.1</i> ) shall be declared to have passed the examination in <b>Second Class</b> .	
<b>16.3</b>	A student who is absent in the semester Examination in a course / project work after having registered for the same shall be considered to have appeared in that examination for the purpose of classification (subject to <i>Clause 17</i> ).	
<b>17.</b>	<b>PROVISION FOR WITHDRAWAL FROM END-SEMESTER EXAMINATION</b>	
<b>17.1</b>	A student may, for valid reasons, (medically unfit / unexpected family situations / sports approved by the Head of the Institution) be granted permission to withdraw from appearing for the End Semester Examination in any course or courses in ANY ONE of the semester examinations during the entire duration of the degree programme. The application shall be sent to the COE through the Head of the Institution with the required documents.	
<b>17.2</b>	Withdrawal application is valid if the student is otherwise eligible to write the examination ( <i>Clause 7</i> ) and if it is made within TEN days after the date of the examination(s) in that course or courses and recommended by the Head of the Department. The Head of the Institution will approve the Withdrawal based on the genuineness of the case. For a student to withdraw from a course / courses, he/she should have registered for the course, fulfilled the attendance requirements (vide <i>Clause 7</i> ) and earned continuous assessment marks.	
<b>17.2.1</b>	Notwithstanding the requirement of mandatory 10 days, applications for withdrawal for special cases under extraordinary conditions will be considered on the merit of the case by the Head of the Institution, if applied, 3 days before the result passing board meeting.	
<b>17.3</b>	In case of withdrawal from a course / courses, the courses will figure both in the Grade Sheet as well as in the Result Sheet. However, withdrawal shall not be considered as an appearance for the eligibility of a student for First Class with Distinction.	
<b>17.4</b>	If a student withdraws from writing End Semester Examinations for a course or courses, he/she shall register for the same in the subsequent semester and write the End Semester Examination(s).	
<b>17.5</b>	If a student applies for withdrawal from Project Work, he/she will be permitted for the withdrawal only after the submission of project report before the deadline. However, the student may appear for the viva voce examination within 30 days after the declaration of results for Project Work Phase - I and Phase - II respectively and the same shall not be considered as reappearance.	
<b>17.6</b>	Withdrawal is permitted for the End Semester Examinations in the final semester as well.	
<b>18.</b>	<b>PROVISION FOR AUTHORIZED BREAK OF STUDY</b>	
<b>18.1</b>	A student is permitted to go on authorized break of study for a maximum period of <b>one year</b> as a single spell.	

18.2	Break of Study shall be granted <i>only once</i> for valid reasons for a maximum of one year during the entire period of study of the degree programme. However, in extraordinary situation the student may apply for additional break of study not exceeding another one year. If a student intends to temporarily discontinue the programme in the middle of the semester for valid reasons, and to re-join the programme in a subsequent year, permission may be granted based on the merits of the case provided he/she applies to the Director, Student Affairs in advance, but not later than the last date for registering for the End Semester Examination of the semester in question, through the Head of the Institution stating the reasons therefore and the probable date of re-joining the programme.
18.3	The student permitted to re-join the programme after break of study / prevention due to lack of attendance, shall be governed by the Curriculum and Regulations in force at the time of re-joining. The students re-joining in new Regulations shall register for additional courses (if required). Such students have to make a request to Credit Equivalence Committee (CEC) through Head of the Department. CEC will analyze the regulation already studied by the student and the current Regulation and instruct any additional courses to be studied under the current Regulation. These courses may be from any of the semesters of the curriculum in force, so as to bridge the curriculum in force and the old curriculum. In such cases, the total number of credits to be earned by the student may be more than or equal to the total number of credits prescribed in the curriculum in force.
18.4	The authorized break of study is included in the duration specified for passing all the courses for the purpose of classification ( <i>vide Clause 16.2</i> ).
18.5	The total period for completion of the Programme reckoned from, the commencement of the first semester to which the candidate was admitted shall not exceed the maximum period specified in <i>Clause 5.1</i> irrespective of the period of break of study in order that he/she may be eligible for the award of the degree.
18.6	If any student is prevented for want of required attendance, the period of prevention shall not be considered as authorized 'Break of Study' ( <i>Clause 18.1</i> ).
18.7	If a student in Full Time mode wants to take up a job / start-up / entrepreneurship during the period of study he/she shall apply for authorized break of study for one year. The student shall join the job / start-up / entrepreneurship only after getting approval of the same by the Head of the Institution with due proof to that effect.
18.8	No fee is applicable to students during the Break of Study period.
19.	<b>B.E. / B.Tech. (HONOURS): SPECIALIZATION IN THE SAME DISCIPLINE AND B.E. / B.Tech. (MINOR): SPECIALIZATION IN THE OTHER DISCIPLINES</b>
19.1	For a <b>Regular B.E. / B.Tech. Degree</b> , the student has to earn totally 160-170 credits during the entire course of study as specified in the respective curriculum. A student can earn B.E. / B.Tech. (Honours) degree or B.E. / B.Tech. (Minor) degree by studying additional 18 credits on anyone of specializations offered by various departments. The student can take such a specialization in the SAME Faculty / department / discipline (which is called "HONOURS") or from OTHER Faculty / departments / disciplines (which is called "MINOR"). Such courses will be offered during 5, 6, 7 and 8 <sup>th</sup> semesters. The guidelines for obtaining Honours / Minor degree are as follows.
19.2	<b>B.E. / B.Tech. (Honours)</b>
(a)	The student should have to earn a minimum of 18 credits additionally from list of Honours / Minor vertical courses offered by the SAME Department / Discipline / Faculty.

