Knowledge Institute of Technology, Salem – 637 504

Internal Quality Assurance Cell (IQAC) Meeting

Meeting No.	01	Date & Time	16.03.2023 & 10:30 a.m. to 12:30 p.m.	Venue	IQAC, KIOT

Item No.	Agenda Item
1.	Confirmation of the Minutes and Action Taken Report of the previous IQAC meeting held on 24.09.2022
2.	Academic Matters (For Approval)
2(a).	University Results in the Academic Year 2021-22
2(b).	Graduation rate of 2022 passed out batch
3.	Academic and Administrative Audit (AAA) for AY 2021-22 (Consideration and Approval)
4.	Students Admission in AY 2022-23(For Approval)
5.	Placement and Student Development Activities (For Approval)
5(a).	Student Placement from July 2022 to February 2023
5(b).	Training activities conducted for the students from July 2022 to February 2023
6.	Faculty Development Programs (For Approval)
6(a).	Faculty Development Programs conducted from July 2022 to February 2023
6(b).	Faculty Participation in Conference /Workshop/FDP/SDP from July 2022 to February 2023
7.	Outreach and Extension activities conducted from July 2022 to February 2023 (For Approval)
	(For Consideration and Approval)
8.	Certificate Courses conducted from July 2022 to February 2023
9.	Value-added Courses conducted from July 2022 to February 2023
10.	Activities conducted through MOUs and COEs from July 2022 to February 2023
11.	Annual Quality Assurance Report (AQAR) of AY 2021-22
	(For Consideration and Ratification)
12.	Research Centre Approval for the Departments
13.	Centres of Excellence established for Placement in AY 2022-23
14.	Activities conducted under Naan Mudhalvan & Nalayathiran. Tamil Nadu Govt. Initiatives
15.	All India Survey on Higher Education (AISHE) Participation
16.	Strategic Plan and New Initiatives of IQAC (For Consideration and Approval)
16(a).	NBA Accreditation for PG programs
16(b)	Recruiting additional Ph.D. holders for enhancing Research and Development
17.	Any other items to be discussed with the permission of the Chairperson

Date : 03.03.2023
Coordinator/IQAC
Knowledge Institute of Technology
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(Dr.PSS.SRINIVASAN)
Principal & IQAC Chairperson
PRINCIPAL
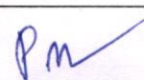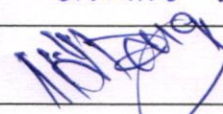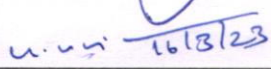KNOWLEDGE INSTITUTE OF TECHNOLOGY
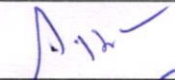KAKAPALAYAM (PO), SALEM-637 504.
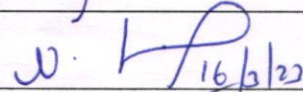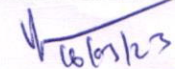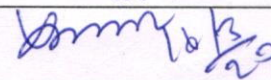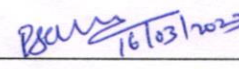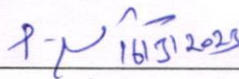
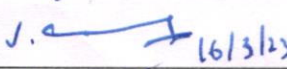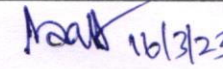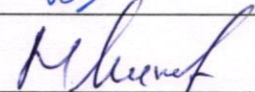# KNOWLEDGE INSTITUTE OF TECHNOLOGY, SALEM – 637 504
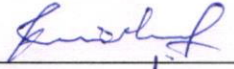
Internal Quality Assurance Cell (IQAC)
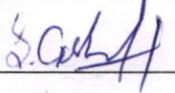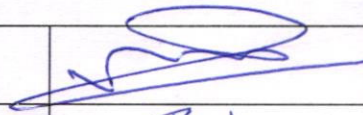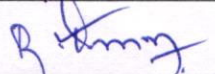## AY 2022-23 IQAC Meeting Attendance

