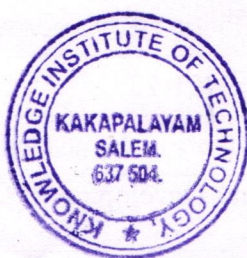


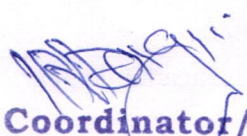
KNOWLEDGE INSTITUTE OF TECHNOLOGY, SALEM – 637 504					
Internal Quality Assurance Cell (IQAC) Meeting					
Meeting No.	02	Date & Time	24.09.2022 & 10:30 a.m. to 12:30 p.m.	Venue	IQAC, KIOT
Item No.	Agenda Item				
1.	Confirmation of the Minutes and Action Taken Report of the previous IQAC Meeting				
1(a)	Confirmation of the Minutes and Action Taken Report of the previous IQAC Meeting held on 23.04.2022				
2.	Certificate Courses and Value-Added Courses (Consideration and Approval)				
2(a)	Certificate Courses and Value-Added Courses conducted in the academic year 2021-22				
2(b)	Certificate Courses and Value-Added Courses Planned for the academic year 2022-23				
3.	Placement and Student Development Activities (For Approval)				
3(a)	Students Placement in the academic year 2021-22				
3(b)	Training activities conducted for the students in the academic year 2021-22				
3(c)	Activities conducted through Entrepreneur Development Cell (EDC) in the academic year 2021-22				
4.	Faculty Development Programs (For Approval)				
4(a)	FDP / SDP conducted in the academic year 2021-22				
4(b)	Faculty participation in Conference / Workshop / FDP / SDP in the academic year 2021-22				
4(c)	Research, Publications, Funded projects and Consultancy works in the academic year 2021-22				
5.	Industrial visit, In-plant Training and Internship attended by the students (For Approval)				
5(a)	Students' participation in Industrial visits, In-plant Training and Internship in the academic year 2021-22				
6.	For Consideration and Ratification				
6(a)	Activities of the MOUs and COEs in the academic year 2021-22				
7.	Outreach and Extension activities (For Approval)				
7(a)	Outreach and Extension activities in the academic year 2021-22				
8.	Achievements and Awards (For Approval)				
8(a)	Achievements and awards received by the Institution, faculty and students				
9.	For Consideration and Ratification				
9(a)	Submission of AQAR for the AY 2020-21				
9(b)	NBA Accreditation for 4 B.E Programs (Mech., EEE, ECE & CSE) – Extension for 3 years				
9(c)	Submission of Application to the Anna University / UGC for Autonomous Status				

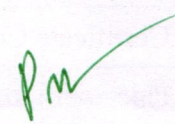


10.	Strategic Plan and New Initiatives of IQAC (For Consideration and Approval)
10(a)	Installation of 50 kW Solar Panel in the Institution
10(b)	Revamping Academic and Administrative Audit
10(c)	Streaming of Obsolescence removal policy
10(d)	Upgradation of Computer systems
10(e)	Enhancing Internet and Wi-Fi facilities
10(f)	Revamping Technical clubs in line with emerging trends
11.	Any other items to be discussed with the permission of the Chairperson

Date: 13.09.2022



  
**Coordinator/IQAC**  
 Knowledge Institute of Technology  
 Salem-637 504.

  
 (Dr. PSS. Srinivasan)  
 Chairperson/IQAC  
**PRINCIPAL**

**Knowledge Institute of Technology**  
**Kakapalayam P.O., SALEM-637 504.**



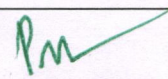
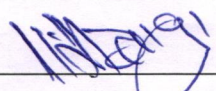
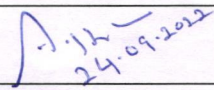
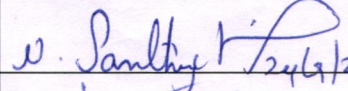
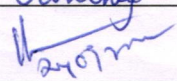
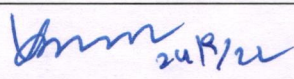
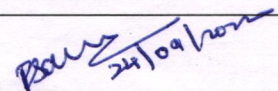
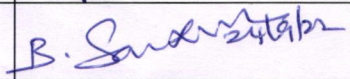
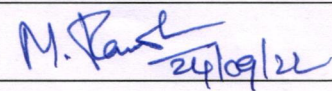
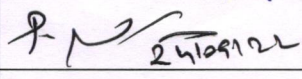

