

KNOWLEDGE INSTITUTE OF TECHNOLOGY, SALEM – 637 504

Internal Quality Assurance Cell (IQAC)

KIOT/IQAC/2018-19/Meeting - 04

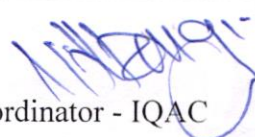
Date: 17.05.2019

Circular for IQAC Meeting

Internal Quality Assurance Cell (IQAC) meeting is scheduled to be held on 25.05.2019, 11.00 am in 'A' block Seminar Hall. All the members of IQAC are requested to attend the meeting. The agenda for the meeting is given below:

Agenda

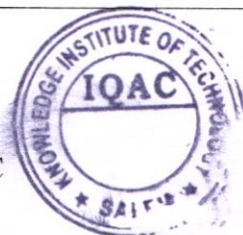
Item No.	Items to be discussed
1.	Approval of minutes of the previous IQAC Meeting
2.	Action taken on the minutes of previous IQAC meeting
3.	Review of Mandatory compliance with respect to statutory bodies
4.	Review of Meeting of Statutory and non-Statutory committees
5.	Review of Academic and Administrative Audit
6.	Review of the Certificate Courses, Value Added Courses and Vocational Educational Training
7.	Review of (a) Training activities conducted for the students (b) Japanese language training
8.	Review of Students Placement
9.	Review of the activities conducted through Entrepreneur Development Cell(EDC)
10.	Review of FDP, SDP and Leadership Development Programmes conducted
11.	Review of Resources purchased for Library
12.	Review of Internet bandwidth and Computing facility available
13.	Review of the following: a. Research work and Publications b. Funded projects and Consultancy works
14.	Review of Industrial visit, In-plant Training and Internship organised to the students
15.	Review of the activities of the COEs, MOUs, Technical clubs and Student Chapters
16.	Review of Outreach and Extension activities
17.	Feedback and Corrective Actions
18.	IQAC Initiatives and new programs by IQAC a. Initiation for getting Autonomous Status
19.	Any other matters


Coordinator - IQAC

To: All the members of IQAC

Copy to:

(i) The Secretary KIOT Trust (ii) KIOT office (iii) IQAC





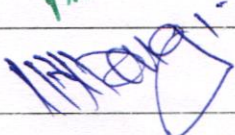

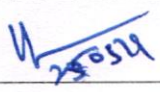
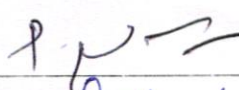


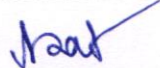


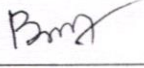
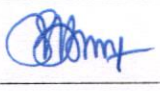


Chairperson - IQAC

Internal Quality Assurance Cell


Meeting No. 04 / 2018-19

Date : 25.05.2019

IQAC Meeting Attendance

S. No.	Name	Designation	Position	Signature
1.	Thiru.R.Kumarasamy	President, KIOT Trust	Management Representative	
2.	Dr.PSS.Srinivasan	Principal, KIOT	Chairperson	
3.	Dr.M.Thangavel	Director/Training, KIOT	Coordinator IQAC	
4.	Dr.K.Visagavel	Vice Principal, KIOT	Administrative Staff	
5.	Dr.V.Kumar	HOD / CSE, KIOT	Administrative Staff	
6.	Dr. P.Rajendran	Director/ Placement, KIOT	Administrative Staff	
7.	Dr.N.Santhiya Kumari	HOD/ ECE, KIOT	Faculty Member	
8.	Dr.C.Muniraj	HOD/ EEE, KIOT	Faculty Member	
9.	Mr.M.Sathyanathan	ASP/Mech., KIOT	Faculty Member	
10.	Dr.G.Sivanatarajan	ASP/Civil, KIOT	Faculty Member	
11.	Mr.B.Sasikumar	ASP/EEE, KIOT	Faculty Member	ABSENT
12.	Mrs.S.Kalpanadevi	ASP/EEE, KIOT	Faculty Member	
13.	Mr.M.Babu	ASP/CSE, KIOT	Faculty Member	
14.	Mr.S.Dheepak	AP/Mech, KIOT	Faculty Member	
15.	Mr.R.Vivekanandhan	Parent	Parent Member	


Coordinator - IQAC


Chairperson - IQAC

Internal Quality Assurance Cell

Meeting No. 04 / 2018-19

Date : 25.05.2019

IQAC Meeting Attendance

S. No.	Name	Designation	Position	Signature
16.	Mr.P.Kumar	Director, ABK AOTS Dosokai, Erode.	Community Representative	<i>P. Kumar</i>
17.	Ms. P.Ramya	IV Year B.E CSE, KIOT	Student Representative	<i>P. Ramya</i>
18.	Ms.S.Gouthamapriya	IV Year B.E ECE, KIOT	Student Representative	<i>Gmyn.</i>
19.	Mr.A.R.Balaji	IV Year Mech., KIOT	Student Representative	<i>A.R. Balaji</i>
20.	Mr.R.Sathish	Alumni (2010-14 B.E ECE)	Alumni Representative	ABSENT
21.	Dr.P.Navaneetha Krishnan	HOD / Mech., Kongu Engineering College, Perundurai.	External Expert	ABSENT
22.	Dr.R.Kumaravelan	HOD/ Mech., Velalar College of Engineering and Technology, Erode.	External Expert	<i>R. Kumaravelan</i> 25/5/19
23.	Mr. K. Ganapathy Subramaniam	Head Applications, Janatics India Pvt., Ltd., Coimbatore	Industrial Expert	ABSENT

[Signature]
Coordinator - IQAC



[Signature]
Chairperson - IQAC