(b)	The student should <i>not</i> have any <i>standing arrears</i> at the end of the 3 <sup>rd</sup> semester.	
(c)	The student should have a minimum of CGPA of 7.5 at the end of the 3 <sup>rd</sup> semester.	
<b>19.3</b>	<b>B.E. / B.Tech. (Minor)</b>	
(a)	The student should have to earn a minimum of 18 credits additionally from list of Honours / Minor vertical courses offered from the OTHER Programme / Discipline / Faculty.	
(b)	The student should <i>not</i> have any <i>standing arrears</i> at the end of the 3 <sup>rd</sup> semester.	
(c)	The student should have a minimum CGPA of 7.5 at the end of the 3 <sup>rd</sup> semester.	
<b>19.4</b>	The list of Honours/ Minor specializations will be communicated by CDDA with the approval of Head of the Institution for each <i>Batch of students</i> .	
<b>19.5</b>	Out of these (minimum) 18 credits, students can earn a maximum of 6 credits in online mode, over and above the maximum credit limit for online courses specified for the regular B.E. / B.Tech. programme.	
<b>19.6</b>	The “Honours” or “Minor” degree is OPTIONAL for students and not mandatory to get the regular B.E. / B.Tech. Degree.	
<b>19.7</b>	If a student decides not to opt for Honours or Minor Degree option, after completing the certain number of additional courses, the additional courses studied shall be considered instead of the Professional Elective Courses which are part of the curriculum subject to the provisions available. If the student has studied more number of such courses than the number of Professional Elective Courses required as per the curriculum, the courses with higher grades shall be considered for the calculation of CGPA. Remaining courses shall be printed in the mark sheet as Audit Courses, however, they will not be considered for calculation of CGPA.	
<b>19.8</b>	If the student has studied more number of courses than the required minimum of 18 credits for Honours / Minor Degree, the courses with higher grades shall be considered for the calculation of CGPA and Credits, and the remaining courses will be treated as “Audit Courses”.	
<b>19.9</b>	The Credit Equivalence Committee (CEC) will decide on all such matters.	
<b>20.</b>	<b>DISCIPLINE</b>	
<b>20.1</b>	Every student is required to maintain discipline and decorum both inside and outside the institution. They shall follow all the rules regulations and should not indulge in any activity which can tarnish the reputation of the University or Institution. The Head of the Institution shall refer any act of indiscipline by students to the Discipline Committee and other appropriate committee for action.	
<b>20.2</b>	Any Examination related “Malpractices”, the guidelines by Controller of Examinations will be followed.	
<b>20.3</b>	As per AICTE and State Government guidelines, no student should involve in any kind of Ragging, Sexual Harassment, Consumption of Alcohol and Narcotic Products within the Campus Premises, Hostels and outside, and Anti-National Activities. Involvement in such aspects are serious disciplinary matters and will be dealt seriously.	
<b>21.</b>	<b>REVISION OF REGULATIONS, CURRICULUM AND SYLLABI</b>	
	The Institution may from time-to-time revise, amend or change the Regulations, Curriculum, Syllabi and Scheme of Examinations through respective Board of Studies and the Academic Council of the Institution.	

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