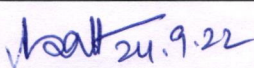
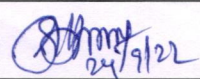
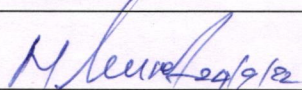
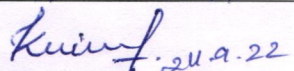
**KNOWLEDGE INSTITUTE OF TECHNOLOGY, SALEM – 637 504**

**Internal Quality Assurance Cell (IQAC)**

**AY2021-22: IQAC Meeting Attendance**

**Venue: IQAC**

**Date: 24.09.2022**

S. No.	Name of the members	Position	Signature
1.	Dr.PSS.Srinivasan	Chairperson	
2. ✓	Mr.V.Suresh Kumar	Member from Management	ONLINE
3.	Dr.M.Thangavel	IQAC Coordinator	
4.	Dr.K.Visagavel	Teaching Faculty	ABSENT
5.	Dr.A.Stephen	Teaching Faculty	
6.	Dr.N.Santhiyakumari	Teaching Faculty	
7.	Dr.V.Kumar	Teaching Faculty	
8.	Dr.C.Muniraj	Teaching Faculty	
9.	Prof.A.Rangaraj	Teaching Faculty	ABSENT
10.	Dr.P.Sachidhanandam	Teaching Faculty	
11.	Prof.B.Sasikumar	Teaching Faculty	
12.	Dr. M. Ramkumar	Teaching Faculty	
13.	Dr.P.Rajendran	Teaching Faculty	
14.	Prof.V.Saravanan	Teaching Faculty	
15.	Prof.M.Sathyanathan	Teaching Faculty	
16.	Prof.S.Dheepak	Teaching Faculty (IQAC Co-coordinator)	
17.	Mr.D.Sakthivel	Administrative Staff	ABSENT
18.	Mr.M.Gunasekaran	Administrative Staff	
19.	Mr.S.K.Srinivasa Krishna	Student Representative	



S. No.	Name of the members	Position	Signature
20.	Dr.S.T.Ramesh	Academic Expert (External)	ABSENT
21.	Mr.S.Krithivasan	Employer	ABSENT
22.	Mr.O.Mohan	Industrialist	ABSENT
23.	Dr.T.Periasamy	Member from Local Society	ONLINE
24.	Mr. Ganesh Shidaram Pawar	Member from Local Society	ABSENT
25.	Mr.S.Sakthivel	Parent Member	ONLINE
26.	Mr.S.Gokula Krishnan	Alumni Representative	<i>[Signature]</i> 24/09/2022

*[Signature]*  
**Coordinator/IQAC**  
 Knowledge Institute of Technology  
 Salem-637 504.



*[Signature]*  
**IQAC Chairperson**  
**PRINCIPAL**  
 KNOWLEDGE INSTITUTE OF TECHNOLOGY  
 KAKAPALAYAM (PO), SALEM-637 504.



**Internal Quality Assurance Cell**

**Minutes of IQAC Meeting conducted on 24.09.2022**

**1. Confirmation of the Minutes and Action Taken Report of the previous IQAC Meeting**

1 (a) Confirmation of the Minutes and Action Taken Report of the previous IQAC Meeting:

The Minutes of IQAC meeting conducted on 23.04.2022 was communicated to all the members of IQAC and no comments were received.

*Resolved to confirm the Minutes of Meeting and Action Taken Report of the IQAC meeting held on 24.09.2022, which are given in Annexures 1.*

**2. Certificate Courses and Value-Added Courses (For Consideration and Approval)**

2(a) The details of the Certificate Course and Value-Added Courses conducted in the Academic Year 2021-22 are given below:

<b>2(a) Certificate Courses conducted in the AY 2021 - 2022</b>	
No. of Certificate Courses Conducted	16
Students Participated	II Year to IV Year of B.E. / B.Tech., I and II Year of M.E. / M.B.A

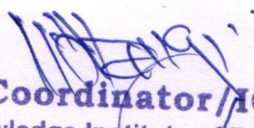
<b>Value Added Courses conducted in the AY 2021 - 2022</b>	
No. of Value Added Courses Conducted	09
Students Participated	II Year to IV Year of B.E. / B.Tech., I and II Year of M.E. / M.B.A

***IQAC approved the Certificate Courses and Value-Added Courses conducted in the Academic Year 2021-22, which are given in Annexures 2(a)***

2(b) The details of the Certificate Courses and Value-Added Courses planned for the Academic Year 2022-23 are given below:

<b>2(b) Certificate Courses and Value-Added courses planned for the Academic Year 2022-23</b>	
Type of Courses	No. of Courses to be Approved
Certificate Courses (CC)	20
Value Added Courses (VAC)	14

***IQAC considered and approved the Certificate Courses and Value-Added Courses planned for the Academic Year 2022-23, which are given in Annexures 2(b).***