Venue:IQAC   **Date: 16.03.2023**

S. No.	Name of the members	Position	Signature
1.	Dr.PSS.Srinivasan	Chairperson	PM
2.	Mr.V.Suresh Kumar	Member from Management	ONLINE
3.	Dr.M.Thangavel	IQAC Coordinator	
4.	Dr.K.Visagavel	Teaching Faculty	16/3/23
5.	Dr.A.Stephen	Teaching Faculty	
6.	Dr.N.Santhiyakumari	Teaching Faculty	16/3/23
7.	Dr.V.Kumar	Teaching Faculty	16/03/23
8.	Dr.C.Muniraj	Teaching Faculty	16/3/23
9.	Prof.A.Rangaraj	Teaching Faculty	16/3/23
10.	Dr.P.Sachidhanandam	Teaching Faculty	16/03/2023
11.	Prof.B.Sasikumar	Teaching Faculty	B.S 16/3/23
12.	Dr.P.Rajendran	Teaching Faculty	16/3/2023
13.	Dr..V.Saravanan	Teaching Faculty	16/3/23
14.	Prof.M.Sathyanathan	Teaching Faculty	16/3/23
15.	Prof.S.Dheepak	Teaching Faculty (IQAC Co-coordinator)	ABSENT
16.	Dr.S.T.Ramesh	Academic Expert (External)	ONLINE
17.	Mr.D.Sakthivel	Administrative Staff	
18.	Mr.M.Gunasekaran	Administrative Staff	

S. No.	Name of the members	Position	Signature
19.	Mr. Ganesh Shidaram Pawar	Member from Local Society	ONLINE
20.	Dr. T. Periasamy	Member from Local Society	ABSENT
21.	Mr.S.K.Srinivas Krishna	Student Representative	
22.	Mr.S.Gokula Krishnan	Alumni Representative	
23.	Mr.S.Krithivasan	Employer	ABSENT
24.	Mr.O.Mohan	Industrialist	ABSENT
25.	Mr.S.Sakthivel	Parent Member	ONLINE
Special Invitees			
26.	Dr.P.Navaneethakrishnan	Teaching Faculty	
27.	Dr.M.Ramkumar	Teaching Faculty	
28.	Dr.R.Kumar	Teaching Faculty	

IQAC Coordinator
Coordinator/IQAC
Knowledge Institute of Technology
Salem-637 504.

IQAC Chairperson
PRINCIPAL
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Internal Quality Assurance Cell
Minutes of IQAC Meeting conducted on 16.03.2023

Item No.	Discussions and Recommendations/Resolutions	Target	Responsibility
1.	**Confirmation of the Minutes and Action Taken Report of the previous IQAC Meeting** • The Previous IQAC meeting was held on 24.09.2022. The meeting minutes were communicated to all members of the IQAC and no comments were received. • It is resolved to confirm the Minutes and Action Taken Report of the IQAC meeting held on 24.09.2022, which are given in Annexures 1(a) and 1(b).	-	IQAC Coordinator
2 (a)	**Academic Matters (For Approval)** **University Results in the Academic Year 2021-22** 	Continuous	All HoDs

S. No.	Degree	Academic year	Semester	%
1.	B.E./B.Tech.	2021-22	ODD Sem.	85%
2.	B.E./B.Tech.	2021-22	Even Sem.	55%
3.	M.E.& MBA	2021-22	ODD Sem.	40%
4.	M.E.& MBA	2021-22	Even Sem.	72%

• The members asked for explanations for the low results in the Odd and Even semester examination in AY 2021-2022

• The Principal clarified that the students were not able to present well in the examinations after online examinations which were conducted for three semesters during the outbreak of COVID-19.

• The university results are to be improved by taking various measures such as remedial classes and tutorial classes

2(b)

Graduation rate of 2022 passed out batch

S. No.	Degree	Year of passed out	Graduation %
1.	B.E	2022 Batch	90%
2.	M.E.& MBA	2022 Batch	96%

• It is resolved to approve the University results and Graduation Rate, which are given in Annexures   2. (a) &2. (b)

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		Academic andAdministrative Audit (AAA) for the AY 2021-2022 **ODD Semester**			-	-
3 (a)		Date(s) of the Audit	03.03.2023 to 07.03.2023			
		Report of the Audit	Submitted			
		Major Suggestions/Lapses	The list is given in Annexure 3			
		Action Taken	All files were updated, and deficiencies have been rectified			

		Academic and Administrative Audit (AAA) for the AY 2021-2022 **EVEN Semester**			-	-
3 (b)		Date(s) of the Audit	03.03.2023 to 07.03.2023			
		Report of the Audit	Submitted			
		Major Suggestions/Lapses	List is given in Annexure 3			
		Action Taken	All files were updated, and deficiencies have been rectified			

Members suggested that Academic Audit may be conducted using external auditors.