  
**Coordinator/IQAC**  
Knowledge Institute of Technology  
Salem-637 504.



### 3. Placement and Student Development Activities (For Approval)

3(a) Students' placement details in the academic year 2021-22:

Total No. of Students	No. of Students opted for Placement	No. of Students opted for Higher studies and Entrepreneurship	No. of Students placed	Overall Percentage Placement	% Placement based on students opted
459	393	66	356	77.5%	90.5%

On-campus Placement		Off-Campus Placement	
No. of companies Visited	Number of Students Placed	No. of companies Visited	Number of Students Placed
63	332	08	24

*Members suggested that the core departments can identify such industries to train and place the students.*

*Members accepted the Placement details for the Academic Year 2022-23, which are given in Annexures 3(a).*

3(b) Training activities conducted for the students in the Academic year 2021-22:

No. of Training Programs Conducted	33
Students Covered	First Year to Final Year of B.E. / M.E. / M.B.A
Major Areas of Training	<b>Employability Skills: (29)</b>
	Aptitude Training Programming Training Interview Skills AMCAT Assessment Mock Interview Company-Specific Training Communication Training
	<b>360° Personality Development: (04)</b>
	Values and Ethics Motivation Program Goal Setting Confidence Building Handling Failures Managing adolescent issues Self-Discipline Attitude & Positive thinking, Self-reliance Time Management Decision Making



**Japanese Language Training conducted in the AY 2021 – 22:**

No. of Training Programs Conducted	02
Japanese Language Level	N5
Students Attended	67

*Members suggested that more training programs can be conducted on overall personality development.*

*Members approved the Training activities conducted for the students in the Academic Year 2021-22, which are given in Annexures 3(b).*

**3(c) Activities conducted through Entrepreneurship Development Cell in the AY 2021-22:**

No. of Activities conducted in the AY 2021-22	No. of students Attended
08	437

*Members suggested that EDC can plan activities in a structured way to get the required outcome.*

*Members approved the Activities conducted through Entrepreneur Development Cell (EDC) in the AY 2021-22, which are given in Annexures 3(c).*

**4. Faculty Development Programs (For Approval)****4(a) Faculty Development Programs conducted in the AY 2021-22:**

No. of FDPs Conducted	15
No. of Participants	1397
Major Activities Conducted	<ul style="list-style-type: none"> <li>• Webinar on Research article writing</li> <li>• Program on NBA compliance</li> <li>• Industry experts Interaction</li> <li>• ATAL FDP</li> <li>• Program on the role of faculty members in transforming students</li> </ul>

*Members suggested to conduct faculty development programs on Recent trends in the industries. Members also suggested to conduct FDP on Teaching methodology for new faculty.*

*Members approved the Faculty Development Programs conducted in the AY 2021-22, which are given in Annexures 4(a).*

**4(b) Faculty Participation in Conference /Workshop/FDP in the AY 2021-22:**

Conference/ workshop/FDP attended by faculty in the AY 2021-22

Total No. of Faculty	178
No. of Faculty attended Conference/Workshop/FDP	146



*The members gave the following suggestions*

*(i) Each faculty asked to attend at least 2 FDPs in Online / Offline mode.*

*(ii) FDP on teaching methodology conducted by NITTTR is to be conducted by all faculty with less than 5 years' experience.*

*Members approved the Conference/ workshop/FDP participation of faculty in the AY 2021-22, which are given in Annexures 4(b).*

4(c) Research, Publications and Funded projects in the AY 2021-22:

S. No.	Department	No. of Faculty involved	No. of Publications
1.	MECH	18	17
2.	ECE	20	20
3.	EEE	03	03
4.	CSE	03	06
5.	Civil	01	01
6.	IT	01	01
7.	MBA	04	06
<b>Total</b>		<b>50</b>	<b>54</b>

*Members asked the Research forum to plan and organize various programs to improve the Research, Publications and Funded projects.*

*Members approved the activities on Research, Publications and Funded projects in the AY 2021-22, which are given in Annexures 4(c).*

#### **5. Industrial Visits, In-Plant Training and Internships attended by the Students (For Approval)**

**Students' participation in Industrial visits, In-plant Training, and Internships in AY 2021-22**

S. No.	Program Code	Program Name	Title			Program wise Total
			Field Project	Internship	Field Visit	
1.	114	MECH	11	128	282	421
2.	106	ECE	-	-	263	263
3.	105	EEE	02	36	56	94
4.	104	CSE	-	228	-	228
5.	103	CIVIL	-	35	56	91
6.	243	AI&DS	-	61	61	122
7.	205	IT	-	117	47	164
8.	631	MBA	72	70	99	241
<b>Title-wise Total</b>			<b>85</b>	<b>675</b>	<b>864</b>	<b>1624</b>

*Members suggested that all the students should undergo internship for a period of 2 weeks at least. Members approved the details of Students' participation in Industrial visits, In-plant Training and Internships in the Academic Year 2021-22, which are given in Annexures 5.*



**6. MOU and COE ACTIVITIES (FOR APPROVAL)**

No. MOUs signed in the AY 2021-22: 11

MOUs		COEs	
No. of Activities conducted	No. of Students benefited	No. of Activities conducted	No. of Students benefited
26	1756	09	602

*Members approved the activities conducted in MOUs and COE in the AY 2021-22, which are given in Annexures 6.*

**7. Outreach and Extension activities (FOR APPROVAL)**

Total No. of Activities	30
No. of Participants	3725
Name of the Organizing Cells	NSS, YRC, RRC and UBA
Major Activities	Blood Donation Camps Motivation program for Polytechnic students Computer Training for Police Personnel TANCET coaching

*Members suggested all the students should be involved in extension activities conducted by NSS/YRC/RRC/UBA etc.*

*Members approved the Outreach and Extension activities in the AY 2021-22, which are given in Annexures 7.*

**8. Achievements and Awards (For Approval):**

No. of Faculty received awards	03
Major Awards	Best Researcher Award Best Periyar teacher Award National Distinguished researcher award
No. of students received awards	99
Major Awards	Gold Medal in Taekwondo Championship Best Paper Presentation award Gold Medal in 2nd YSPA National Championship

*Members approved the details of Achievements and Awards received by the Faculty and Students in the Academic Year 2021-22, which are given in Annexures 8.*



## 9. For Consideration and Ratification

### 9. (a) Submission of AQAR for the AY 2020-21

AQAR for AY 2020-21 was submitted after a review in September 2022.

*Resolved to approve the submission of AQAR 2020-21.*

### 9. (b) NBA Accreditation for 4 B.E. Programs (Mech., EEE, ECE & CSE)

NBA Committee visited in May 2022 and Extension of NBA Accreditation for 4 B.E. Programs (Mech., EEE, ECE & CSE) has been obtained for 3 years (AY 2022-23 to 2024-25)

*Members congratulated all the Faculty and Staff for obtaining NBA for 3 years*

### 9. (c) Submission of Application to the Anna University / UGC for Autonomous Status

The application for obtaining Autonomous status has been submitted to Anna University and UGC. Anna University conducted an online inspection in June 2022 and forwarded the Application to UGC for further process. UGC inspection is awaited.

*Members resolved to approved the status of application for obtaining Autonomous.*

## 10. Strategic Plan and New Initiatives of IQAC (For Consideration and Approval)

### 10(a) Installation of 50 kW Solar Panel in the Institution

The institution has planned to install solar PV with a capacity of 50 kW this academic year as part of the green initiative.

### 10(b) Revamping Academic and Administrative Audit

The Academic and Administrative Audit process is being revamped to include NAAC and NBA processes. It will be submitted for approval in the next IQAC meeting.

### 10(c) Streamlining of Obsolescence removal policy

The obsolescence removal policy is streamlined and is given in Annexure 10(c)

### 10(d) Upgradation of Computer systems

It is decided to procure about 200 desktop computers with the latest specification to replace the obsolete systems

### 10(e) Enhancing Internet and Wi-Fi facilities

It is decided to enhance the quality of service of the Internet by using Optical fibre connectivity and also by increasing the bandwidth.

It is also decided to strengthen the Wi-Fi facilities by installing more access points in laboratories also.

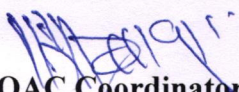


<b>10(f)</b>	<b>Revamping Technical clubs in line with emerging trends</b>
--------------	---


Technical clubs have been introduced this academic year in-line with emerging technologies.  
The list of Clubs introduced in this academic year is given in Annexure 10(f)

***Resolved to Approve the following:***

- *Installation of 50 kW Solar Panel in the Institution*
- *Revamping Academic and Administrative Audit*
- *Streamlining of Obsolescence removal policy*
- *Upgradation of Computer systems*
- *Enhancing Internet and Wi-Fi facilities*
- *Revamping Technical clubs in line with emerging trends*

  
**IQAC Coordinator**  
**Coordinator/IQAC**  
Knowledge Institute of Technology  
Salem-637 504.



  
**IQAC Chairperson**  
**PRINCIPAL**  
KNOWLEDGE INSTITUTE OF TECHNOLOGY  
KAKAPALAYAM (PO), SALEM-637 504.