Students' Admission in AY 2022-23(For Approval)

S. No.	Year & Degree	Mode	% of Admission
1.	I year B.E./B.Tech.	Regular	97%
2.	II year B.E./B.Tech.	Lateral	93%
3.	I year M.E.	Regular	86%
4.	I year MBA	Regular	100%

(row number 4. / columns at right: - , -)

It is resolved to approve the Students' Admission in the AY 2022-2023, which is given in Annexure 4

Placement and Student Development Activities (For Approval)
Student Placement from July 2022 to February 2023

Total No. of Students	No. of Students opted for Placement	No. of Students opted for HS and EDC	No. of Students placed	Overall Percentage Placement	% Placement based on students opted	Continuous	Director PAT & III
513	444	69	252	49%	56.75%		

(5 (a) — Continuous — Director PAT & III)

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	Training activities conducted for the students from July 2022 to February 2023			
	No. of Training Programs Conducted	33		
	Students Covered	First Year to Final Year of B.E. / M.E. / M.B.A		
	Major Areas of Training	**Employability Skills: (29)** • Aptitude Training • Programming Training • Interview Skills • AMCAT Assessment • Mock Interview • Company-Specific Training • Communication Training **360° Personality Development: (04)** • Values and Ethics • Motivation Program • Goal Setting • Confidence Building • Handing Failures • Managing adolescent issues • Self-Discipline • Attitude & Positive thinking, Self-reliance • Time Management • Decision Making	Continu ous	Director CDT

Japanese Language Training Conducted from July 2022 to February 2023

No. of Training Programs Conducted	03
Japanese Language Level	N5
Students Attended	118

It is resolved to approve the students' Placement, activities of the Industry Institute interaction cell, and training activities conducted for the students, which are given in Annexures 5(a) & (b)

6.	**FACULTY DEVELOPMENT PROGRAMS (FOR APPROVAL)**		
6 (a)	**Faculty Development Programs conducted from July 2022 to Feb.2023**		

S. No.	Dept.	No. of Faculty Development Program Conducted		
1.	Mech.	08	-	-
2	EEE	01		
Total		**09**		

6 (b)	**Faculty Participation in Conference /Workshop/FDP/SDP from July 2022 to February 2023**				

				Continuous	HODs
	Total No. of Faculty	191			
	No. of Faculty Participated	107			
	Total No. of Participation	187			

- Members suggested that faculty can attend more ATAL FDP courses.
- It is resolved to approve the Faculty Development Programs conducted and the participation of faculty in Conferences / Workshops / FDPs / SDPs which are given in Annexures 6(a) and 6(b).

7.	**Outreach and Extension Activities Conducted From July 2022 To February 2023 (For Approval)**		-	-

			Continuous	HoDs and incharges of NSS, YRS & RRC
	Total No. of Activities	15		
	No. of Participants	3,000		
	Name of the Organizing Cells	NSS, YRC, Rotaract Club and UBA		
	Major Activities	• Blood Donation Camps • One-day free General Medical camp Program • Awareness Program on Physical health & Eye Health • Awareness Program on Plastic wastage • Awareness Program on Corruption-Free India • Awareness Program on "Girl Child Safety • Awareness Program on Physical health and Drug abuse • Awareness Program on Literacy and life skills for rural girls. • Workshop on Personal Effectiveness and Organizational Excellence for School Teachers		

- Members appreciated and approved the Outreach and Extension activities in the AY 2022-23.
- Members suggested that all the students should be involved in extension activities conducted by NSS/YRC/RRC/UBA etc.
- Members suggested that students can participate in activities conducted by Yuva Sangam.

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8.	Certificate Courses Conducted from July 2022 to February 2023		
	The details of the Certificate Course conducted in the Academic Year 2022-23 are given below **Certificate Courses conducted in the AY 2022 - 2023**<table><tr><td>No. of Certificate Courses Conducted</td><td>11</td></tr><tr><td>Students Participated</td><td>II Year to IV Year of B.E. / B.Tech., I and II Year of M.E. / M.B.A</td></tr></table> It is resolved to approve certificate courses conducted from July 2022 to February 2023, which is given Annexure 8	-	-
9.	Value-Added Courses Conducted from July 2022 to February 2023		
	The details of the Certificate Course conducted in the Academic Year 2022-23 are given below **Value Added Courses conducted in the AY 2022 - 2023**<table><tr><td>No. of value added Conducted</td><td>08</td></tr><tr><td>Students Participated</td><td>II Year to IV Year of B.E / B.Tech. I and II Year of M.E. / M.B.A</td></tr></table> • Members suggested that more value-added courses on emerging areas can be conducted. • It is resolved to approve value added courses conducted from July 2022 to February 2023, which is given Annexure 9	-	-
10.	Activities conducted through MoUs and CoEs from July 2022 to Feb. 2023		
	<table><tr><td>No. of MoUs Already Active</td><td>18</td></tr><tr><td>No. of MoUs Newly signed</td><td>06</td></tr><tr><td>No. of MoUs Renewed</td><td>08</td></tr><tr><td>Total No. of active MoUs</td><td>27</td></tr></table> It is resolved to approve the activities conducted through MoUs and COE from July 2022 to Feb. 2023.	-	-
11.	Annual Quality Assurance Report (AQAR) of AY 2021-22		
	• AQAR for AY 2021-22 was approved with some suggestions. • Members suggested that Research and Consultancy activities are to be improved.	1 month	IQAC Coordinator

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12.	(For Consideration and Ratification)		
	Research Centre Approval for the Departments		

S. No.	Dept.	Status	Period
1.	Mechanical Engg.	Research Centre Renewed	Jan.2023 to Dec.2025
2.	ECE	Research Centre Approval obtained	Jan.2023 to Dec.2025

It is resolved to ratify the approval of the research centres

13.	**Centres of Excellence established for Placement in AY 2022-23**		

S. No.	Name of the COE	Collaborating Industry	Purpose
1.	Automotive Technology	ANCIT	To train the students in Automotive Technology and get placement
2.	Salesforce	Softsquare	To train the students on Customer Relationship Management and get Placement

It is resolved to ratify Centres of Excellence established for Placement and Training.

14.	**Activities conducted under Naan Mudhalvan & Nalayathiran, Tamil Nadu Govt. Initiatives**		

S. No.	Year &Department	No. of Students Attended	Duration
1.	II year B.E./B.Tech. (All departments)	760	2 Weeks
2.	III year B.E./B.Tech (ECE, EEE, Mech., Civil, CSE, IT,CSBS	708	2 Weeks
3.	IV year B.E. (ECE, CSE)	228	3 Months
4.	IV year B.E. (Mech., EEE, Civil.)	310	2 Weeks

It is resolved to ratify the activities conducted through Naan Mudhalvan & Nalayathiran initiatives. The details are given in Annexure 14.

15.	**All India Survey on Higher Education (AISHE) Participation**		

- The college has participated in All India Survey on Higher Education (AISHE) and submitted the details in December 2022.
- It is resolved to ratify the participation in AISHE

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16.	Strategic Plan and New Initiatives of IQAC (For Consideration and Approval)		
16 (a)	NBA Accreditation for PG programs		
	It is resolved to submit applications for Accreditation for PG programs in the Academic year 2023-24	One Semester	HODs
16 (b)	Recruiting additional Ph.D., holders for enhancing Research and Development	-	-
	It is resolved to recruit additional Ph.D., holders for enhancing R&D Activities	One Semester	HoDs
17.	Any other items to be discussed with the permission of the Chairperson		
	1. It is resolved to include new HoDs and Senior Professors as IQAC members. 2. It is resolved to approve the establishment of AICTE Idea Lab.	One Semester	VP

Coordinator - IQAC

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Chairperson - IQAC

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